

Constellation Schools: Westside Community School of the Arts  
Special Board Meeting Minutes  
Thursday, July 16, 2020  
Constellation Schools – Administrative Offices, Parma, Ohio

**I. Roll Call**

Richard Lukich called the meeting to order at 7:15 p.m. with the following members present: Jerry Hilinski, Jacqueline Grimm and Theresa Smith via Google Meet. Absent: Gary Coupe

School Staff present: Debbie Rotolo and Howard Waugaman via Google Meet.

Constellation Schools LLC present: Richard Lukich, Rebecca Keeney, Brian Knight, Chrissy Garten, Joyce Lewis, Jillian Lukich, Laura Horvath, Julia Howerton, Laura Survance, Kim Petonic, Lisa Vinarcik, Caroline Zito, Brian Preseren, and Garrick Lukich via Google Meet.

Sponsor representative: Joe Calinger via Google Meet.

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – June 18, 2020**

**WCSA-2020-07-01**

A motion was made by Theresa Smith, and was seconded by Jacqueline Grimm, approving the minutes of June 18, 2020, as presented.

All board members concurred

Motion Carried

**IV. Principal Report**

Enrollment for school year 2020/2021 is 226.

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

Brian Knight requested board approval for the Revised School Calendar Start Date to September 8, 2020. Board Approval was requested for the Resolution Approving the 2020/2021 Constellation Schools Remote Learning Plan. Board Approval was requested for an Executive Summary for the 2020/2021 Constellation Schools Education Delivery Plan.

**Revised School Calendar State Date to September 8, 2020**

**WCSA-2020-07-02**

A motion was made by Jacqueline Grimm, and was seconded by Theresa Smith, approving the Revised School Calendar Start Date to September 8, 2020, as presented (copy attached).

All board members concurred

Motion Carried

**Resolution Approving the 2020/2021 Constellation Schools Remote Learning Plan**

**WCSA-2020-07-03**

A motion was made by Theresa Smith, and was seconded by Jacqueline Grimm, approving the Resolution Approving the 2020/2021 Constellation Schools Remote Learning Plan, as presented (copy attached).

All board members concurred

Motion Carried

**Executive Summary for the 2020/2021 Constellation Education Delivery Plan**

**WCSA-2020-07-04**

A motion was made by Jerry Hilinski, and was seconded by Jacqueline Grimm, approving the Executive Summary for the 2020/2021 Constellation Schools Education Delivery Plan, as presented (copy attached).

All board members concurred

Motion Carried

**Professional Development Program Coordinator**

No report.

**Curriculum Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

Laura Horvath requested board approval for the 2020/2021 New Instructor Training Cost with Crisis Prevention Institute.

**2020/2021 Instructor Renewal Cost with Crisis Prevention Institute**

**WCSA-2020-07-05**

A motion was made by Theresa Smith, and was seconded by Jacqueline Grimm, approving the 2020/2021 New Instructor Training Cost with Crisis Prevention Institute, as presented (copy attached).

All board members concurred

Motion Carried

**Support Services Program Coordinator**

No report.

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

Laura Survance requested board approval to Ratify Awarded Contract.

**Ratify Awarded Contract**

**WCSA-2020-07-06**

A motion was made by Jerry Hilinski, and was seconded by Jacqueline Grimm, to approve Ratifying Awarded Contract, as presented (copy attached).

All board members concurred

Motion Carried

**IX. Human Resources Report**

Kim Petonic requested board approval for Personnel Actions.

**Personnel Actions**

**WCSA-2020-07-07**

A motion was made by Jacqueline Grimm, and was seconded by Theresa Smith approving the Personnel Actions, as presented (see attached).

All board members concurred

Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

The Marketing Activity Report was presented on the Constellation Schools Board Drive.

### **XIII. Treasurer Report**

Caroline Zito requested board acceptance of the June 2020 Financial Report. Board approval was requested for the Federal Fund Expenditures (CARES Act). Board approval was requested for the approval to Waive Outstanding Application Fees. Board Approval was requested for an Executive Summary for Food Service Price Increase.

