

Constellation Schools: Westpark Community Middle  
Board Meeting Minutes  
Thursday, March 24, 2022  
Constellation Schools – Administrative Offices, Parma, Ohio

**I. Roll Call**

Chad Carr called the meeting to order at 6:00 p.m. with the following members present: James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins and Joseph Sgro.

School Staff present: Debbie Rotolo

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Brittney Lester, Laura Lukich, Brian Preseren, Garrick Lukich and Lisa Vinarcik.

Sponsor representative: Joe Calinger

Financial Services: David Massa, Massa Financial Solutions LLC

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – February 18, 2022**

**WCM-2022-03-01**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving the minutes of February 18, 2022 as presented.

All board members concurred

Motion Carried

**IV. Principal Report**

Enrollment for school year 2021/2022 is 187. Re-enrollment for 2022/2023 is 127.

**Approval of Field Trip**

**WCM-2022-03-02**

A motion was made by Greg Kozarik, and was seconded by Deborah Callen approving the field trip as presented.

All board members concurred

Motion Carried

**V. Committee Reports**

The LPDC March 2, 2022 Minutes were made available to the board members.

**VI. Education Services**

**Education Program Coordinator**

Debbie Piazza request board approval for a Student Activity Request.

**Student Activity Request**

**WCM-2022-03-03**

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving the Student Activity Request, as presented (see attached).

All board members concurred

Motion Carried

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

Special Education numbers were made available to the board members.

**Support Services Program Coordinator**

No report.

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O'Bryan requested board approval for Personnel Actions. Board approval was requested for the Revision of the 2022/2023 Employment Contracts for Faculty, Daily Substitute Teachers, Building Leaders and Statement of Compensation. Board approval was requested for the Longevity Bonus.

**Personnel Actions**

**WCM-2022-03-04**

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving the Personnel Actions, as presented (see attached).

All board members concurred

Motion Carried

**Ratify Employment Contracts for Faculty, Daily Substitute Teachers,  
Building Leaders and Statement of Compensation**

**WCM-2022-03-05**

A motion was made by Joseph Sgro, and was seconded by Greg Kozarik, approving Ratifying the Employment Contracts for Faculty, Daily Substitute Teachers, Building Leaders and Statement of Compensation for the 2022/2023 school year, as presented (see attached).

All board members concurred

Motion Carried

**Longevity Bonus**

**WCM-2022-03-06**

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving the Longevity Bonus, as presented (see attached).

All board members concurred

Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

Highlights/Activities Report was made available to the board members.

**XIII. Treasurer Report**

Dave Massa requested board approval for the February, 2022 Financial Reports.

**February, 2022 Financial Reports**

**WCM-2022-03-07**

A motion was made by Laurene Perkins, and was seconded by Greg Kozarik, approving the February, 2022 Financial Reports, as presented (see attached).

All board members concurred

Motion Carried

**XIV. Superintendent Report**

Sarah requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report.

**Acknowledgment of Superintendent Residency Verification Report**

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins and Joseph Sgro acknowledged they reviewed the Superintendent Residency Verification Report.

**XV. Sponsor Update**

Joe Calinger provided board members with the monthly sponsor report

**XVI. Public Comment**

No report.

**New Business**

No report.

**Adjourn**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, to adjourn.

All board members concurred

Motion Carried: 6:13 p.m.

  
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President  
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Secretary