

Constellation Schools: Puritas Community Elementary
Board Meeting Minutes
Thursday, January 20, 2022
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:00 p.m. with the following members present: Charles Ledger, Bogusia Chmielewski, Donna Stelter and Rodney Spencer. Absent: Thomas Bonner

School Staff present: None

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Chrissy Garten, Brittney Lester, Jillian Lukich, Laura Lukich, Brian Preseren, Garrick Lukich and Lisa Vinarcik.

Sponsor representative: Joyce Lewis

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – December 16, 2021

PTCE-2022-01-01

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the minutes of December 16, 2021 as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2021/2022 is 165.

V. Committee Reports

The LPDC January, 2022 Minutes were made available to the board members.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested the board members acknowledge they reviewed the Bullying, Harassment and Intimidation Report.

Acknowledgment of Bullying, Harassment and Intimidation Report

Charles Ledger, Bogusia Chmielewski, Donna Stelter and Rodney Spencer acknowledged they reviewed the Bullying, Harassment and Intimidation Report.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Special Education numbers were made available to the board members.

Support Services Program Coordinator

Jillian Lukich requested board approval the Centers for Families and Children Memorandum of Understanding.

Centers for Families and Children Memorandum of Understanding

PTCE-2022-01-02

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, approving Centers for Families and Children Memorandum of Understanding, as presented (see attached).

All board members concurred

Motion Carried

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval for Personnel Actions.

Personnel Actions

PTCE-2022-01-03

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the Personnel Actions, as presented (see attached).

All board members concurred

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

Highlights/Activities Report was made available to the board members.

XIII. Treasurer Report

Sarah O'Bryan requested board approval for the December, 2021 Financial Reports. Board approval was requested for 2022 Mileage at \$0.585 cents effective January 1, 2022.

December, 2021 Financial Reports

PTCE-2022-01-04

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, approving the December, 2021 Financial Reports, as presented (see attached).

All board members concurred

Motion Carried

2022 Mileage at \$0.585 cents Effective January 1, 2022

PTCE-2022-01-05

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the 2022 Mileage at \$0.585 Cents Effective January 1, 2022, as presented (see attached).

All board members concurred

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested board approval for a Resolution approving Revised Policy 4.2010.6 Conduct and/or Behavior Infractions, Revised Policy 4.2010.7 Dress Code and Revised Policy 4.2020 Sexual and Other Forms of Harassment. Board approval was requested for renewal agreement with Vector Solutions (SafeSchools). Board approval was requested for a Resolution for Blended Learning. Sarah requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report.

Resolution – Revised Policy 4.2010.6 Conduct and/or Behavior Infractions **PTCE-2022-01-06**
A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the Resolution for Revised Policy 4.2010.6 Conduct and/or Behavior Infractions, as presented (see attached).
All board members concurred
Motion Carried

Resolution – Revised Policy 4.2010.7 Dress Code **PTCE-2022-01-07**
A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the Resolution for Revised Policy 4.2010.7 Dress Code, as presented (see attached).
All board members concurred
Motion Carried

Resolution – Revised Policy 4.2020 Sexual and Other Forms of Harassment **PTCE-2022-01-08**
A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the Resolution for Revised Policy 4.2020 Sexual and Other Forms of Harassment, as presented (see attached).
All board members concurred
Motion Carried

Vector Solutions (SafeSchools) Renewal Agreement **PTCE-2022-01-09**
A motion was made by Bogusia Chmielewski and was seconded by Rodney Spencer, approving the Vector Solutions (SafeSchools) Renewal Agreement, as presented (see attached).
All board members concurred
Motion Carried

Resolution – Blended Learning **PTCE-2022-01-10**
A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the Resolution for Blended Learning, as presented (see attached).
All board members concurred
Motion Carried

Acknowledgment of Superintendent Residency Verification Report
Charles Ledger, Bogusia Chmielewski, Donna Stelter and Rodney Spencer acknowledged they reviewed the Superintendent Residency Verification Report.

XV. Sponsor Update

Joyce Lewis, Educational Service Center of Lake Erie West Regional Technical Assistance Educators provided the following updates per the Governing Authority Report:

Month: January, 2022
General Updates:

Information regarding community schools implementing a blended learning option throughout the remainder of the year was emailed on January 6th from Kurt Aey. We hope that this will provide the community schools with some flexibility as they continue to navigate the challenges of educating students through the pandemic. If you have any questions on this, please don't hesitate to reach out to Kurt.

An announcement of our inaugural Building Leadership Forum for all building leaders was in the January sponsor update. It will take place on Friday, June 24, 2022.

As always if you have any questions for me regarding the sponsorship, please feel free to reach out to me directly.

During the December site visit I reviewed all schools' 11.6 goals. At this time everyone is making progress on their goals. During the January site visits I am reviewing special education files. I plan to send a copy of my February site visit scheduled once it's finalized for those of you who would like to join me.

Our Financial Consultant Linda Moye holds a monthly phone meeting with the school's treasurer, a completed report of this meeting is emailed to all board members. At this time, there were no red flags discussed. If you have any questions regarding your school's financials, we encourage you to reach out to your treasurer.

2021 – 2022 Governing Authority Goal (Attachment 11.6)

Puritas Elementary: Please let me know which month(s) would be a good time for your board to join me for a site visit at this school to satisfy goal 1. You have all attended a sunshine law training which will satisfy the last activity so you only need to choose one additional activity under goal 2.

1. Each board member will complete a building walk through and site visit with the ESCLEW RTAE during the School Year.
2. Members of the Board will collectively participate in at least 2 of the following activities:
 - Visit the school or observe a series of virtual lessons while classes are in session;
 - Attend a school event or participate in a virtual school event (I.e. field trip, professional development, graduation, promotion, opening convocation, motivational speaker);
 - Attend in person, virtually, or conference call a sponsor visit to the school;
 - Serve on a committee related to the school (I.e. professional development, LPDC, finance, scholarship, golf event, holiday committee);
 - Attend in person or virtually a regional, state, or national conference related to school choice or charter schools (I.e. National Charter School conference)
 - Participate in an in-person or virtual professional development focusing on supporting the needs of a charter school

Evidence on progress of making the goals is listed above by school.

Making Progress

XVI. Public Comment

Molly A. Koch from ACCEL Schools was present, but did not participate in public comment

New Business


No report.

Adjourn


A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, to adjourn.

All board members concurred

Motion Carried: 6:27 p.m.



President



Secretary