

Constellation Schools: Puritas Community Middle
Board Meeting Minutes
Thursday, December 16, 2021
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:00 p.m. with the following members present: Jerry Hilinski, Gary Coupe, Theresa Smith and Sean Mendise. Absent: Jacqueline Grimm.

School Staff present: Victoria Wasilewski and Angela Waggaman

ACCEL Schools LLC present: Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Chrissy Garten, Brittney Lester, Jillian Lukich, Laura Lukich, Brian Preseren, Garrick Lukich and Lisa Vinarcik.

Sponsor representative: Joe Calinger

Financial Services: Dave Massa, Massa Financial Solutions LLC

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – November 18, 2021

PTCM-2021-12-01

A motion was made by Theresa Smith, and was seconded by Gary Coupe, approving the minutes of November 18, 2021, as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2021/2022 is 142.

V. Committee Reports

The LPDC December, 2021 Minutes were made available to the board members.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested board approval for a Tutoring Request. Board approval was requested for a Supplemental Request. Board Approval was requested for HeyTutor Inc. contract.

Tutoring Request

PTCM-2021-12-02

A motion was made by Sean Mendise, and was seconded by Jerry Hilinski, approving the Tutoring Request, as presented (copy attached).

All board members concurred

Motion Carried

Supplemental Request

PTCM-2021-12-03

A motion was made by Theresa Smith, and was seconded by Sean Mendise, approving the Supplemental Request, as presented (copy attached).

All board members concurred

Motion Carried

HeyTutor Inc. Contract

PTCM-2021-12-04

A motion was made by Jerry Hilinski, and was seconded by Gary Coupe, approving the HeyTutor Inc. Contract, as presented (copy attached).

All board members concurred

Motion Carried

Curriculum & Instruction Program Coordinator

Chrissy Garten requested board approval for Student Placement from Baldwin Wallace – Sophomore Experience.

Student Placement from Baldwin Wallace – Sophomore Experience

PTCM-2021-12-05

A motion was made by Gary Coupe, and was seconded by Theresa Smith, approving Student Placement from Baldwin Wallace – Sophomore Experience, as presented (copy attached).

All board members concurred

Motion Carried

VII. Student Services

Special Education Program Coordinator

Special Education numbers were made available to the board members.

Support Services Program Coordinator

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O’Bryan requested board approval for Personnel Actions.

Personnel Actions

PTCM-2021-12-06

A motion was made by Gary Coupe, and was seconded by Sean Mendise, approving the Personnel Actions, as presented (see attached).

All board members concurred

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

Lisa Vinarcik requested board approval to ratify the re-enrollment form for SY 22/23.

Ratify Re-Enrollment Form for SY 22/23

PTCM-2021-12-07

A motion was made by Theresa Smith, and was seconded by Sean Mendise, approving to ratify the Re-Enrollment Form for SY 22/23, as presented (see attached).

All board members concurred

Motion Carried

XIII. Treasurer Report

Dave Massa requested board approval for the November, 2021 Financial Reports.

November, 2021 Financial Reports

PTCM-2021-12-08

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving the November, 2021 Financial Reports, as presented (see attached).

All board members concurred

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested board approval for a Resolution approving Revised Policy 4.1010 Application Process, Revised Policy 7.7040 Student Fees, Fines and Charges, Readopt Policy 2.2140 At-Risk Policy and a Resolution Adopting Appendix 2.2140-B Parental Notification that Student is at Risk of not Graduating. Sarah requested that the board members acknowledge they reviewed the November Superintendent Residency Verification Report.

Resolution – Revised Policy 4.1010 Application Process

PTCM-2021-12-09

A motion was made by Sean Mendise, and was seconded by Gary Coupe, approving the Resolution for Revised Policy 4.1010 Application Process, as presented (see attached).

All board members concurred
Motion Carried

Resolution – Revised Policy 7.7040 Student Fees, Fines and Charges

PTCM-2021-12-10

A motion was made by Theresa Smith, and was seconded by Sean Mendise, approving the Resolution for Revised Policy 7.7040 Student Fees, Fines and Charges, as presented (see attached).

All board members concurred
Motion Carried

Resolution – Readopt Policy 2.2140 At-Risk Policy

PTCM-2021-12-11

A motion was made by Gary Coupe, and was seconded by Sean Mendise, approving the Resolution to Readopt Policy 2.2140 At-Risk Policy, as presented (see attached).

All board members concurred
Motion Carried

Resolution – Adopting Appendix 2.2140-B Parental Notification that Student is at Risk of not Graduating

PTCM-2021-12-12

A motion was made by Gary Coupe, and was seconded by Sean Mendise Adopting Appendix 2.2140-B Parental Notification that Student is at Risk of not Graduating, as presented (see attached).

All board members concurred
Motion Carried

Acknowledgment of Superintendent Residency Verification Report

Jerry Hilinski, Gary Coupe, Theresa Smith and Sean Mendise acknowledged they reviewed the November Superintendent Residency Verification Report.

XV. Sponsor Update

Joe Calinger provided board members with the monthly report.

XVI. Public Comment

No report.

New Business

No report.

Adjourn

A motion was made by Jerry Hilinski, and was seconded by Sean Mendise, to adjourn.

All board members concurred
Motion Carried: 6:16 p.m.



President



Secretary