

Constellation Schools: Puritas Community Middle
Board Meeting Minutes
Thursday, May 19, 2022
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Chad Carr called the meeting to order at 6:00 p.m. with the following members present: Jerry Hilinski, Gary Coupe and Theresa Smith. Absent: Jacqueline Grimm and Sean Mendise.

School Staff present: Victoria Wasilewski

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Jillian Lukich, Julia Howerton, Laura Lukich, Brian Preseren, and Garrick Lukich.

Sponsor representative: Joe Calinger

Financial Services: David Massa, Massa Financial Solutions LLC

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – April 21, 2022

PTCM-2022-05-01

A motion was made by Gary Coupe, and was seconded by Theresa Smith, approving the minutes of April 21, 2022 as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2021/2022 is 141. Re-enrollment for 2022/2023 is 123.

V. Committee Reports

The LPDC May 19, 2022 Minutes were made available to the board members.

The Wellness Committee May 17, 2022 Minutes were made available to the board members.

VI. Education Services

Education Program Coordinator

No report.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Special Education numbers were made available to the board members.

Support Services Program Coordinator

Jillian Lukich requested board approval for Vector Solutions Agreement (Students).

Vector Solution Agreement (Students)

PTCM-2022-05-02

A motion was made by Jerry Hilinski, and was seconded by Theresa Smith, approving the Vector Solution Agreement (Students), as presented.

All board members concurred

Motion Carried

School Nurse Program Coordinator

Nursing Services Report was made available to the board members.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval to ratify a Personnel Action for a Building Leader Contract for 2022/2023 School Year. Sarah O'Bryan requested board approval to ratify Employee Contracts for the 22/23 School Year. Board approval was requested for Personnel Actions. Board approval was requested for the Health Insurance and Benefits Renewal for 2022-2023 allowing the Board President to sign the Memorandum of Understanding once drafted by Board Council.

**Approval to Ratify Personnel Action for Building Leader Contract
for 2022/2023 School Year**

PTCM-2022-05-03

A motion was made by Gary Coupe, and was seconded by Theresa Smith, approving to ratify the Personnel Action for the Building Leader Contract for 2022/2023 School Year, as presented (see attached).

All board members concurred

Motion Carried

Ratify Employee Contracts for the 22/23 School Year

PTCM-2022-05-04

A motion was made by Gary Coupe and was seconded by Jerry Hilinski, approving to ratify Employee Contracts for the 2022/2023 School Year, as presented (see attached).

All board members concurred

Motion Carried

Personnel Actions

PTCM-2022-05-05

A motion was made by Jerry Hilinski, and was seconded by Theresa Smith, approving the Personnel Actions, as presented (see attached).

All board members concurred

Motion Carried

**Resolution – Health Insurance and Benefits Renewal for 2022/2023 Allowing the
Board President to sign the Memorandum of Understanding once drafted by Board
Council**

PTCM-2022-05-06

A motion was made by Gary Coupe, and was seconded by Theresa Smith, approving the Health Insurance and Benefits Renewal for 2022/2023 and to allow the Board President to sign the Memorandum of Understanding once drafted by Board Council, as presented (see attached).

All board members concurred

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

Highlights/Activities Report was made available to the board members.

XIII. Treasurer Report

Dave Massa requested board approval for the April, 2022 Financial Reports. Board approval was requested for the updated 2022 Five Year Forecast which includes the FY23 Projection. Board approval was requested for the Facility Leases for 2023.

April, 2022 Financial Reports

PTCM-2022-05-07

A motion was made by Theresa Smith, and was seconded by Gary Coupe, approving the April, 2022 Financial Reports, as presented (see attached).
All board members concurred
Motion Carried

Updated 2022 Five Year Forecast (Includes FY23 Projection)

PTCM-2022-05-08

A motion was made by Jerry Hilinski, and was seconded by Theresa Smith, approving the Updated 2022 Five Year Forecast (Includes FY23 Projection), as presented (see attached).
All board members concurred
Motion Carried

Facility Lease - Eleventh Addendum to Original Lease

PTCM-2022-05-09

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving the Resolution for the Eleventh Addendum to the Original Lease whereas Constellation Schools: Puritas Community Middle is to pay a monthly rental amount of \$20,000.00 to Constellation Schools: Puritas Community Elementary effective July 1, 2022 through June 30, 2023, as presented (see attached).
All board members concurred
Motion Carried

XIV. Superintendent Report

Sarah requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report. Board approval was requested for New Policy 3.2550 Non-Bachelor’s Substitute Teachers for 2021-2022 School Year Only. Board approval was requested for Revised Policy 1.4060 Public Participation at Meetings; Revised Policy 2.1090.1 Title IX Grievance Procedure; Revised Policy 2.2040.4 Student Assessment and Academic Prevention Intervention Services; Revised Policy 2.2110 College Credit Plus – Advanced Standing Program; Revised Policy 3.5020 Performance Evaluation of Staff (“OTES 2.0”); Revised Policy 4.2020.1 Anti-Harassment, Intimidation, and Bullying Policy; Revised Policy 4.2020.2 Anti-Hazing Policy; Revised Policy 4.2070.1 Military Recruitment and Student Privacy; Revised Policy 5.1250 Positive Behavioral Interventions and Supports, Seclusion, and Restraint; Revised Policy 5.2290 School Emergency Management Plan; Revised Policy 5.2320 Student Suicide; Revised Policy 5.4010 Food Service; and Revised Policy 7.8060 Staff Reimbursement. Board approval was requested for Contract Modifications with Buckeye Community Hope Foundation.

