

Constellation Schools: Puritas Community Middle
Board Meeting Minutes
Thursday, September 16, 2021
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Richard Lukich called the meeting to order at 6:00 p.m. with the following members present: Jerry Hilinski, Gary Coupe, Jacqueline Grimm and Sean Mendise. Absent: Theresa Smith.

School Staff present: Victoria Wasilewski & Angela Waggaman

Constellation Schools LLC present: Richard Lukich, Mary Beth Oko, Christine Garten, Brittney Lester, Jillian Lukich, Julia Howerton, Laura Lukich, Kim Petonic, Brian Preseren, and Garrick Lukich.

Sponsor representative: Joe Calinger

Financial Services: Dave Massa, Massa Financial Solutions LLC

Sarah O'Bryan, Associate Director, School Accountability, ACCEL Schools

II. Adoption of Agenda

The agenda was adopted as presented.

Sean Mendise acknowledged he reviewed the Board Policies on School Health and Safety that was presented at the August 19, 2021 Board meeting.

III. Approval of Minutes

Approval of Minutes – August 19, 2021

PTCM-2021-09-01

A motion was made by Sean Mendise, and was seconded by Jacqueline Grimm, approving the minutes of August 19, 2021, as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2021/2022 is 152.

Acceptance of Donation

PTCM-2021-09-02

A motion was made by Sean Mendise, and was seconded by Jacqueline Grimm, accepting the donation, as presented.

All board members concurred

Motion Carried

V. Committee Reports

Year 1, 2, & 3 Resident Educator August 23, 2021 minutes were made available to the board members.

VI. Education Services

Education Program Coordinator

No report.

Curriculum & Instruction Program Coordinator

Christine Garten requested board approval for an Academic Data Coach Position Description.

Academic Data Coach Position Description

PTCM-2021-09-03

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving the Academic Data Coach Position Description, as presented (see attached).

All board members concurred

Motion Carried

VII. Student Services

Special Education Program Coordinator

Special Education numbers were made available to the board members.

Support Services Program Coordinator

Jillian Lukich requested board approval to ratify the approval of the Zones of Regulation Training cost.

Ratify Approval of the Zones of Regulation Training Cost

PTCM-2021-09-04

A motion was made by Gary Coupe, and was seconded by Jacqueline Grimm, approving to ratify the Zones of Regulation Training cost, as presented (see attached).

All board members concurred

Motion Carried

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Kim Petonic requested board approval for Personnel Actions. Resignations and Separations were presented as information only. Board approval was requested for Revised Policy 3.3060 Sick Leave. Board approval was requested to Rescind Policy 3.3060.1 Emergency Paid Sick Time.

Personnel Actions

PTCM-2021-09-05

A motion was made by Jerry Hilinski and was seconded by Jacqueline Grimm, approving the Personnel Actions as presented (see attached).

All board members concurred

Motion Carried

Revised Policy 3.3060 Sick Leave

PTCM-2021-09-06

A motion was made by Gary Coupe, and was seconded by Sean Mendise, approving Revised Policy 3.3060 Sick Leave, as presented (see attached).

All board members concurred

Motion Carried

Rescind Policy 3.3060.1 Emergency Paid Sick Time

PTCM-2021-09-07

A motion was made by Jacqueline Grimm, and was seconded by Sean Mendise, for the approval to Rescind Policy 3.3060.1 Emergency Paid Sick Time, as presented (see attached).

All board members concurred

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

Highlights/Activities Report was made available to Board Members.

XIII. Treasurer Report

Dave Massa requested board approval for the July 2021 and August 2021 Financial Reports.

July 2021 Financial Reports

PTCM-2021-09-08

A motion was made by Gary Coupe, and was seconded by Sean Mendise, approving the July 2021 Financial Reports, as presented (see attached).

All board members concurred

Motion Carried

August 2021 Financial Reports

PTCM-2021-09-09

A motion was made by Gary Coupe, and was seconded by Sean Mendise, approving the August 2021 Financial Reports, as presented (see attached).

All board members concurred

Motion Carried

XIV. Executive Director

No report.

XV. Sponsor Update

Joe Calinger provided board members with the monthly report. Joe informed board members that Buckeye Community Hope Foundation will be holding a virtual board training on Saturday, November 6, 2021 from 9:00 am. to 12:30 p.m.

XVI. President Report

Rick Lukich requested board approval for Revised Policy 5.1020.1 COVID-19 Modifications Policy. Buckeye Community Hope Foundation will be holding a virtual board training on Saturday, November 6, 2021 from 9:00 am. to 12:30 p.m.

Revised Policy 5.1020.1 COVID-19 Modifications Policy

PTCM-2021-09-10

A motion was made by Jacqueline Grimm, and was seconded by Sean Mendise, approving Revised Policy 5.1020.1 COVID-19 Modifications Policy, as presented (see attached).

All board members concurred

Motion Carried

XVII. Public Comment

No report.

New Business


No report.

Adjourn


A motion was made by Gary Coupe, and was seconded by Sean Mendise, to adjourn.

All board members concurred

Motion Carried: 6:14 p.m.



President



Secretary