#### **June, 2020 Financial Report**

**WCSA-2020-07-08**

A motion was made by Theresa Smith, and was seconded by Jerry Hilinski, accepting the June, 2020 Financial Report as recommended by the Finance/Audit Committee (see attached).

All board members concurred

Motion Carried

#### **Federal Fund Expenditures (CARES Act)**

**WCSA-2020-07-09**

A motion was made by Jacqueline Grimm, and was seconded by Theresa Smith, approving the Federal Fund Expenditures (CARES Act), as presented (see attached).

All board members concurred

Motion Carried

#### **Waive 2019-2020 Outstanding Application Fees**

**WCSA-2020-07-10**

A motion was made by Theresa Smith, and was seconded by Jacqueline Grimm, approving to Waive 2019-2020 Outstanding Application Fees, as presented (see attached).

All board members concurred

Motion Carried

#### **Executive Summary for Food Service Price Increase**

**WCSA-2020-07-11**

A motion was made by Jacqueline Grimm, and was seconded by Jerry Hilinski, approving the Executive Summary for Food Service Price Increase, as presented (see attached).

All board members concurred

Motion Carried

### **XIV. Executive Director**

Becky Keeney requested board approval for the 2020/2021 EMIS Staffing. Board approval was requested for New Policy 2.2080.1 Compulsory Kindergarten Admissions for the 2020/2021 School Year Only. Board approval was requested for Revised Policy 2.2030 Exit Goals. Board Approval was requested for Revised Policy 2.2040.4 Security Provisions for Statewide Assessment Test. Board approval was requested for Revised Policy 2.2080 Academic Acceleration, Early Entrance to Kindergarten, and Early High School Graduation. Board Approval was requested for Revised Policy 2.2090 Credit Flexibility Plan. Revised Appendix 2.2030-A What It Takes to Earn an Ohio High School Diploma was for information only.

#### **2020/2021 EMIS Staffing**

**WCSA-2020-07-12**

A motion was made by Theresa Smith, and was seconded by Jacqueline Grimm, approving the 2020/2021 EMIS Staffing, as presented (see attached).

All board members concurred

Motion Carried

#### **New Policy 2.2080.1 Compulsory Kindergarten Admissions for the 2020/2021 School Year Only**

**WCSA-2020-07-13**

A motion was made by Jacqueline Grimm, and was seconded by Theresa Smith, approving New Policy 2.2080.1 Compulsory Kindergarten Admissions for the 2020/2021 School Year Only, as presented (see attached).

All board members concurred

Motion Carried

#### **Revised Policy 2.2030 Exit Goals**

**WCSA-2020-07-14**

A motion was made by Theresa Smith, and was seconded by Jacqueline Grimm, approving the Revised Policy 2.2030 Exit Goals, as presented (see attached).

All board members concurred

Motion Carried

**Revised Policy 2.2040.4 Security Provisions for Statewide Assessment Test**

**WCSA-2020-07-15**

A motion was made by Theresa Smith, and was seconded by Jacqueline Grimm, approving Revised Policy 2.2040.4 Security Provisions for Statewide Assessment Test, as presented (see attached).

All board members concurred

Motion Carried

**Revised Policy 2.2080 Academic Acceleration, Early Entrance to Kindergarten, and Early High School Graduation**

**WCSA-2020-07-16**

A motion was made by Theresa Smith, and was seconded by Jacqueline Grimm, approving Revised Policy 2.2080 Academic Acceleration, Early Entrance to Kindergarten, and Early High School Graduation, as presented (see attached).

All board members concurred

Motion Carried

**Revised Policy 2.2090 Credit Flexibility Plan**

**WCSA-2020-07-17**

A motion was made by Theresa Smith, and was seconded by Jacqueline Grimm, approving Revised Policy 2.2090 Credit Flexibility Plan, as presented (see attached).

All board members concurred

Motion Carried

**XV. Sponsor Update**

Joe Calinger indicated that the board members were in receipt of his monthly report.

**XVI. President**

No report.

**XVII. Public Comment**

No report.

**New Business**

No report.

**Adjourn**

A motion was made by Jacqueline Grimm, and was seconded by Jerry Hilinski to adjourn.

All board members concurred

Motion Carried: 7:31 p.m.

  
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President

  
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Secretary