

Constellation Schools: Puritas Community Middle  
Board Meeting Minutes  
Thursday, January 20, 2022  
Constellation Schools – Administrative Offices, Parma, Ohio

**I. Roll Call**

Sarah O'Bryan called the meeting to order at 6:00 p.m. with the following members present: Jerry Hilinski, Gary Coupe, Theresa Smith, Jacqueline Grimm and Sean Mendise.

School Staff present: None

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Chrissy Garten, Brittney Lester, Jillian Lukich, Laura Lukich, Brian Preseren, Garrick Lukich and Lisa Vinarcik.

Sponsor representative: Joe Calinger

Financial Services: None

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – December 16, 2021**

**PTCM-2022-01-01**

A motion was made by Gary Coupe, and was seconded by Greg Kozarik, approving the minutes of December 16, 2021 as presented.

All board members concurred

Motion Carried

**IV. Principal Report**

Enrollment for school year 2021/2022 is 141.

**V. Committee Reports**

The LPDC January, 2022 Minutes were made available to the board members.

**VI. Education Services**

**Education Program Coordinator**

Debbie Piazza requested the board members acknowledge they reviewed the Bullying, Harassment and Intimidation Report.

**Acknowledgment of Bullying, Harassment and Intimidation Report**

Gary Coupe, Theresa Smith, Jacqueline Grimm and Sean Mendise acknowledged they reviewed the Bullying, Harassment and Intimidation Report.

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

Special Education numbers were made available to the board members.

**Support Services Program Coordinator**

Jillian Lukich requested board approval the Centers for Families and Children Memorandum of Understanding. Board approval was requested for a contract with School Links.

**Centers for Families and Children Memorandum of Understanding**

**PTCM-2022-01-02**

A motion was made by Gary Coupe, and was seconded by Jacqueline Grimm, approving Centers for Families and Children Memorandum of Understanding, as presented (see attached).

All board members concurred

Motion Carried

**School Links Contract**

**PTCM-2022-01-03**

A motion was made by Sean Mendise, and was seconded by Gary Coupe, approving the School Links Contract, as presented (see attached).

All board members concurred

Motion Carried

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O'Bryan requested board approval for Personnel Actions. Resignations and Separations were presented as information only.

**Personnel Actions**

**PTCM-2022-01-04**

A motion was made by Gary Coupe, and was seconded by Theresa Smith, approving the Personnel Actions, as presented (see attached).

All board members concurred

Motion Carried

Jerry Hilinski, Board President, joined the board meeting at 6:15 p.m.

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

Highlights/Activities Report was made available to the board members.

**XIII. Treasurer Report**

Sarah O'Bryan requested board approval for the December, 2021 Financial Reports. Board approval was requested for 2022 Mileage at \$0.585 cents effective January 1, 2022.

**December, 2021 Financial Reports**

**PTCM-2022-01-05**

A motion was made by Gary Coupe, and was seconded by Sean Mendise, approving the December, 2021 Financial Reports, as presented (see attached).

All board members concurred

Motion Carried

**2022 Mileage at \$0.585 cents Effective January 1, 2022**

**PTCM-2022-01-06**

A motion was made by Theresa Smith, and was seconded by Jerry Hilinski, approving the 2022 Mileage at \$0.585 Cents Effective January 1, 2022, as presented (see attached).

All board members concurred

Motion Carried

**XIV. Superintendent Report**

Sarah O'Bryan requested board approval for a Resolution approving Revised Policy 4.2010.6 Conduct and/or Behavior Infractions, Revised Policy 4.2010.7 Dress Code and Revised Policy 4.2020 Sexual and Other Forms of Harassment. Board approval was requested for renewal agreement with Vector Solutions (SafeSchools). Board approval was requested for a Resolution for Blended Learning. Sarah requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report.

**Resolution – Revised Policy 4.2010.6 Conduct and/or Behavior Infractions**

**PTCM-2022-01-07**

A motion was made by Gary Coupe, and was seconded by Jacqueline Grimm, approving the Resolution for Revised Policy 4.2010.6 Conduct and/or Behavior Infractions, as presented (see attached).

All board members concurred

Motion Carried

**Resolution – Revised Policy 4.2010.7 Dress Code**

**PTCM-2022-01-08**

A motion was made by Theresa Smith, and was seconded by Jerry Hilinski, approving the Resolution for Revised Policy 4.2010.7 Dress Code, as presented (see attached).

All board members concurred

Motion Carried

**Resolution – Revised Policy 4.2020 Sexual and Other Forms of Harassment**

**PTCM-2022-01-09**

A motion was made by Gary Coupe, and was seconded by Jacqueline Grimm, approving the Resolution for Revised Policy 4.2020 Sexual and Other Forms of Harassment, as presented (see attached).

All board members concurred

Motion Carried

**Vector Solutions (SafeSchools) Renewal Agreement**

**PTCM-2022-01-10**

A motion was made by Theresa Smith and was seconded by Gary Coupe, approving the Vector Solutions (SafeSchools) Renewal Agreement, as presented (see attached).

All board members concurred

Motion Carried

**Resolution – Blended Learning**

**PTCM-2022-01-11**

A motion was made by Sean Mendise, and was seconded by Theresa Smith, approving the Resolution for Blended Learning, as presented (see attached).

All board members concurred

Motion Carried

**Acknowledgment of Superintendent Residency Verification Report**

Jerry Hilinski, Gary Coupe, Theresa Smith, Jacqueline Smith and Sean Mendise acknowledged they reviewed the Superintendent Residency Verification Report.

**XV. Sponsor Update**

Joe Calinger provided board members with the monthly sponsor report.

**XVI. Public Comment**

Molly A. Koch from ACCEL Schools was present, but did not participate in public comment

**New Business**

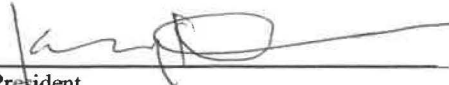
No report.


**Adjourn**

A motion was made by Sean Mendise, and was seconded by Gary Coupe, to adjourn.

All board members concurred

Motion Carried: 6:27 p.m.

  
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President

  
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Secretary