

Constellation Schools: Old Brooklyn Community Middle  
Board Meeting Minutes  
Thursday, February 18, 2022  
Constellation Schools – Administrative Offices, Parma, Ohio

**I. Roll Call**

Chad Carr called the meeting to order at 6:00 p.m. with the following members present: James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins and Joseph Sgro.

School Staff present: None

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Brittney Lester, Jillian Lukich, Julia Howerton, Laura Lukich, Brian Preseren, and Garrick Lukich.

Sponsor representative: Joe Calinger

Financial Services: David Massa, Massa Financial Solutions LLC

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – January 20, 2022**

**OBCM-2022-02-01**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving the minutes of January 20, 2022 as presented.

All board members concurred

Motion Carried

**IV. Principal Report**

Enrollment for school year 2021/2022 is 235. Re-enrollment for 2022/2023 is 122.

**V. Committee Reports**

The LPDC February 2, 2022 Minutes were made available to the board members.

**VI. Education Services**

**Education Program Coordinator**

Debbie Piazza requested board approval for a Supplemental Request. Board approval was requested for the 2022/2023 School Calendar.

**Supplemental Request**

**OBCM-2022-02-02**

A motion was made by Deborah Callen, and was seconded by Laurene Perkins, approving the Supplemental Request, as presented (see attached).

All board members concurred

Motion Carried

**2022/2023 School Calendar**

**OBCM-2022-02-03**

A motion was made by Laurene Perkins, and was seconded by Greg Kozarik, approving the 2022/2023 School Calendar, as presented (see attached).

All board members concurred

Motion Carried

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

Special Education numbers were made available to the board members. Board approval was requested to Ratify the SchoolForce Agreement.

**Ratify SchoolForce Agreement**

**OBCM-2022-02-04**

A motion was made by Deborah Callen, and was seconded by Laurene Perkins, approving to Ratify the SchoolForce Agreement, as presented (see attached).

All board members concurred

Motion Carried

Joseph Sgro, Board Member, joined the Board Meeting at 6:05 p.m.

**Support Services Program Coordinator**

Jillian Lukich requested board approval to Ratify the Contract with Ohio Developmental Supports for Transportation.

**Ratify Contract with Ohio Developmental Supports**

**OBCM-2022-02-05**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving to Ratify the Contract with Ohio Developmental Supports for Transportation, as presented (see attached).

All board members concurred

Motion Carried

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O'Bryan requested board approval for a Supplemental for Staff Members Performing Additional Duties. Board approval was requested for the 2022/2023 Employment Contracts for Faculty, Daily Substitute Teachers and Leadership.

**Supplemental for Staff Members Performing Additional Duties**

**OBCM-2022-02-06**

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving the Supplemental for Staff Members Performing Additional Duties, as presented (see attached).

All board members concurred

Motion Carried

**Employment Contracts for Faculty, Daily Substitute Teachers and Leadership for SY 2022/2023**

**OBCM-2022-02-07**

A motion was made by Joseph Sgro, and was seconded by Greg Kozarik, approving the Employment Contracts for Faculty, Daily Substitute Teachers and Leadership for SY 2022/2023, as presented (see attached).

All board members concurred

Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

Highlights/Activities Report was made available to the board members. Board approval was requested to ratify approval for the New Enrollment Form for SY 22/23 effective February 1, 2022.

**Ratify New Enrollment Form for SY 22/23 Effective February 1, 2022**

**OBCM-2022-02-08**

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving Ratifying the New Enrollment Form for SY 22/23 Effective February 1, 2022, as presented (see attached).  
All board members concurred  
Motion Carried

**XIII. Treasurer Report**

Dave Massa requested board approval for the January, 2022 Financial Reports.

**January, 2022 Financial Reports**

**OBCM-2022-02-09**

A motion was made by James Tortelli, and was seconded by Greg Kozarik, approving the January, 2022 Financial Reports, as presented (see attached).  
All board members concurred  
Motion Carried

**XIV. Superintendent Report**

Sarah O'Bryan requested board approval for a Resolution approving Revised Policy 2.2130 Graduation Requirements and a Resolution for Revised Policy 3.3060 Sick Time Effective February 1, 2022. Appendix 2.2130-B Parental Notification of Ohio Core Curriculum Requirements and Appendix 3.3060-A Time Off Donation Request Form were for information only. Board approval was requested to Rescind Policy 3.3090.1 Emergency Family and Medical Leave Expansion Act. Rescind Appendix 3.3090.1-A Notice of Eligibility and Rights & Responsibilities and Appendix 3.3090.1-B Designation Notice was for information only. Sarah requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report.

**Resolution – Revised Policy 2.2130 Graduation Requirements**

**OBCM-2022-02-10**

A motion was made by James Tortelli, and was seconded by Greg Kozarik, approving the Resolution for Revised Policy 2.2130 Graduation Requirements, as presented (see attached).  
All board members concurred  
Motion Carried

**Resolution – Revised Policy 3.3060 Sick Time (Effective February 1, 2022)**

**OBCM-2022-02-11**

A motion was made by James Tortelli, and was seconded by Greg Kozarik, approving the Resolution for Revised Policy 3.3060 Sick Time Effective February 1, 2022), as presented (see attached).  
All board members concurred  
Motion Carried

**Rescind Policy 3.3090.1 Emergency Family and Medical Leave Expansion Act**

**OBCM-2022-02-12**

A motion was made by Laurene Perkins, and was seconded by Greg Kozarik, approving to Rescind Policy 3.3090.1 Emergency Family and Medical Leave Expansion Act, as presented (see attached).  
All board members concurred  
Motion Carried

**Acknowledgment of Superintendent Residency Verification Report**

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins and Joseph Sgro acknowledged they reviewed the Superintendent Residency Verification Report.

**XV. Sponsor Update**

Joe Calinger provided board members with the monthly sponsor report.

**XVI. Public Comment**

No report.

**New Business**

No report.

**Adjourn**

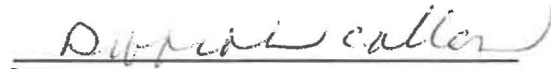
A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, to adjourn.

All board members concurred

Motion Carried: 6:21 p.m.



President



Secretary