

Constellation Schools: Westside Community School of the Arts
Special Board Meeting Minutes
Tuesday, July 27, 2021
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Richard Lukich called the meeting to order at 5:00 p.m. with the following members present: Jerry Hilinski, Gary Coupe, Theresa Smith, Jacqueline Grimm and Sean Mendise via Google Meet.

School Staff present: None

Constellation Schools LLC present: Richard Lukich, Rebecca Keeney, Caroline Zito, Debbie Piazza, Christine Garten, Brittney Lester, Jillian Lukich, Brian Preseren, Kim Petonic, and Laura Lukich via Google Meet.

Sponsor representative: Joe Calinger via Google Meet

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – June 17, 2021

WCSA-2021-07-01

A motion was made by Gary Coupe, and was seconded by Sean Mendise, approving the minutes of June 17, 2021, as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2021/2022 is 201.

Approval of Field Trips

WCSA-2021-07-02

A motion was made by Jacqueline Grimm, and was seconded by Theresa Smith, approving the field trips, as presented.

All board members concurred

Motion Carried

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested board approval for a Supplemental Request for Extended Learning for SY 2020/2021. Board approval was requested for a Supplemental Request for a Lead Teacher for SY 2021/2022.

Supplemental Request for Extended Learning for SY 2020/2021

WCSA-2021-07-03

A motion was made by Gary Coupe and was seconded by Jacqueline Grimm, approving the Supplemental Request for a Lead Teacher for SY 2021/2022, as presented (see attached)

All board members concurred

Motion Carried

Supplemental Request for a Lead Teacher for SY 2021/2022

WCSA-2021-07-04

A motion was made by Jerry Hilinski and was seconded by Sean Mendise, approving the Supplemental Request for a Lead Teacher for SY 2021/2022, as presented (see attached)

All board members concurred

Motion Carried

Curriculum & Instruction Program Coordinator

Christine Garten requested board members acknowledge they reviewed the Learning Recovery, Extended Learning and American Rescue Plan. Board approval was requested for a Supplement Request for Curriculum Committee for SY 2020/2021.

Acknowledgment of Learning Recovery, Extended Learning and American Rescue Plan

Jerry Hilinski, Gary Coupe, Theresa Smith, Jacqueline Grimm and Sean Mendise acknowledged they reviewed the Learning Recovery, Extended Learning and American Rescue Plan.

Supplemental Request – Curriculum Committee for SY 2020/2021

WCSA-2021-07-05

A motion was made by Theresa Smith and was seconded by Jacqueline Grimm, approving the Supplemental Request for Curriculum Committee for SY 2020/2021, as presented (see attached)

All board members concurred

Motion Carried

VII. Student Services

Special Education Program Coordinator

No report.

Support Services Program Coordinator

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Kim Petonic requested board approval for Personnel Actions. Resignations and Separations were presented as information only.

Personnel Actions

WCSA-2021-07-06

A motion was made by Jacqueline Grimm, and was seconded by Theresa Smith, approving the Personnel Actions as presented (see attached).

All board members concurred

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

Highlights/Activities Report was made available to Board Members.

XIII. Treasurer Report

Caroline Zito requested board approval for the June, 2021 Financials. Board approval was requested for the Independent Contractor Agreement for SY 2021/2022 (Technology Support). Board approval was requested for FY 2022 GASB 68/75 Preparation Agreement by Rea & Associates. An update on the Biennial Budget Funding was provided as information only.

June, 2021 Financials

WCSA-2021-07-07

A motion was made by Jerry Hilinski, and was seconded by Jacqueline Grimm, approving the June, 2021 Financials, as presented (see attached).
All board members concurred
Motion Carried

Independent Contractor Agreement for SY 2021/2022 (Technology Support)

WCSA-2021-07-08

A motion was made by Theresa Smith, and was seconded by Jacqueline Grimm, approving the Independent Contractor Agreement for SY 2021/2022 (Technology Support), as presented (see attached).
All board members concurred
Motion Carried

Rea & Associates Summary of Procedure Agreement

WCSA-2021-07-09

A motion was made by Jacqueline Grimm, and was seconded by Sean Mendise, approving the FY 2022 GASB 68/75 Preparation Agreement by Rea & Associates, as presented (see attached).
All board members concurred
Motion Carried

XIV. Executive Director

Rebecca Keeney requested board approval for an update change on the Address Form. Board members were requested to acknowledge the previous version of Policy 4.2010.7 Dress Code (Prior to SY 2020/2021), acknowledge the previous version of Policy 4.1010 Application Process (prior to 2020/2021), acknowledge to remove Policy 2.2080.1 Compulsory Kindergarten Admissions and acknowledge previous version of Policy 2.2080 Academic Acceleration, Early Entrance to Kindergarten, and Early High School Graduation (Compulsory Kindergarten and First Grade Admissions) prior to SY 2020/2021

Update Change to the Address Form

WCSA-2021-07-10

A motion was made by Jerry Hilinski, and was seconded by Theresa Smith, approving the update to the Address Form, as presented (see attached)
All board members concurred
Motion Carried

Acknowledgment of Previous Version of Policy 4.2010.7 Dress Code (Prior to SY 2020/2021)

Jerry Hilinski, Gary Coupe, Theresa Smith, Jacqueline Grimm and Sean Mendise acknowledged the Previous Version of Policy 4.2010.7 Dress Code (Prior to SY 2020/2021).

Acknowledgment of Previous Version of Policy 4.1010 Application Process (Prior to SY 2020/2021)

Jerry Hilinski, Gary Coupe, Theresa Smith, Jacqueline Grimm and Sean Mendise acknowledged the Previous Version of Policy 4.1010 Application Process (Prior to SY 2020/2021).

Acknowledgment to Remove Policy 2.2080.1 Compulsory Kindergarten Admissions

Jerry Hilinski, Gary Coupe, Theresa Smith, Jacqueline Grimm and Sean Mendise acknowledged to remove Policy 2.2080.1 Compulsory Kindergarten Admissions.

Acknowledgment of Previous Version of Policy 2.2080 Academic Acceleration, Early Entrance to Kindergarten, and Early High School Graduation (Compulsory Kindergarten and First Grade Admissions) (Prior to SY 2020/2021)

Jerry Hilinski, Gary Coupe, Theresa Smith, Jacqueline Grimm and Sean Mendise acknowledged the Previous Version of Policy 2.2080 Academic Acceleration, Early Entrance to Kindergarten, and Early High School Graduation (Compulsory Kindergarten and First Grade Admissions) (Prior to SY 2020/2021).

XV. Sponsor Update

Joe Calinger provided board members with the monthly report.

XVI. President Report

No report.

XVII. Public Comment

No report.

New Business

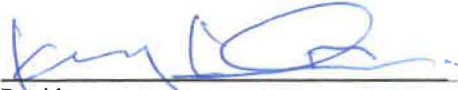
No report.

Adjourn

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, to adjourn.

All board members concurred

Motion Carried: 5:13 p.m.



President



Secretary