

Constellation Schools: Westpark Community Middle
Board Meeting Minutes
Thursday, April 15, 2021
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Richard Lukich called the meeting to order at 6:00 p.m. with the following members present: James Tortelli, Donna Reindel, Lori Hoefs and Greg Kozarik. Absent: Deborah Callen.

School Staff present: Michael Becker.

Constellation Schools LLC present: Richard Lukich, Rebecca Keeney, Mary Beth Oko, Caroline Zito, Gary Vojtush, Joyce Lewis, Christine Garten, Laura Horvath, Jillian Lukich, Julia Howerton, Laura Survance, Kim Petonic, Brian Preseren, and Garrick Lukich.

Sponsor representative: Joe Calinger.

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – March 18, 2021

WCM-2021-04-01

A motion was made by Donna Reindel, and was seconded by Greg Kozarik, to approve the minutes of March 18, 2021, as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for the school year 2020/2021 is 201. Re-enrollment for the school year 2021/2022 is 215.

V. Committee Reports

The LPDC April 6, 2021 Minutes were made available to the board members.

VI. Education Services

Education Program Coordinator

No report.

Professional Development Program Coordinator

No report.

Curriculum Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

The Special Education Numbers were made available to the board members.

Support Services Program Coordinator

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Kim Petonic requested that the board separately acknowledge the resignation and resulting separation from employment. Kim Petonic requested board approval for Revised Policy 3.3040.1 State Teachers Retirement Systems (STRS).

Revised Policy 3.3040.1 State Teachers Retirement System (STRS)

WCM-2021-04-02

A motion was made by Greg Kozarik, and was seconded by Lori Hoefs approving Revised Policy 3.3040.1 State Teachers Retirement System (STRS), as presented (see attached).

All board members concurred

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

Highlights/Activities Report was made available to the board members.

XIII. Treasurer Report

Caroline Zito requested board approval for the March, 2021 Financials. Board approval was requested for a Contract Renewal Agreement for Meal Services with Preferred Meal Systems, Inc.

March, 2021 Financials

WCM-2021-04-03

A motion was made by James Tortelli, and was seconded by Lori Hoefs, approving the March, 2021 Financials, as presented (see attached).

All board members concurred

Motion Carried

Contract Renewal Agreement with Preferred Meal Systems, Inc.

WCM-2021-04-04

A motion was made by Donna Reindel, and was seconded by Greg Kozarik, approving the Contract Renewal Agreement with Preferred Meal Systems, Inc., as presented (see attached).

All board members concurred

Motion Carried

XIV. Executive Director

Rebecca Keeney requested board approval to ratify all actions taken during remote board meetings. Board members were requested to review, acknowledge and sign Policy 1.2040 Ethics and Conflict of Interests.

Ratify All Actions Taken During Remote Board Meetings

WCM-2021-04-05

A motion was made by James Tortelli, and was seconded by Greg Kozarik, to approve Ratifying All Actions Taken During Remote Board Meetings, as presented.

All board members concurred

Motion Carried

Board Members James Tortelli, Donna Reindel, Lori Hoefs and Greg Kozarik acknowledged they reviewed and signed Policy 1.2040 Ethics and Conflict of Interests.

XV. Sponsor Update

Joe Calinger provided board members with the monthly report.

XVI. President Report

No report.

XVII. Public Comment

No report.

New Business


No report.

Adjourn

A motion was made by Donna Reindel, and was seconded by Greg Kozarik, to adjourn.

All board members concurred

Motion Carried: 6:15 p.m.



President



Secretary