

Constellation Schools: Old Brooklyn Community Elementary  
Board Meeting Minutes  
Thursday, January 20, 2022  
Constellation Schools – Administrative Offices, Parma, Ohio

**I. Roll Call**

Sarah O’Bryan called the meeting to order at 6:00 p.m. with the following members present: John Noga, Jerry Bednar, Bert Butts, Leo Tischer and Michele Norman.

School Staff present: None

ACCEL Schools LLC present: Chad Carr, Sarah O’Bryan, Mary Beth Oko, Debbie Piazza, Chrissy Garten, Brittney Lester, Jillian Lukich, Laura Lukich, Brian Preseren, Garrick Lukich and Lisa Vinarcik.

Sponsor representative: Joyce Lewis

Financial Services: None

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – December 16, 2021**

**OBCE-2022-01-01**

A motion was made by Bert Butts, and was seconded by John Noga, approving the minutes of December 16, 2021 as presented.

All board members concurred

Motion Carried

**IV. Principal Report**

Enrollment for school year 2021/2022 is 249.

**Acceptance of Grant**

**OBCE-2022-01-02**

A motion was made by Jerry Bednar, and was seconded by John Noga, accepting the mini-grant through Mycom to bring in virtual ballet for fourth grade students, as presented.

All board members concurred

Motion Carried

**V. Committee Reports**

The LPDC January, 2022 Minutes were made available to the board members.

**VI. Education Services**

**Education Program Coordinator**

Debbie Piazza requested the board members acknowledge they reviewed the Bullying, Harassment and Intimidation Report.

**Acknowledgment of Bullying, Harassment and Intimidation Report**

John Noga, Jerry Bednar Michele Norman, Bert Butts and Leo Tischer acknowledged they reviewed the Bullying, Harassment and Intimidation Report.

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

Special Education numbers were made available to the board members. Brittney Lester requested board approval to ratify approval for a 504 Supplemental Request.

**Ratify Approval for a 504 Supplemental Request**

**OBCE-2022-01-03**

A motion was made by Leo Tischer, and was seconded by Jerry Bednar, approving Ratification for a 504 Supplemental Request, as presented (see attached).

All board members concurred

Motion Carried

**Support Services Program Coordinator**

No report.

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O'Bryan requested board approval for Personnel Actions.

**Personnel Actions**

**OBCE-2022-01-04**

A motion was made by Leo Tischer, and was seconded by Jerry Bednar, approving the Personnel Actions, as presented (see attached).

All board members concurred

Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

Highlights/Activities Report was made available to the board members.

**XIII. Treasurer Report**

Sarah O'Bryan requested board approval for the December, 2021 Financial Reports. Board approval was requested for 2022 Mileage at \$0.585 cents effective January 1, 2022.

**December, 2021 Financial Reports**

**OBCE-2022-01-05**

A motion was made by John Noga, and was seconded by Bert Butts, approving the December, 2021 Financial Reports, as presented (see attached).

All board members concurred

Motion Carried

**2022 Mileage at \$0.585 cents Effective January 1, 2022**

**OBCE-2022-01-06**

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving the 2022 Mileage at \$0.585 Cents Effective January 1, 2022, as presented (see attached).

All board members concurred

Motion Carried

**XIV. Superintendent Report**

Sarah O'Bryan requested board approval for a Resolution approving Revised Policy 4.2010.6 Conduct and/or Behavior Infractions, Revised Policy 4.2010.7 Dress Code and Revised Policy 4.2020 Sexual and Other Forms of Harassment. Board approval was requested for renewal agreement with Vector Solutions (SafeSchools). Board approval was requested for a Resolution for Blended Learning. Sarah requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report.

**Resolution – Revised Policy 4.2010.6 Conduct and/or Behavior Infractions**

**OBCE-2022-01-07**

A motion was made by Leo Tischer, and was seconded by Jerry Bednar, approving the Resolution for Revised Policy 4.2010.6 Conduct and/or Behavior Infractions, as presented (see attached).

All board members concurred

Motion Carried

**Resolution – Revised Policy 4.2010.7 Dress Code**

**OBCE-2022-01-08**

A motion was made by Leo Tischer, and was seconded by Jerry Bednar, approving the Resolution for Revised Policy 4.2010.7 Dress Code, as presented (see attached).

All board members concurred

Motion Carried

**Resolution – Revised Policy 4.2020 Sexual and Other Forms of Harassment**

**OBCE-2022-01-09**

A motion was made by Leo Tischer, and was seconded by Jerry Bednar, approving the Resolution for Revised Policy 4.2020 Sexual and Other Forms of Harassment, as presented (see attached).

All board members concurred

Motion Carried

**Vector Solutions (SafeSchools) Renewal Agreement**

**OBCE-2022-01-10**

A motion was made by Leo Tischer, and was seconded by Jerry Bednar, approving the Vector Solutions (SafeSchools) Renewal Agreement, as presented (see attached).

All board members concurred

Motion Carried

**Resolution – Blended Learning**

**OBCE-2022-01-11**

A motion was made by Leo Tischer, and was seconded by Jerry Bednar, approving the Resolution for Blended Learning, as presented (see attached).

All board members concurred

Motion Carried

**Acknowledgment of Superintendent Residency Verification Report**

John Noga, Jerry Bednar, Michele Norman, Leo Tischer and Bert Butts acknowledged they reviewed the Superintendent Residency Verification Report.

**XV. Sponsor Update**

Joyce Lewis, Educational Service Center of Lake Erie West Regional Technical Assistance Educators provided the following updates per the Governing Authority Report:

Month: January, 2022

General Updates:

Information regarding community schools implementing a blended learning option throughout the remainder of the year was emailed on January 6<sup>th</sup> from Kurt Aey. We hope that this will provide the community schools with some flexibility as they continue to navigate the challenges of educating students through the pandemic. If you have any questions on this, please don't hesitate to reach out to Kurt.

An announcement of our inaugural Building Leadership Forum for all building leaders was in the January sponsor update. It will take place on Friday, June 24, 2022.

As always if you have any questions for me regarding the sponsorship, please feel free to reach out to me directly.

During the December site visit I reviewed all schools' 11.6 goals. At this time everyone is making progress on their goals. During the January site visits I am reviewing special education files. I plan to send a copy of my February site visit scheduled once it's finalized for those of you who would like to join me.

Our Financial Consultant Linda Moye holds a monthly phone meeting with the school's treasurer, a completed report of this meeting is emailed to all board members. At this time, there were no red flags discussed. If you have any questions regarding your school's financials, we encourage you to reach out to your treasurer.

**2021 – 2022 Governing Authority Goal (Attachment 11.6)**

95% of all scheduled board meetings will have a quorum. (If a quorum is not available, the meeting will be rescheduled) (you are currently at 100%)

**Evidence on progress of making the goals is listed above by school.**

Making Progress

**XVI. Public Comment**

Molly A. Koch from ACCEL Schools was present, but did not participate in public comment

**New Business**

No report.

**Adjourn**

A motion was made by Leo Tischer, and was seconded by Jerry Bednar, to adjourn.

All board members concurred

Motion Carried: 6:27 p.m.

  
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President

  
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Secretary