

Constellation Schools: Westpark Community Middle
Board Meeting Minutes
Thursday, October 21, 2021
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Richard Lukich called the meeting to order at 6:00 p.m. with the following members present: James Tortelli, Deborah Callen, Laurene Perkins and Joseph Sgro. Absent: Greg Kozarik.

School Staff present: Deborah Rotolo

Constellation Schools LLC present: Richard Lukich, Mary Beth Oko, Debbie Piazza, Christine Garten, Brittney Lester, Jillian Lukich, Laura Lukich, Kim Petonic, Lisa Vinarcik, Brian Preseren, and Garrick Lukich.

Sponsor representative: Joe Calinger

Financial Services: Dave Massa, Massa Financial Solutions LLC

Sarah O'Bryan, Associate Director, School Accountability, ACCEL Schools
Chad Carr, Executive Vice President & Superintendent of Ohio Schools, ACCEL Schools

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – September 16, 2021

WCM-2021-10-01

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving the minutes of September 16, 2021, as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2021/2022 is 199.

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Board approval was requested for Staff Supplemental for Committees and Student Activities.

Staff Supplemental for Committees and Student Activities

WCM-2021-10-02

A motion was made by Deborah Callen, and was seconded by Joseph Sgro, approving the Staff Supplemental for Committees and Student Activities, as presented (see attached).

All board members concurred

Motion Carried

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Special Education numbers were made available to the board members. Board approval was requested to ratify approval of Crisis Prevention Institute (CPI) purchase amount.

Ratify Approval of Crisis Prevention Institute (CPI) Purchase Amount

WCM-2021-10-03

A motion was made by Laurene Perkins, and was seconded by James Tortelli, approving to ratify the Crisis Prevention Institute (CPI) Purchase Amount, as presented (see attached).

All board members concurred

Motion Carried

Support Services Program Coordinator

Jillian Lukich requested board approval for LifeAct Program for SY 2021-2022.

Executive Summary – LifeAct Program for SY 2021-2022

WCM-2021-10-04

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the Executive Summary for the LifeAct Program for SY 2021-2022, presented (see attached).

All board members concurred

Motion Carried

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Kim Petonic requested board approval for Personnel Actions.

Personnel Actions

WCM-2021-10-05

A motion was made by Deborah Callen, and was seconded by James Tortelli, approving the Personnel Actions, as presented (see attached).

All board members concurred

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

Brian Preseren requested board approval for the AED Purchase Agreement. Brian indicated we are requesting an extension of insurance coverage from November 8, 2021 to December 8, 2021 per expiring information. For the November Board meeting, you will receive information on premiums and coverage for your review/consideration/approval.

Executive Summary – AED Purchase Agreement

WCM-2021-10-06

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving the Executive Summary – AED Purchase Agreement, as presented (see attached).

All board members concurred

Motion Carried

XII. Marketing Report

Lisa Vinarcik requested board approval for the 2020/2021 Annual Reports with the understanding that changes may need to be made at our Sponsor's request. Lisa requested that the board members acknowledge they reviewed the Racial Balance Assessment.

2020-2021 Annual Report

WCM-2021-10-07

A motion was made by Deborah Callen, and was seconded by Joseph Sgro, approving the 2020-2021 Annual Report with the understanding that changes may need to be made at our Sponsor's request, as presented (see attached).

All board members concurred

Motion Carried

Acknowledgment of Racial Balance Assessment

James Tortelli, Deborah Callen, Laurene Perkins and Joseph Sgro acknowledged they reviewed the Racial Balance Assessment.

XIII. Treasurer Report

Dave Massa requested board approval for the September Financial Reports. Board approval was requested to adopt the Resolution for the Revised FY 2022 Annual Budget and Revised FY 2022 Annual Budget in ODE Format. Board approval was requested for the Resolution approving the FY2022 Five Year Forecast.

September, 2021 Financial Reports**WCM-2021-10-08**

A motion was made by James Tortelli, and was seconded by Laurene Perkins, approving the September, 2021 Financial Reports, as presented (see attached).

All board members concurred

Motion Carried

Resolution – Revised 2022 Annual Budget and Revised 2022 Annual Budget in ODE Format**WCM-2021-10-09**

A motion was made by Joseph Sgro, and was seconded by Deborah Callen, adopting the Resolution approving the Revised 2022 Annual Budget and Revised 2022 Annual Budget in ODE Format, as presented (see attached).

All board members concurred

Motion Carried

Resolution Approving the FY2022 Five Year Forecast**WCM-2021-10-10**

A motion was made by James Tortelli, and was seconded by Laurene Perkins, approving the Resolution for the FY 2022 Five Year Forecast (see attached).

All board members concurred

Motion Carried

XIV. Executive Director

Sarah O'Bryan requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report.

Acknowledgment of Superintendent Residency Verification Report

James Tortelli, Deborah Callen, Laurene Perkins and Joseph Sgro acknowledged they reviewed the Superintendent Residency Verification Report.

XV. Sponsor Update

Joe Calinger provided board members with the monthly report. Joe informed board members that Buckeye Community Hope Foundation will be holding a virtual board training on Saturday, November 6, 2021 from 9:00 am. to 12:30 p.m.

XVI. President Report

Rick Lukich requested the board members acknowledge the previous version of Policy 4.1140 Calamity Day Make-Up Plan (Prior to SY 2020/2021). Rick encouraged board members to sign up for the virtual board training that Buckeye Community Hope Foundation is holding on November 6, 2021 from 9:00 a.m. to 12:30 p.m.

Acknowledgment of Previous Version of Policy 4.1140 Calamity Day Make-Up Plan (Prior to SY 2020/2021)

James Tortelli, Deborah Callen, Laurene Perkins and Joseph Sgro acknowledged the previous version of Policy 4.1140 Calamity Day Make-Up Plan (Prior to SY 2020/2021).

XVII. Public Comment

No report.

New Business


No report.

Adjourn

A motion was made by James Tortelli, and was seconded by Deborah Callen, to adjourn.

All board members concurred

Motion Carried: 6:15 p.m.



President

Secretary