

Constellation Schools: Westpark Community Middle
Special Board Meeting Minutes
Thursday, January 21, 2021
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Richard Lukich called the meeting to order at 6:15 p.m. with the following members present: James Tortelli, Donna Reindel, Lori Hoefs, Deborah Callen and Greg Kozarik via Google Meet.

School Staff present: Michael Becker via Google Meet.

Constellation Schools LLC present: Richard Lukich, Rebecca Keeney, Mary Beth Oko, Brian Knight, Joyce Lewis, Christine Garten, Laura Horvath, Jillian Lukich, Julia Howerton, Laura Survance, Kim Petonic, Garrick Lukich, Brian Preseeren, Lisa Vinarcik, and Caroline Zito via Google Meet.

Sponsor representative: Joe Calinger via Google Meet.

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – December 17, 2020

WCM-2021-01-01

A motion was made by Deborah Callen, and was seconded by Donna Reindel, to approve the minutes of December 17, 2020, as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for the school year 2020/2021 is 202.

V. Committee Reports

The LPDC January 6, 2021 minutes were made available to the board members.

VI. Education Services

Education Program Coordinator

Brian Knight requested board approval for the OTES and OPES which was deemed to be impractical for the 2020-2021 school year. Board members acknowledged that they reviewed the Bullying, Harassment and Intimidation Report for the first half of 2020/2021 school year.

OTES & OPES Deemed to be Impractical for the 2020/2021 School Year

WCM-2021-01-02

A motion was made by Lori Hoefs, and was seconded by Greg Kozarik, approving OTES & OPES Deemed to be Impractical for the 2020/2021 School Year, as presented.

All board members concurred

Motion Carried

Professional Development Program Coordinator

No report.

Curriculum Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

The Special Education Numbers were made available to the board members.

Support Services Program Coordinator

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

Laura Survance gave an update on the Request for Proposal on multifunction printers, backup and storage procedures and Business Continuity Plan.

IX. Human Resources Report

Kim Petonic requested board approval for Personnel Actions. Kim Petonic requested board approval for a change in number of pay periods for contracted employees for the 2021-2021 school year. Board approval was requested to Rescind Policy 3.3040.4 403(b) Tax Deferred Annuities [R.C. §9.91].

Personnel Actions

WCM-2021-01-03

A motion was made by Deborah Callen, and was seconded by Donna Reindel, approving the Personnel Actions, as presented (copy attached).

All board members concurred

Motion Carried

Change in Number of Pay Periods for Contracted Employees

For the 2021/2022 School Year

WCM-2021-01-04

A motion was made by Donna Reindel, and was seconded by Greg Kozarik, approving the Change in Number of Pay Periods for Contracted Employees for the 2021-2022 School Year, as presented (see attached).

All present board members concurred.

Motion Carried

Rescind Policy 3.3040.4 403(b) Tax Deferred Annuities [R.C. §9.91]

WCM-2021-01-05

A motion was made by Greg Kozarik, and was seconded by Donna Reindel, approving to Rescind Policy 3.3040.4 403(b) Tax Deferred Annuities [R.C. §9.91], as presented (see attached).

All present board members concurred.

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

Brian Preseren requested board approval to ratify Cyber Insurance Effective January 8, 2021 through November 8, 2021.

Ratify Cyber Insurance Effective January 8, 2021 through November 8, 2021

WCM-2021-01-06

A motion was made by Greg Kozarik, and was seconded by Deborah Callen, approving to Ratify the Cyber Insurance Effective January 8, 2021 through November 8, 2021, as presented (see attached).

All present board members concurred.

Motion Carried

XII. Marketing Report

Highlights/Activities Report was made available. Board Members acknowledged that they reviewed the Racial Balance Assessment.

XIII. Treasurer Report

Caroline Zito requested board approval for the September, 2020 – December, 2020 Financials. Board approval was requested for 2021 Mileage at \$0.56 cents effective January 1, 2021.

September 2020 – December, 2020 Financials

WCM-2021-01-07

A motion was made by Greg Kozarik, and was seconded by Lori Hoefs approving the September, 2020 – December, 2020 Financials, as presented (see attached).

All board members concurred

Motion Carried

2021 Mileage at \$0.56 cents Effective January 1, 2021

WCM-2021-01-08

A motion was made by Donna Reindel, and was seconded by Greg Kozarik, approving the 2021 Mileage at \$0.56 cents Effective January 1, 2021, as presented (see attached).

All board members concurred

Motion Carried

XIV. Executive Director

Rebecca Keeney requested board approval for a Resolution for Fiscal 2022 Designated Fiscal Officer Waiver.

Resolution for Fiscal 2022 Designated Fiscal Officer Waiver

WCM-2021-01-09

A motion was made by Greg Kozarik, and was seconded by James Tortelli, approving the Resolution for Fiscal 2022 Designated Fiscal Officer Waiver, as presented (see attached).

All board members concurred

Motion Carried

XV. Sponsor Update

Buckeye Community Hope Foundation hosted a virtual seminar on January 21, 2021 for PBIS. Joe Calinger recognized two Constellation Schools employees, Laura Horvath, Special Education Program Coordinator, and Christina Potts, Intervention Specialist, for presenting at the seminar.

XVI. President Report

No report.

XVII. Public Comment

No report.

New Business

No report.

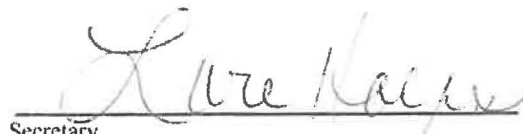
Adjourn

A motion was made by Greg Kozarik, and was seconded by Lori Hoefs, to adjourn.

All board members concurred

Motion Carried: 6:30 p.m.



President

Secretary