

Constellation Schools: Westpark Community Middle
Board Meeting Minutes
Thursday, July 22, 2021
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Richard Lukich called the meeting to order at 6:00 p.m. with the following members present: James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins and Joseph Sgro.

School Staff present: Debbie Rotolo

Constellation Schools LLC present: Richard Lukich, Rebecca Keeney, Mary Beth Oko, Caroline Zito, Debbie Piazza, Christine Garten, Laura Horvath, Brittney Lester, Julia Howerton, Laura Lukich, Kim Petonic, Garrick Lukich and Lisa Vinarcik.

Sponsor representative: Joe Calinger

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – June 17, 2021

WCM-2021-07-01

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving the minutes of June 17, 2021, as presented.

All board members concurred

Motion Carried

Joseph Sgro joined the meeting at 6:01 p.m.

Introduction of Building Leaders and Board Members were conducted.

IV. Principal Report

Enrollment for school year 2021/2022 is 225.

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested board approval for a Supplemental Request for a Lead Teacher for SY 2021/2022.

Supplemental Request for a Lead Teacher for SY 2021/2022

WCM-2021-07-02

A motion was made by Greg Kozarik and was seconded by Joseph Sgro, approving the Supplemental Request for a Lead Teacher for SY 2021/2022, as presented (see attached)

All board members concurred

Motion Carried

Curriculum & Instruction Program Coordinator

Christine Garten requested board members acknowledge they reviewed the Learning Recovery, Extended Learning and American Rescue Plan.

Acknowledgment of Learning Recovery, Extended Learning and American Rescue Plan

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins and Joseph Sgro acknowledged they reviewed the Learning Recovery, Extended Learning and American Rescue Plan.

VII. Student Services

Special Education Program Coordinator

No report.

Support Services Program Coordinator

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Kim Petonic requested board approval for Personnel Actions. Resignations and Separations were presented as information only.

Personnel Actions

WCM-2021-07-03

A motion was made by Joseph Sgro, and was seconded by Greg Kozarik, approving the Personnel Actions as presented (see attached).

All board members concurred

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

Highlights/Activities Report was made available to Board Members.

XIII. Treasurer Report

Caroline Zito requested board approval for the June, 2021 Financials. Board approval was requested for the Independent Contractor Agreement for SY 2021/2022 (Technology Support). Board approval was requested for FY 2022 GASB 68/75 Preparation Agreement by Rea & Associates. Caroline Zito provided an update on the Biennial Budget Funding as information only.

June, 2021 Financials

WCM-2021-07-04

A motion was made by Greg Kozarik, and was seconded by Deborah Callen, approving the June, 2021 Financials, as presented (see attached).

All board members concurred

Motion Carried

Independent Contractor Agreement for SY 2021/2022 (Technology Support)

WCM-2021-07-05

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving the Independent Contractor Agreement for SY 2021/2022 (Technology Support), as presented (see attached).

All board members concurred

Motion Carried

Rea & Associates Summary of Procedure Agreement

WCM-2021-07-06

A motion was made by Joseph Sgro, and was seconded by Greg Kozarik, approving the FY 2022 GASB 68/75 Preparation Agreement by Rea & Associates, as presented (see attached).

All board members concurred

Motion Carried

XIV. Executive Director

Rebecca Keeney requested board approval for an update change on the Address Form. Board members were requested to acknowledge the previous version of Policy 4.2010.7 Dress Code (Prior to SY 2020/2021), acknowledge the previous version of Policy 4.1010 Application Process (prior to 2020/2021), acknowledge to remove Policy 2.2080.1 Compulsory Kindergarten Admissions and acknowledge previous version of Policy 2.2080 Academic Acceleration, Early Entrance to Kindergarten, and Early High School Graduation (Compulsory Kindergarten and First Grade Admissions) prior to SY 2020/2021

Update Change to the Address Form

WCM-2021-07-07

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving the update to the Address Form, as presented (see attached)

All board members concurred

Motion Carried

Acknowledgment of Previous Version of Policy 4.2010.7 Dress Code (Prior to SY 2020/2021)

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins and Joseph Sgro acknowledged the Previous Version of Policy 4.2010.7 Dress Code (Prior to SY 2020/2021).

Acknowledgment of Previous Version of Policy 4.1010 Application Process (Prior to SY 2020/2021)

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins and Joseph Sgro acknowledged the Previous Version of Policy 4.1010 Application Process (Prior to SY 2020/2021).

Acknowledgment to Remove Policy 2.2080.1 Compulsory Kindergarten Admissions

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins and Joseph Sgro acknowledged to remove Policy 2.2080.1 Compulsory Kindergarten Admissions.

Acknowledgment of Previous Version of Policy 2.2080 Academic Acceleration, Early Entrance to Kindergarten, and Early High School Graduation (Compulsory Kindergarten and First Grade Admissions) (Prior to SY 2020/2021)

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins and Joseph Sgro acknowledged the Previous Version of Policy 2.2080 Academic Acceleration, Early Entrance to Kindergarten, and Early High School Graduation (Compulsory Kindergarten and First Grade Admissions) (Prior to SY 2020/2021).

XV. Sponsor Update

Joe Calinger provided board members with the monthly report.

XVI. President Report

No report.

XVII. Public Comment

No report.

New Business

No report.

Adjourn

A motion was made by Laurene Perkins, and was seconded by Greg Kozarik, to adjourn.

All board members concurred

Motion Carried: 6:25 p.m.



President



Secretary