

Constellation Schools: Westside Community School of the Arts
Special Board Meeting Minutes
Thursday, October 28, 2021
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Richard Lukich called the meeting to order at 6:00 p.m. with the following members present: Jerry Hilinski, Theresa Smith, Gary Coupe, Jacqueline Grimm and Sean Mendise.

School Staff present: None

Constellation Schools LLC present: None

Sponsor representative: Joe Calinger

Financial Services: None

Sarah O'Bryan, Associate Director, School Accountability, ACCEL Schools

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – September 16, 2021

WCSA-2021-10-01

A motion was made by Jacqueline Grimm, and was seconded by Jerry Hilinski, approving the minutes of September 16, 2021, as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2021/2022 is 199.

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Sarah O'Bryan requested board approval for Staff Supplemental for Committees and Student Activities.

Staff Supplemental for Committees and Student Activities

WCSA-2021-10-02

A motion was made by Sean Mendise, and was seconded by Jacqueline Grimm, approving the Staff Supplemental for Committees and Student Activities, as presented (see attached).

All board members concurred

Motion Carried

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Special Education numbers were made available to the board members. Board approval was requested to ratify approval of Crisis Prevention Institute (CPI) purchase amount.

Ratify Approval of Crisis Prevention Institute (CPI) Purchase Amount

WCSA-2021-10-03

A motion was made by Gary Coupe, and was seconded by Sean Mendise, approving to ratify the Crisis Prevention Institute (CPI) Purchase Amount, as presented (see attached).

All board members concurred

Motion Carried

Support Services Program Coordinator

Sarah O'Bryan requested board approval for the LifeAct Program for SY 2021-2022.

Executive Summary – LifeAct Program for SY 2021-2022

WCSA-2021-10-04

A motion was made by Sean Mendise, and was seconded by Jacqueline Grimm, approving the Executive Summary for the LifeAct Program for SY 2021-2022, presented (see attached).

All board members concurred

Motion Carried

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval for Personnel Actions. Resignations and Separations were presented as information only.

Personnel Actions

WCSA-2021-10-05

A motion was made by Gary Coupe, and was seconded by Sean Mendise, approving the Personnel Actions, as presented (see attached).

All board members concurred

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

Sarah O'Bryan requested board approval for the AED Purchase Agreement. Sarah indicated we are requesting an extension of insurance coverage from November 8, 2021 to December 8, 2021 per expiring information. For the November Board meeting, you will receive information on premiums and coverage for your review/consideration/approval.

Executive Summary – AED Purchase Agreement

WCSA-2021-10-06

A motion was made by Jacqueline Grimm, and was seconded by Gary Coupe, approving the Executive Summary – AED Purchase Agreement, as presented (see attached).

All board members concurred

Motion Carried

XII. Marketing Report

Sarah O'Bryan requested board approval for the 2020/2021 Annual Reports with the understanding that changes may need to be made at our Sponsor's request. Lisa requested that the board members acknowledge they reviewed the Racial Balance Assessment.

2020-2021 Annual Report

WCSA-2021-10-07

A motion was made by Theresa Smith, and was seconded by Jerry Hilinski, approving the 2020-2021 Annual Report with the understanding that changes may need to be made at our Sponsor's request, as presented (see attached).

All board members concurred

Motion Carried

Acknowledgment of Racial Balance Assessment

Jerry Hilinski, Gary Coupe, Jacqueline Grimm, Theresa Smith and Sean Mendise acknowledged they reviewed the Racial Balance Assessment.

XIII. Treasurer Report

Sarah O’Bryan requested board approval for the September Financial Reports. Board approval was requested to adopt the Resolution for the Revised FY 2022 Annual Budget and Revised FY 2022 Annual Budget in ODE Format. Board approval was requested for the Resolution approving the FY2022 Five Year Forecast.

September, 2021 Financial Reports

WCSA-2021-10-08

A motion was made by Gary Coupe, and was seconded by Sean Mendise, approving the September, 2021 Financial Reports, as presented (see attached).

All board members concurred

Motion Carried

Resolution – Revised 2022 Annual Budget and Revised 2022 Annual Budget in ODE Format

WCSA-2021-10-09

A motion was made by Theresa Smith, and was seconded by Sean Mendise, adopting the Resolution approving the Revised 2022 Annual Budget and Revised 2022 Annual Budget in ODE Format, as presented (see attached).

All board members concurred

Motion Carried

Resolution Approving the FY2022 Five Year Forecast

WCSA-2021-10-10

A motion was made by Sean Mendise, and was seconded by Jacqueline Grimm, approving the Resolution for the FY 2022 Five Year Forecast (see attached).

All board members concurred

Motion Carried

XIV. Executive Director

Sarah O’Bryan requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report.

Acknowledgment of Superintendent Residency Verification Report

Jerry Hilinski, Gary Coupe, Jacqueline Grimm, Theresa Smith and Sean Mendise acknowledged they reviewed the Superintendent Residency Verification Report.

XV. Sponsor Update

Joe Calinger provided board members with the monthly report. Joe informed board members that Buckeye Community Hope Foundation will be holding a virtual board training on Saturday, November 6, 2021 from 9:00 am. to 12:30 p.m.

XVI. President Report

Sarah O’Bryan requested the board members acknowledge the previous version of Policy 4.1140 Calamity Day Make-Up Plan (Prior to SY 2020/2021). Sarah encouraged board members to sign up for the virtual board training that Buckeye Community Hope Foundation is holding on November 6, 2021 from 9:00 a.m. to 12:30 p.m.

Acknowledgment of Previous Version of Policy 4.1140 Calamity Day Make-Up Plan (Prior to SY 2020/2021)

Jerry Hilinski, Gary Coupe, Jacqueline Grimm, Theresa Smith and Sean Mendise acknowledged the previous version of Policy 4.1140 Calamity Day Make-Up Plan (Prior to SY 2020/2021).

XVII. Public Comment

No report.

New Business

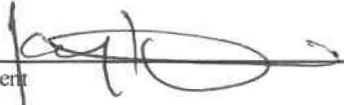
No report.

Adjourn

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, to adjourn.

All board members concurred

Motion Carried: 6:15 p.m.



President



Secretary