

Constellation Schools: Puritas Community Middle
Board Meeting Minutes
Thursday, February 18, 2022
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Chad Carr called the meeting to order at 6:00 p.m. with the following members present: Jerry Hilinski, Gary Coupe and Sean Mendise. Absent: Theresa Smith and Jacqueline Grimm.

School Staff present: None

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Brittney Lester, Jillian Lukich, Julia Howerton, Laura Lukich, Brian Preseren, and Garrick Lukich.

Sponsor representative: Joe Calinger

Financial Services: David Massa, Massa Financial Solutions LLC

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – January 20, 2022

PTCM-2022-02-01

A motion was made by Sean Mendise, and was seconded by Gary Coupe, approving the minutes of January 20, 2022 as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2021/2022 is 145. Re-enrollment for 2022/2023 is 48.

V. Committee Reports

The LPDC February 2, 2022 Minutes were made available to the board members.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested board approval for a Student Activity Request. Board approval was requested for the 2022/2023 School Calendar.

Student Activity Request

PTCM-2022-02-02

A motion was made by Gary Coupe, and was seconded by Sean Mendise, approving the Student Activity Request, as presented (see attached).

All board members concurred

Motion Carried

2022/2023 School Calendar

PTCM-2022-02-03

A motion was made by Sean Mendise, and was seconded by Gary Coupe, approving the 2022/2023 School Calendar, as presented (see attached).

All board members concurred

Motion Carried

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Special Education numbers were made available to the board members.

Support Services Program Coordinator

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval for a Supplemental for Staff Members Performing Additional Duties. Board approval was requested for the 2022/2023 Employment Contracts for Faculty, Daily Substitute Teachers and Leadership.

Supplemental for Staff Members Performing Additional Duties

PTCM-2022-02-04

A motion was made by Sean Mendise, and was seconded by Jerry Hilinski, approving the Supplemental for Staff Members Performing Additional Duties, as presented (see attached).

All board members concurred

Motion Carried

Employment Contracts for Faculty, Daily Substitute Teachers and Leadership for SY 2022/2023

PTCM-2022-02-05

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving the Employment Contracts for Faculty, Daily Substitute Teachers and Leadership for SY 2022/2023, as presented (see attached).

All board members concurred

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

Highlights/Activities Report was made available to the board members. Board approval was requested to ratify approval for the New Enrollment Form for SY 22/23 effective February 1, 2022.

Ratify New Enrollment Form for SY 22/23 Effective February 1, 2022

PTCM-2022-02-06

A motion was made by Sean Mendise, and was seconded by Jerry Hilinski, approving Ratifying the New Enrollment Form for SY 22/23 Effective February 1, 2022, as presented (see attached).

All board members concurred

Motion Carried

XIII. Treasurer Report

Dave Massa requested board approval for the January, 2022 Financial Reports.

January, 2022 Financial Reports

PTCM-2022-02-07

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving the January, 2022 Financial Reports, as presented (see attached).

All board members concurred

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested board approval for a Resolution approving Revised Policy 2.2130 Graduation Requirements and a Resolution for Revised Policy 3.3060 Sick Time Effective February 1, 2022. Appendix 2.2130-B Parental Notification of Ohio Core Curriculum Requirements and Appendix 3.3060-A Time Off Donation Request Form were

for information only. Board approval was requested to Rescind Policy 3.3090.1 Emergency Family and Medical Leave Expansion Act. Rescind Appendix 3.3090.1-A Notice of Eligibility and Rights & Responsibilities and Appendix 3.3090.1-B Designation Notice was for information only. Sarah requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report.

Resolution – Revised Policy 2.2130 Graduation Requirements

PTCM-2022-02-08

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving the Resolution for Revised Policy 2.2130 Graduation Requirements, as presented (see attached).

All board members concurred
Motion Carried

Resolution – Revised Policy 3.3060 Sick Time (Effective February 1, 2022)

PTCM-2022-02-09

A motion was made by Gary Coupe, and was seconded by Sean Mendise, approving the Resolution for Revised Policy 3.3060 Sick Time Effective February 1, 2022, as presented (see attached).

All board members concurred
Motion Carried

Rescind Policy 3.3090.1 Emergency Family and Medical Leave Expansion Act

PTCM-2022-02-10

A motion was made by Sean Mendise, and was seconded by Gary Coupe, approving to Rescind Policy 3.3090.1 Emergency Family and Medical Leave Expansion Act, as presented (see attached).

All board members concurred
Motion Carried

Acknowledgment of Superintendent Residency Verification Report

Jerry Hilinski, Gary Coupe and Sean Mendise acknowledged they reviewed the Superintendent Residency Verification Report.

XV. Sponsor Update

Joe Calinger provided board members with the monthly sponsor report.

XVI. Public Comment

No report.

New Business

No report.

Adjourn

A motion was made by Sean Mendise, and was seconded by Jerry Hilinski, to adjourn.

All board members concurred
Motion Carried: 6:21 p.m.



President



Secretary