

Constellation Schools: Westpark Community Elementary
Special Board Meeting Minutes
Thursday, August 20, 2020
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Richard Lukich called the meeting to order at 5:45 p.m. with the following members present: Daniel Ziemba, Donna Stelter, Charles Ledger, Bogusia Chmielewski, and Rodney Spencer via Google Meet.

School Staff present: Sheila Delzani via Google Meet.

Constellation Schools LLC present: Richard Lukich, Becky Keeney, Mary Beth Oko, Caroline Zito, Kim Petonic, Laura Survance, Laura Horvath, Jillian Lukich, Julia Howerton, Brian Preseren, Lisa Vinarcik, Chrissy Garten, Joyce Lewis, Brian Knight and Garrick Lukich via Google Meet.

Sponsor representative: Diane Longstreth via Google Meet.

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – July 16, 2020

WCE-2020-08-01

A motion was made by Charles Ledger, and was seconded by Donna Stelter, to approve the minutes of July 16, 2020, as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2020/2021 is 278.

Authorization of a Grant

WCE-2020-08-02

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, to approve the submission of grant to purchase virtual music lessons, s presented.

All board members concurred

Motion Carried

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Brian Knight requested board approval for the Revised 2020/2021 School Calendar to reflect the First Quarter ends on November 6, 2020. Board approval was requested for the resolution approving the 2020-2021 Constellation Schools Remote Learning Plan.

Revised 2020/2021 School Calendar

WCE-2020-08-03

A motion was made by Bogusia Chmielewski, and was seconded by Charles Ledger, to approve the Revised 2020/2021 School Calendar to reflect the First Quarter ends on November 6, 2020, as presented (see attached)

All board members concurred

Motion Carried

Resolution for 2020/2021 Constellation Schools Remote Learning Plan

WCE-2020-08-04

A motion was made by Charles Ledger, and was seconded by Bogusia Chmielewski, to approve the Resolution for the 2020/2021 Constellation Schools Remote Learning Plan, as presented (see attached)

All board members concurred

Motion Carried

Professional Development Program Coordinator

No report.

Curriculum Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

No report.

Support Services Program Coordinator

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

Laura Survance gave an update on the Broadband Connectivity Ohio Grant as information only.

IX. Human Resources Report

Kim Petonic requested board approval for Personnel Action.

Personnel Actions

WCE-2020-08-05

A motion was made by Mary Wideman, and was seconded by Jerry Bednar, approving the Personnel Actions as presented (see attached).

All present board members concurred.

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

Refer to the Marketing Activity Report presented in the CS Board Drive.

XIII Treasurer Report

Caroline Zito requested board approval for the July, 2020 Financial Report. Board approval was requested for the Com Doc Managed Print Services Proposal. Board approval was requested for the Revised Independent Contractor Agreement.

July, 2020 Financial Reports

WCE-2020-08-06

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the July, 2020 Financial Reports as recommended by the Finance/Audit Committee (see attached).

All board members concurred

Motion Carried

Com Doc Managed Print Services Proposal

WCE-2020-08-07

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the Com Doc Managed Print Services Proposal, presented (see attached).

All present board members concurred.

Motion Carried

Revised Independent Contractor Agreement

WCE-2020-08-08

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, approving the Revised Independent Contractor Agreement, presented (see attached).

All present board members concurred.

Motion Carried

XIV. Executive Director

Rebecca Keeney requested board approval for New Policy 5.1070.1 Use of Face Masks/Coverings and New Policy 4.2010.10 Student Bill of Rights/Responsibilities. Board approval was requested to Readopt Policy 2.1070 General Notice of Non-Discrimination. Board approval was requested for the following Revised Policies: Revised Policy 2.1090 Title IX Coordinator; Revised Policy 2.1090.1 Title IX Grievance Procedure; Revised Policy 2.2090 Credit Flexibility Plan; Revised Policy 3.1020.4 Reporting a Complaint; Revised Policy 4.2020 Sexual and Other Forms of Harassment; Revised Policy 4.2020.1 Anti-Harassment, Intimidation, and Bullying Policy. The following new and revised appendix were for information only: New Appendix 2.1090.1-A Form for Formal Complaint of Sexual Harassment; New Appendix 2.1090.1-B Notice to Respondent of Formal Complaint of Sexual Harassment; New Appendix 2.1090.1-C Notice to Complainant of Formal Complaint of Sexual Harassment; New Appendix 2.1090.1-D Notice Regarding Informal Resolution Process; New Appendix 2.1090.1-E Notice of Evidence; New Appendix 2.1090.1-F Notice of Investigative Report Regarding Formal Complaint of Sexual Harassment; New Appendix 2.1090.1-G Question and Answer Request; New Appendix 2.1090.1-H Notice of Determination of Responsibility; New Appendix 2.1090.1-I Notice of Appeal; New Appendix 2.1090.1-J Notice of Appeal Decision and Revised Appendix 1.2060-A Complaint Procedure.

New Policy 5.1070.1 Use of Face Masks/Coverings

WCE-2020-08-09

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, to approve New Policy 5.1070.1 Use of Face Masks/Coverings, as presented (see attached).

All board members concurred

Motion Carried

New Policy 4.2010.10 Student Bill of Rights/Responsibilities

WCE-2020-08-10

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, to approve New Policy 4.2010.10 Student Bill of Rights/Responsibilities, as presented (see attached).

All board members concurred

Motion Carried

Readopt Policy 2.1070 General Notice of Non-Discrimination

WCE-2020-08-11

A motion was made by Bogusia Chmielewski, and was seconded by Charles Ledger, to approve Readopting Policy 2.1070 General Notice of Non-Discrimination, as presented (see attached).

All board members concurred

Motion Carried

Revised Policy 2.1090 Title IX Coordinator

WCE-2020-08-12

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, to approve Revised Policy 2.1090 Title IX Coordinator, as presented (see attached).

All board members concurred

Motion Carried

Revised Policy 2.1090.1 Title IX Grievance Procedure

WCE-2020-08-13

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, to approve Revised Policy 2.1090.1 Title IX Grievance Procedure, as presented (see attached).

All board members concurred

Motion Carried

Revised Policy 2.2090 Credit Flexibility Plan

WCE-2020-08-14

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, to approve Revised Policy 2.2090 Credit Flexibility Plan, as presented (see attached).

All board members concurred

Motion Carried

Revised Policy 3.1020.4 Reporting a Complaint

WCE-2020-08-15

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, to approve Revised Policy 3.1020.4 Reporting a Complaint, as presented (see attached).

All board members concurred

Motion Carried

Revised Policy 4.2020 Sexual and Other Forms of Harassment

WCE-2020-08-16

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, to approve Revised Policy 4.2020 Sexual and Other Forms of Harassment, as presented (see attached).

All board members concurred

Motion Carried

Revised Policy 4.2020.1 Anti-Harassment, Intimidation, and Bullying Policy

WCE-2020-08-17

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, to approve Revised Policy 4.2020.1 Anti-Harassment, Intimidation, and Bullying Policy, as presented (see attached).

All board members concurred

Motion Carried

XV. Sponsor Update

No on-site visit occurred this month due to COVID-19 issues. There will be no on-site visit for September due to COVID-19 issues.

XVI. President Report

No report.

XVII. Public Comment

No report.

New Business

No report.

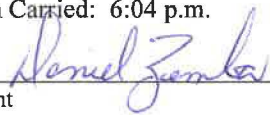
Adjourn

A motion was made by Charles Ledger, and was seconded by Bogusia Chmielewski, to adjourn.

All board members concurred

Motion Carried: 6:04 p.m.

President



Secretary

