

Constellation Schools: Puritas Community Middle
Board Meeting Minutes
Thursday, April 15, 2021
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Richard Lukich called the meeting to order at 6:00 p.m. with the following members present: Jerry Hilinski, Gary Coupe, Theresa Smith, Jacqueline Grimm and Sean Mendise.

School Staff present: Debbie Piazza and Victoria Wasilewski.

Constellation Schools LLC present: Richard Lukich, Rebecca Keeney, Mary Beth Oko, Caroline Zito, Gary Vojtush, Joyce Lewis, Christine Garten, Laura Horvath, Jillian Lukich, Julia Howerton, Laura Survance, Kim Petonic, Brian Preseren, and Garrick Lukich.

Sponsor representative: Joe Calinger.

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – March 18, 2021

PTCM-2021-04-01

A motion was made by Gary Coupe, and was seconded by Theresa Smith, to approve the minutes of March 18, 2021, as presented.

All board members concurred

Motion Carried

Richard Lukich requested Board Member Sean Mendise acknowledge he reviewed the following Board Policies from the March 18, 2021 Board Meeting:

Policy 2.1190 Parent and Foster Caregiver Involvement
Policy 2.1190.1 Parent and Family Engagement in Title I Program
Policy 2.1190.2 Title I - Parents Right to Know
Policy 2.1190.3 Parental Involvement
Policy 2.1190.4 Parental Review of Instructional Materials
Policy 2.1190.5 Parent Support Organization
Policy 21190.6 Parental Consultation Re: Physical Exams
Policy 2.1190.7 Program Accountability
Policy 4.2110 Homeless Children and Youth Policy
Policy 7.5030 Federal Grants Procurement, Monitoring and Administration
Policy 7.6200 Fixed Asset Policy/Title Assets Policy
Policy 7.9010 Capital and Maintenance Fund

Board Member Sean Mendise acknowledged he reviewed the Board Policies.

IV. Principal Report

Enrollment for the school year 2020/2021 is 152. Re-enrollment for the school year 2021/2022 is 115.

V. Committee Reports

The LPDC April 6, 2021 Minutes were made available to the board members.

VI. Education Services

Education Program Coordinator

No report.

Professional Development Program Coordinator

No report.

Curriculum Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

The Special Education Numbers were made available to the board members.

Support Services Program Coordinator

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Kim Petonic requested board approval for personnel actions. Kim Petonic requested board approval for Revised Policy 3.3040.1 State Teachers Retirement Systems (STRS).

Personnel Actions

PTCM-2021-04-02

A motion was made by Theresa Smith, and was seconded by Sean Mendise, approving the Personnel Actions, as presented (see attached).

All board members concurred

Motion Carried.

Revised Policy 3.3040.1 State Teachers Retirement System (STRS)

PTCM-2021-04-03

A motion was made by Jerry Hilinski, and was seconded by Gary Coupe approving Revised Policy 3.3040.1 State Teachers Retirement System (STRS), as presented (see attached).

All board members concurred

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

Highlights/Activities Report was made available to the board members.

XIII. Treasurer Report

Caroline Zito requested board approval for the March, 2021 Financials. Board approval was requested for a Contract Renewal Agreement for Meal Services with Preferred Meal Systems, Inc.

March, 2021 Financials

PTCM-2021-04-04

A motion was made by Theresa Smith, and was seconded by Sean Mendise, approving the March, 2021 Financials, as presented (see attached).

All board members concurred

Motion Carried

Contract Renewal Agreement with Preferred Meal Systems, Inc.

PTCM-2021-04-05

A motion was made by Jacqueline Grimm, and was seconded by Jerry Hilinski, approving the Contract Renewal Agreement with Preferred Meal Systems, Inc., as presented (see attached).

All board members concurred

Motion Carried

XIV. Executive Director

Rebecca Keeney requested board approval to ratify all actions taken during remote board meetings. Board members were requested to review, acknowledge and sign Policy 1.2040 Ethics and Conflict of Interests.

Ratify All Actions Taken During Remote Board Meetings

PTCM-2021-04-06

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving to Ratifying All Actions Taken During Remote Board Meetings, as presented.

All board members concurred

Motion Carried

Board Members Jerry Hilinski, Gary Coupe, Theresa Smith, Jacqueline Grimm and Sean Mendise acknowledged they reviewed and signed Policy 1.2040 Ethics and Conflict of Interests.

XV. Sponsor Update

Joe Calinger provided board members with the monthly report.

XVI. President Report

No report.

XVII. Public Comment

No report.

New Business

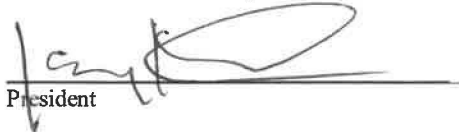
No report.

Adjourn

A motion was made by Theresa Smith, and was seconded by Gary Coupe, to adjourn.

All board members concurred

Motion Carried: 6:15 p.m.



President



Secretary