

Constellation Schools: Westpark Community Elementary
Special Board Meeting Minutes
Thursday, July 16, 2020
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Richard Lukich called the meeting to order at 5:45 p.m. with the following members present: Daniel Ziemba, Donna Stelter, Charles Ledger, Bogusia Chmielewski and Rodney Spencer via Google Meet.

School Staff present: Sheila Delzani via Google Meet.

Constellation Schools LLC present: Richard Lukich, Rebecca Keeney, Brian Knight, Chrissy Garten, Joyce Lewis, Jillian Lukich, Laura Horvath, Julia Howerton, Laura Survance, Kim Petonic, Lisa Vinarcik, Caroline Zito, Brian Preseren, and Garrick Lukich via Google Meet.

Sponsor representative: Diane Longstreth via Google Meet.

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – June 18, 2020

WCE-2020-07-01

A motion was made by Charles Ledger, and was seconded by Bogusia Chmielewski, approving the minutes of June 18, 2020, as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2020/2021 is 273.

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Brian Knight requested board approval for the Revised School Calendar Start Date to September 8, 2020. Board Approval was requested for the Resolution Approving the 2020/2021 Constellation Schools Remote Learning Plan. Board Approval was requested for an Executive Summary for the 2020/2021 Constellation Schools Education Delivery Plan.

Revised School Calendar State Date to September 8, 2020

WCE-2020-07-02

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the Revised School Calendar Start Date to September 8, 2020, as presented (copy attached).

All board members concurred

Motion Carried

Resolution Approving the 2020/2021 Constellation Schools Remote Learning Plan

WCE-2020-07-03

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, approving the Resolution Approving the 2020/2021 Constellation Schools Remote Learning Plan, as presented (copy attached).

All board members concurred

Motion Carried

Executive Summary for the 2020/2021 Constellation Education Delivery Plan

WCE-2020-07-04

A motion was made by Bogusia Chmielewski, and was seconded by Charles Ledger, approving the Executive Summary for the 2020/2021 Constellation Schools Education Delivery Plan, as presented (copy attached).
All board members concurred
Motion Carried

Professional Development Program Coordinator

No report.

Curriculum Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Laura Horvath requested board approval for the 2020/2021 Instructor Training Renewal Cost with Crisis Prevention Institute.

2020/2021 Instructor Renewal Cost with Crisis Prevention Institute

WCE-2020-07-05

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, approving the 2020/2021 Instructor Training Renewal Cost with Crisis Prevention Institute, as presented (copy attached).
All board members concurred
Motion Carried

Support Services Program Coordinator

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

Laura Survanco requested board approval to Ratify Awarded Contract.

Ratify Awarded Contract

WCE-2020-07-06

A motion was made by Bogusia Chmielewski, and was seconded by Charles Ledger, to approve Ratifying Awarded Contract, as presented (copy attached).
All board members concurred
Motion Carried

IX. Human Resources Report

Kim Petonic requested board approval for Personnel Actions.

Personnel Actions

WCE-2020-07-07

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski approving the Personnel Actions, as presented (see attached).
All board members concurred
Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

The Marketing Activity Report was presented on the Constellation Schools Board Drive.

XIII. Treasurer Report

Caroline Zito requested board acceptance of the June 2020 Financial Report. Board approval was requested for the Federal Fund Expenditures (CARES Act). Board approval was requested for the approval to Waive Outstanding Application Fees. Board Approval was requested for an Executive Summary for Food Service Price Increase.

June, 2020 Financial Report

WCE-2020-07-08

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, accepting the June, 2020 Financial Report as recommended by the Finance/Audit Committee (see attached).

All board members concurred

Motion Carried

Federal Fund Expenditures (CARES Act)

WCE-2020-07-09

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, approving the Federal Fund Expenditures (CARES Act), as presented (see attached).

All board members concurred

Motion Carried

Waive 2019-2020 Outstanding Application Fees

WCE-2020-07-10

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving to Waive 2019-2020 Outstanding Application Fees, as presented (see attached).

All board members concurred

Motion Carried

Executive Summary for Food Service Price Increase

WCE-2020-07-11

A motion was made by Charles Ledger, and was seconded by Bogusia Chmielewski, approving the Executive Summary for Food Service Price Increase, as presented (see attached).

All board members concurred

Motion Carried

XIV. Executive Director

Becky Keeney requested board approval for the 2020/2021 EMIS Staffing. Board approval was requested for New Policy 2.2080.1 Compulsory Kindergarten Admissions for the 2020/2021 School Year Only. Board approval was requested for Revised Policy 2.2030 Exit Goals. Board Approval was requested for Revised Policy 2.2040.4 Security Provisions for Statewide Assessment Test. Board approval was requested for Revised Policy 2.2080 Academic Acceleration, Early Entrance to Kindergarten, and Early High School Graduation. Board Approval was requested for Revised Policy 2.2090 Credit Flexibility Plan. Revised Appendix 2.2030-A What It Takes to Earn an Ohio High School Diploma was for information only.

2020/2021 EMIS Staffing

WCE-2020-07-12

A motion was made by Bogusia Chmielewski, and was seconded by Charles Ledger, approving the 2020/2021 EMIS Staffing, as presented (see attached).

All board members concurred

Motion Carried

New Policy 2.2080.1 Compulsory Kindergarten Admissions for the 2020/2021 School Year Only

WCE-2020-07-13

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving New Policy 2.2080.1 Compulsory Kindergarten Admissions for the 2020/2021 School Year Only, as presented (see attached).

All board members concurred

Motion Carried

Revised Policy 2.2030 Exit Goals

WCE-2020-07-14

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, approving the Revised Policy 2.2030 Exit Goals, as presented (see attached).

All board members concurred
Motion Carried

Revised Policy 2.2040.4 Security Provisions for Statewide Assessment Test

WCE-2020-07-15

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, approving Revised Policy 2.2040.4 Security Provisions for Statewide Assessment Test, as presented (see attached).

All board members concurred
Motion Carried

Revised Policy 2.2080 Academic Acceleration, Early Entrance to Kindergarten, and Early High School Graduation

WCE-2020-07-16

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, approving Revised Policy 2.2080 Academic Acceleration, Early Entrance to Kindergarten, and Early High School Graduation, as presented (see attached).

All board members concurred
Motion Carried

Revised Policy 2.2090 Credit Flexibility Plan

WCE-2020-07-17

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, approving Revised Policy 2.2090 Credit Flexibility Plan, as presented (see attached).

All board members concurred
Motion Carried

XV. Sponsor Update

July 2020 – No site visits to schools are planned

August 2020 – August 5 -- Save the date for our annual statewide meeting –a virtual meeting! With specific registrations for each virtual session – more to come SOON!

September 2020 – At this time we plan on our first site visit for the 20-21 school year in anticipation of a blended model/regular attendance model for schools. More information to come.

XVI. President

No report.

XVII. Public Comment

No report.

New Business

No report.

Adjourn

A motion was made by Charles Ledger, and was seconded by Bogusia Chmielewski to adjourn.

All board members concurred
Motion Carried: 6:04 p.m.



President



Secretary