

Constellation Schools: Westpark Community Elementary
Board Meeting Minutes
Thursday, January 20, 2022
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:00 p.m. with the following members present: Charles Ledger, Bogusia Chmielewski, Donna Stelter and Rodney Spencer. Absent: Thomas Bonner

School Staff present: None

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Chrissy Garten, Brittney Lester, Jillian Lukich, Laura Lukich, Brian Preseren, Garrick Lukich and Lisa Vinarcik.

Sponsor representative: Joyce Lewis

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – December 16, 2021

WCE-2022-01-01

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the minutes of December 16, 2021 as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2021/2022 is 228.

Acceptance of Donation

WCE-2022-01-02

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, accepting the donation, as presented.

All board members concurred

Motion Carried

V. Committee Reports

The LPDC January, 2022 Minutes were made available to the board members.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested the board members acknowledge they reviewed the Bullying, Harassment and Intimidation Report.

Acknowledgment of Bullying, Harassment and Intimidation Report

Charles Ledger, Bogusia Chmielewski, Donna Stelter and Rodney Spencer acknowledged they reviewed the Bullying, Harassment and Intimidation Report.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Special Education numbers were made available to the board members.

Support Services Program Coordinator

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval for Personnel Actions. Resignations and Separations were presented as information only. Sarah O'Bryan requested board approval for Teacher of Record.

Personnel Actions

WCE-2022-01-03

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the Personnel Actions, as presented (see attached).

All board members concurred

Motion Carried

Teacher of Record

WCE-2022-01-04

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, approving the Teacher of Record, as presented (see attached).

All board members concurred

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

Highlights/Activities Report was made available to the board members.

XIII. Treasurer Report

Sarah O'Bryan requested board approval for the December, 2021 Financial Reports. Board approval was requested for 2022 Mileage at \$0.585 cents effective January 1, 2022.

December, 2021 Financial Reports

WCE-2022-01-05

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, approving the December, 2021 Financial Reports, as presented (see attached).

All board members concurred

Motion Carried

2022 Mileage at \$0.585 cents Effective January 1, 2022

WCE-2022-01-06

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the 2022 Mileage at \$0.585 Cents Effective January 1, 2022, as presented (see attached).

All board members concurred

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested board approval for a Resolution approving Revised Policy 4.2010.6 Conduct and/or Behavior Infractions, Revised Policy 4.2010.7 Dress Code and Revised Policy 4.2020 Sexual and Other Forms of Harassment. Board approval was requested for renewal agreement with Vector Solutions (SafeSchools). Board approval was requested for a Resolution for Blended Learning. Sarah requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report.

Resolution – Revised Policy 4.2010.6 Conduct and/or Behavior Infractions

WCE-2022-01-07

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the Resolution for Revised Policy 4.2010.6 Conduct and/or Behavior Infractions, as presented (see attached).

All board members concurred

Motion Carried

Resolution – Revised Policy 4.2010.7 Dress Code

WCE-2022-01-08

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the Resolution for Revised Policy 4.2010.7 Dress Code, as presented (see attached).

All board members concurred

Motion Carried

Resolution – Revised Policy 4.2020 Sexual and Other Forms of Harassment

WCE-2022-01-09

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the Resolution for Revised Policy 4.2020 Sexual and Other Forms of Harassment, as presented (see attached).

All board members concurred

Motion Carried

Vector Solutions (SafeSchools) Renewal Agreement

WCE-2022-01-10

A motion was made by Bogusia Chmielewski and was seconded by Rodney Spencer, approving the Vector Solutions (SafeSchools) Renewal Agreement, as presented (see attached).

All board members concurred

Motion Carried

Resolution – Blended Learning

WCE-2022-01-11

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the Resolution for Blended Learning, as presented (see attached).

All board members concurred

Motion Carried

Acknowledgment of Superintendent Residency Verification Report

Charles Ledger, Bogusia Chmielewski, Donna Stelter and Rodney Spencer acknowledged they reviewed the Superintendent Residency Verification Report.

XV. Sponsor Update

Joyce Lewis, Educational Service Center of Lake Erie West Regional Technical Assistance Educators provided the following updates per the Governing Authority Report:

Month: January, 2022

General Updates:

Information regarding community schools implementing a blended learning option throughout the remainder of the year was emailed on January 6th from Kurt Aey. We hope that this will provide the community schools with some flexibility as they continue to navigate the challenges of educating students through the pandemic. If you have any questions on this, please don't hesitate to reach out to Kurt.

An announcement of our inaugural Building Leadership Forum for all building leaders was in the January sponsor update. It will take place on Friday, June 24, 2022.

As always if you have any questions for me regarding the sponsorship, please feel free to reach out to me directly.

During the December site visit I reviewed all schools' 11.6 goals. At this time everyone is making progress on their goals. During the January site visits I am reviewing special education files. I plan to send a copy of my February site visit scheduled once it's finalized for those of you who would like to join me.

Our Financial Consultant Linda Moye holds a monthly phone meeting with the school's treasurer, a completed report of this meeting is emailed to all board members. At this time, there were no red flags discussed. If you have any questions regarding your school's financials, we encourage you to reach out to your treasurer.

2021 – 2022 Governing Authority Goal (Attachment 11.6)

1. All board members will visit Westpark Community Elementary at least one time during the 2021-2022 school year.

Evidence on progress of making the goals is listed above by school.

Making Progress

XVI. Public Comment

Molly A. Koch from ACCEL Schools was present, but did not participate in public comment

New Business


No report.

Adjourn


A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, to adjourn.

All board members concurred

Motion Carried: 6:27 p.m.



President



Secretary