Acknowledgment of Superintendent Residency Verification Report

Jerry Hilinski, Gary Coupe and Theresa Smith acknowledged they reviewed the Superintendent Residency Verification Report.

New Policy 3.2550 Non-Bachelor’s Substitute Teachers for 2021-2022 School Year Only

PTCM-2022-05-10

A motion was made by Theresa Smith, and was seconded by Gary Coupe, approving New Policy 3.2550 Non-Bachelor’s Substitute Teachers for 2021-2022 School Year Only, as presented (see attached).
All board members concurred
Motion Carried

Revised Policy 1.4060 Public Participation at Meetings

PTCM-2022-05-11

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving Revised Policy 1.4060 Public Participation at Meetings, as presented (see attached).
All board members concurred
Motion Carried

Revised Policy 2.1090.1 Title IX Grievance Procedure

PTCM-2022-05-12

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving Revised Policy 2.1090.1 Title IX Grievance Procedure, as presented (see attached).
All board members concurred
Motion Carried

**Revised Policy 2.2040.4 Student Assessment and Academic Prevention
Intervention Services**

PTCM-2022-05-13

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving Revised Policy 2.2040.4 Student Assessment and Academic Prevention Intervention Services, as presented (see attached).

All board members concurred
Motion Carried

Revised Policy 2.2110 College Credit Plus – Advanced Standing Program

PTCM-2022-05-14

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving Revised Policy 2.2110 College Credit Plus – Advanced Standing Program, as presented (see attached).

All board members concurred
Motion Carried

Revised Policy 3.5020 Performance Evaluation of Staff (“OTES 2.0”)

PTCM-2022-05-15

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving Revised Policy 3.5020 Performance Evaluation of Staff (“OTES 2.0”), as presented (see attached).

All board members concurred
Motion Carried

Revised Policy 4.2020.1 Anti-Harassment, Intimidation, and Bullying Policy

PTCM-2022-05-16

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving Revised Policy 4.2020.1. Anti-Harassment, Intimidation, and Bullying Policy, as presented (see attached).

All board members concurred
Motion Carried

Revised Policy 4.2020.2 Anti-Hazing Policy

PTCM-2022-05-17

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving Revised Policy 4.2020.2 Anti-Hazing Policy, as presented (see attached).

All board members concurred
Motion Carried

Revised Policy 4.2070.1 Military Recruitment and Student Privacy

PTCM-2022-05-18

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving Revised Policy 4.2070.1 Military Recruitment and Student Privacy, as presented (see attached).

All board members concurred
Motion Carried

**Revised Policy 5.1250 Positive Behavioral Interventions and Supports, Seclusion,
And Restraint**

PTCM-2022-05-19

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving Revised Policy 5.1250 Positive Behavioral Interventions and Supports, Seclusion, and Restraint, as presented (see attached).

All board members concurred
Motion Carried

Revised Policy 5.2290 School Emergency Management Plan

PTCM-2022-05-20

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving Revised Policy 5.2290 School Emergency Management Plan, as presented (see attached).

All board members concurred
Motion Carried

Revised Policy 5.2320 Student Suicide

PTCM-2022-05-21

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving Revised Policy 5.2320 Student Suicide, as presented (see attached).

All board members concurred
Motion Carried

Revised Policy 5.4010 Food Service

PTCM-2022-05-22

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving Revised Policy 5.4010 Food Service, as presented (see attached).
All board members concurred
Motion Carried

Revised Policy 7.8060 Staff Reimbursement

PTCM-2022-05-23

A motion was made by Gary Coupe was seconded by Jerry Hilinski, approving Revised Policy 7.8060 Staff Reimbursement, as presented (see attached).
All board members concurred
Motion Carried

Contract Modifications with the Buckeye Community Hope Foundation

PTCM-2021-05-24

A motion was made by Jerry Hilinski, and was seconded by Theresa Smith, approving the Contract Modifications with Buckeye Community Hope Foundation, as presented (see attached).
All board members concurred
Motion Carried

XV. Sponsor Update

Board members received the monthly board report from Joe Calinger.

XVI. Public Comment

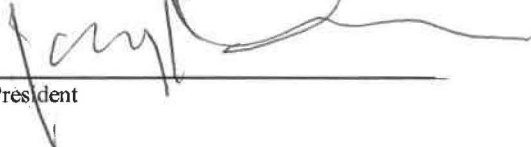
No report.

New Business

No report.

Adjourn

A motion was made by Gary Coupe, and was seconded by Theresa Smith, to adjourn.
All board members concurred
Motion Carried: 6:24 p.m.



President

Secretary