

Constellation Schools: Westside Community School of the Art
Annual Board Meeting Minutes
Thursday, June 17, 2021
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Richard Lukich called the meeting to order at 6:00 p.m. with the following members present: Jerry Hilinski, Gary Coupe, Theresa Smith and Sean Mendise. Absent: Jacqueline Grimm

School Staff present: Debbie Rotolo and Howard Waugaman

Constellation Schools LLC present: Richard Lukich, Rebecca Keeney, Mary Beth Oko, Caroline Zito, Gary Vojtush, Christine Garten, Laura Horvath, Jillian Lukich, Laura Survance, Kim Petonic, Brian Preseren, Garrick Lukich and Lisa Vinarcik.

Sponsor representative: Joe Calinger

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – May 20, 2021

WCSA-2021-06-01

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving the minutes of May 20, 2021, as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2020/2021 is 236. Re-enrollment for school year 2021/2022 is 192.

V. Committee Reports

The Records Retention Committee Meeting Minutes for May 25, 2021 were made available to the board members.

VI. Education Services

Education Program Coordinator

Gary Vojtush requested the Board members acknowledge they reviewed the Harassment-Intimidation Report for the school year.

Acknowledgment of Harassment-Intimidation Report.

WCSA-2021-06-02

Jerry Hilinski, Gary Coupe, Theresa Smith and Sean Mendise acknowledged they reviewed the Harassment-Intimidation Report.

Professional Development Program Coordinator

No report.

Curriculum Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

The Special Education Numbers were made available to the board members. Laura Horvath requested the board members to acknowledge that they reviewed the ODE Special Education Model Policies and Procedures. Board approval was requested for the 2021/2022 Suburban Transportation Agreement. Board approval was requested for an Executive Summary for the 2021/2022 AIMSWEB Subscription.

Acknowledgment of ODE Special Education Model Policies and Procedures

WCSA-2021-06-03

Jerry Hilinski, Gary Coupe, Theresa Smith and Sean Mendise acknowledged they reviewed the ODE Special Education Model Policies and Procedures.

2021/2022 Suburban Transportation Agreement

WCSA-2021-06-04

A motion was made by Sean Mendise, and was seconded by Theresa Smith, approving the 2021/2022 Suburban Transportation Agreement, as presented (see attached)

All board members concurred

Motion Carried

2021/2022 AIMSWEB Subscription

WCSA-2021-06-05

A motion was made by Theresa Smith, and was seconded by Gary Coupe, approving the 2021/2022 AIMSWEB Subscription, as presented (see attached)

All board members concurred

Motion Carried

Support Services Program Coordinator

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

Laura Survance requested board approval for New Policy 4.2160 Electronic Device Loan and Usage.

New Policy 4.2160 Electronic Device Loan and Usage

WCSA-2021-06-06

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving New Policy 4.2160 Electronic Device Loan and Usage, as presented (see attached)

All board members concurred

Motion Carried

IX. Human Resources Report

Kim Petonic requested board approval for Personnel Actions. Resignations and Separations were presented as information only.

Personnel Actions

WCSA-2021-06-07

A motion was made by Theresa Smith, and was seconded by Jerry Hilinski, approving the Personnel Action as presented (see attached).

All board members concurred

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Caroline Zito requested board approval for the May, 2021 Financials. Board approval was requested for Revised Policy 7.8070 Purchasing Philosophy. The July 2021 through June 2022 Finance Committee Meeting Schedule was made available to the board members. The Loan Forgiveness PPP loans was for information only.

May, 2021 Financials

WCSA-2021-06-08

A motion was made by Gary Coupe, and was seconded by Sean Mendise, approving the May, 2021 Financials, as presented (see attached).

All board members concurred

Motion Carried

Revised Policy 7.8070 Purchasing Philosophy

WCSA-2021-06-09

A motion was made by Sean Mendise, and was seconded by Theresa Smith, approving Revised Policy 7.8070 Purchasing Philosophy, as presented (see attached).

All board members concurred

Motion Carried

XIV. Executive Director

Rebecca Keeney requested board approval for the 2021/2022 Schedule of Board Meeting Dates. Board approval was requested for the Resolution for the Executive Director and/or President (or their Successors) to Carry Out Operations for the 2021/2022 School Year. Board approval was requested to Re-Adopt Policy 2.2120 Career Advising and Student Success Plans.

2021/2022 Schedule of Board Meeting Dates

WCSA-2021-06-10

A motion was made by Jerry Hilinski, and was seconded by Sean Mendise, approving the 2021/2022 Schedule of Board Meeting Dates, as presented (see attached)

All board members concurred

Motion Carried

**Resolution – Executive Director and/or President (or their Successors)
to Carry Out Operations**

WCSA-2021-06-11

A motion was made by Theresa Smith, and was seconded by Gary Coupe, approving the Resolution for the Executive Director and/or President (or their Successors) to Carry Out Operations effective July 1, 2021 through June 30, 2022, as presented (see attached)

All board members concurred

Motion Carried

Re-Adopt Policy 2.2120 Career Advising and Student Success Plans

WCSA-2021-06-12

A motion was made by Gary Coupe, and was seconded by Sean Mendise, approving to Re-Adopt Policy 2.2120 Career Advising and Student Success Plans, as presented (see attached)

All board members concurred

Motion Carried

XV. Sponsor Update

Joe Calinger provided board members with the monthly report.

XVI. President Report

Rick Lukich requested the Election of Board Members and the Election of Officers.

Appointment of Board Members

WCSA-2021-06-13

A motion was made by Jerry Hilinski, and was seconded by Gary Coupe, electing Jerry Hilinski, Gary Coupe, Theresa Smith, Jacqueline Grimm and Sean Mendise to serve as board members for Constellation Schools: Westside Community School of the Arts.

All board members concurred

Motion Carried

Appointment of Board President – Jerry Hilinski

WCSA-2021-06-14

A motion was made by Gary Coupe, and was seconded by Theresa Smith, electing Jerry Hilinski as Board President for Constellation Schools: Westside Community School of the Arts.

All board members concurred

Motion Carried

Appointment of Board Vice President – Gary Coupe

WCSA-2021-06-15

A motion was made by Jerry Hilinski, and was seconded by Sean Mendise, electing Gary Coupe as Board Vice President for Constellation Schools: Westside Community School of the Arts.

All board members concurred

Motion Carried

Appointment of Board Secretary – Theresa Smith

WCSA-2021-06-16

A motion was made by Jerry Hilinski, and was seconded by Gary Coupe, electing Theresa Smith as Board Secretary for Constellation Schools: Westside Community School of the Arts.

All board members concurred

Motion Carried

XVII. Public Comment

No report.

New Business

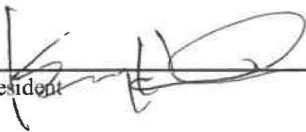
No report.

Adjourn


A motion was made by Gary Coupe and was seconded by Sean Mendise, to adjourn.

All board members concurred

Motion Carried: 6:21 p.m.



President



Secretary