

Constellation Schools: Westside Community School of the Arts  
Board Meeting Minutes  
Thursday, April 21, 2022  
Constellation Schools – Administrative Offices, Parma, Ohio

**I. Roll Call**

Chad Carr called the meeting to order at 6:00 p.m. with the following members present: Jerry Hilinski, Gary Coupe, Theresa Smith, Jacqueline Grimm and Sean Mendise.

School Staff present: Howard Waugaman & Anna Deitsch

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Brittney Lester, Jillian Lukich, Julia Howerton, Laura Lukich, Brian Preseren, Garrick Lukich and Lisa Vinarcik.

Sponsor representative: Joe Calinger

Financial Services: David Massa, Massa Financial Solutions LLC

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – March 24, 2022**

**WSCA-2022-04-01**

A motion was made by Jacqueline Grimm, and was seconded by Gary Coupe, approving the minutes of March 24, 2022 as presented.

All board members concurred

Motion Carried

**IV. Principal Report**

Enrollment for school year 2021/2022 is 184. Re-enrollment for 2022/2023 is 111.

**Approval of Field Trip**

**WSCA-2022-04-02**

A motion was made by Theresa Smith, and was seconded by Gary Coupe, approving the field trip, as presented.

All board members concurred

Motion Carried

**V. Committee Reports**

The LPDC April 6, 2022 Minutes were made available to the board members.

**VI. Education Services**

**Education Program Coordinator**

No report.

**Curriculum & Instruction Program Coordinator**

Christine Garten requested board approval for My World Interactive Curriculum and Interactive Science for the 2022-2023 School Year.

**My World Interactive Curriculum**

**WSCA-2022-04-03**

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving My World Interactive Curriculum for the 2022-2023 School Year as presented (see attached).

All board members concurred

Motion Carried

**Interactive Science Curriculum**

**WSCA-2022-04-04**

A motion was made by Jacqueline Grimm, and was seconded by Sean Mendise, approving Interactive Science Curriculum for the 2022-2023 School Year as presented (see attached).  
All board members concurred  
Motion Carried

**VII. Student Services**

**Special Education Program Coordinator**

Special Education numbers were made available to the board members.

**Support Services Program Coordinator**

No report.

**School Nurse Program Coordinator**

Nursing Services Report was made available to the board members.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O’Bryan requested board approval to ratify Personnel Actions for Employee Contracts for the 2022/2023 School Year. Board approval was requested to ratify Crisis Response Stipends. Board approval was requested for New Policy 3.3190 Tuition Reimbursement Policy. Appendix 3.3190-A Tuition Reimbursement Pre-Approval Form was for information only.

**Approval to Ratify Employee Contracts for 2022/2023 School Year**

**WSCA-2022-04-05**

A motion was made by Theresa Smith, and was seconded by Jacqueline Grimm, approving ratifying the Personnel Actions for Employee Contracts for the 2022-2023 School Year, as presented (see attached).  
All board members concurred  
Motion Carried

**Approval to Ratify Crisis Response Stipends**

**WSCA-2022-04-06**

A motion was made by Gary Coupe, and was seconded by Sean Mendise, approving to ratify the Crisis Response Stipends, as presented (see attached).  
All board members concurred  
Motion Carried

**New Policy 3.3190 Tuition Reimbursement Policy**

**WSCA-2022-04-07**

A motion was made by Jerry Hilinski, and was seconded by Theresa Smith, approving New Policy 3.3190 Tuition Reimbursement Policy, as presented (see attached).  
All board members concurred  
Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

Highlights/Activities Report was made available to the board members.

**XIII. Treasurer Report**

Dave Massa requested board approval for the March, 2022 Financial Reports.

**March, 2022 Financial Reports**

**WSCA-2022-04-08**

A motion was made by Jerry Hilinski, and was seconded by Jacqueline Grimm, approving the March, 2022 Financial Reports, as presented (see attached).

All board members concurred

Motion Carried

**XIV. Superintendent Report**

Sarah requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report.

**Acknowledgment of Superintendent Residency Verification Report**

Jerry Hilinski, Gary Coupe, Theresa Smith, Jacqueline Grimm, and Sean Mendise acknowledged they reviewed the Superintendent Residency Verification Report.

**XV. Sponsor Update**

Joe Calinger provided board members with the monthly sponsor report.

**XVI. Public Comment**

No report.

**New Business**

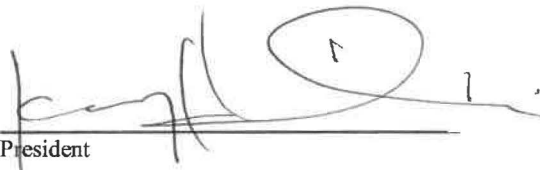
No report.

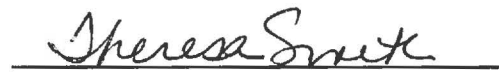
**Adjourn**

A motion was made by Theresa Smith, and was seconded by Jacqueline Grimm, to adjourn.

All board members concurred

Motion Carried: 6:15 p.m.

  
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President

  
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Secretary