

Constellation Schools: Elyria Community
Annual Board Meeting Minutes
Thursday, June 16, 2022
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Chad Carr called the meeting to order at 6:02 p.m. with the following members present: John Noga, Jerry Bednar, and Bert Butts. Absent: Leo Tischer and Michele Norman.

School Staff present: None

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Jillian Lukich, Laura Lukich, Lisa Vinarcik, Brian Preseren, and Garrick Lukich.

Sponsor representative: Joyce Lewis

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – May 19, 2022

EC-2022-06-01

A motion was made by Jerry Bednar, and was seconded by Bert Butts, approving the minutes of May 19, 2022 as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2021/2022 is 362. Re-enrollment for 2022/2023 is 350.

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested board approval for a Supplemental Request for SY 2021-2022. Debbie Piazza requested that the board members acknowledge they reviewed the Harassment-Intimidation Report for the 2021-2022 Reported and Confirmed Second Semester.

Supplemental Request for SY 2021-2022

EC-2022-06-02

A motion was made by Jerry Bednar, and was seconded by Bert Butts, approving the Supplemental Request for SY 2021-2022, as presented (see attached).

All board members concurred

Motion Carried

Acknowledgment of the Harassment-Intimidation Report for the 2021-2022 Reported and Confirmed Second Semester

John Noga, Jerry Bednar and Bert Butts acknowledged they reviewed the Harassment-Intimidation Report for the 2021-2022 Reported and Confirmed Second Semester.

Curriculum & Instruction Program Coordinator

Christine Garten requested board approval for the Title I School-Wide Handbook Revised June, 2022.

Title I School-Wide Handbook Revised June, 2022

EC-2022-06-03

A motion was made by Jerry Bednar, and was seconded by John Noga, approving the Title I School-Wide Handbook Revised June, 2022, as presented (see attached).

All board members concurred

Motion Carried

VII. Student Services

Special Education Program Coordinator

Special Education numbers were made available to the board members. Board approval was requested for the Crisis Prevention Institute Quote.

Crisis Prevention Institute Quote

EC-2022-06-04

A motion was made by John Noga, and was seconded by Bert Butts, approving the Crisis Prevention Institute Quote, as presented (see attached).

All board members concurred

Motion Carried

Support Services Program Coordinator

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

Laura Lukich requested board approval for the Purchase of Student Devices – Chromebooks.

Purchase of Student Devices - Chromebooks

EC-2022-06-05

A motion was made by Bert Butts, and was seconded by John Noga, approving the Purchase of Student Devices – Chromebooks, as presented (see attached).

All board members concurred

Motion Carried

IX. Human Resources Report

Sarah O'Bryan requested board approval to Ratify Personnel Actions for Employee Contracts for 2022/2023 School Year. Board approval was requested for Personnel Actions. Resignations and Separations were for information only.

Ratify Personnel Actions for Employee Contracts for the 2022/2023 School Year

EC-2022-06-06

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving to Ratify the Personnel Actions for Employee Contracts for the 2022/2023 school year, as presented (see attached).

All board members concurred

Motion Carried

Personnel Actions

EC-2022-06-07

A motion was made by Jerry Bednar, and was seconded by John Noga, approving to the Personnel Actions, as presented (see attached).

All board members concurred

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Sarah O'Bryan requested board approval for the May, 2022 Financial Reports. The 2022-2023 Finance Committee Meeting Schedule was made available to the board members.

May, 2022 Financial Reports

EC-2022-06-08

A motion was made by John Noga, and was seconded by Bert Butts, approving the May, 2022 Financial Reports, as presented (see attached).

All board members concurred
Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report. Board approval was requested for 2022-2023 Schedule of Board Meeting Dates. Board Approval was requested for Revised Policy 3.3060 Sick Leave. Sarah O'Bryan requested that the board members acknowledge they reviewed 5.4020 Wellness Policy.

Acknowledgment of Superintendent Residency Verification Report

John Noga, Jerry Bednar and Bert Butts acknowledged they reviewed the Superintendent Residency Verification Report.

2022/2023 Schedule of Board Meeting Dates

EC-2022-06-09

A motion was made by Bert Butts, and was seconded by John Noga, approving the 2022/2023 Schedule of Board Meeting Dates, as presented (see attached).

All board members concurred
Motion Carried

Revised Policy 3.3060 Sick Leave

EC-2022-06-10

A motion was made by Jerry Bednar and was seconded by John Noga, approving Revised Policy 3.3060 Sick Leave, as presented (see attached).

All board members concurred
Motion Carried

Acknowledgment of 5.4020 Wellness Policy

John Noga, Jerry Bednar and Bert Butts acknowledged they reviewed the 5.4020 Wellness Policy.

XV. Sponsor Update

Joyce Lewis, Educational Service Center of Lake Erie West Regional Technical Assistance Educators provided the following updates per the Governing Authority Report:

Month: June, 2022

General Updates:

The ESC of Lake Erie West will be offering governing authority professional development through a book club forum in the near future. This opportunity is free to community school board members and can count towards professional development goals. Please keep a look out for sign-up information.

In June there is no formal site visit but we will meet virtually to review evidence on the school's 11.6 goals towards their Annual Performance Report.

Our Financial consultant Linda Moye holds a monthly phone meeting with the school's treasurer, a completed report of this meeting is emailed to all board members. At this time, there were no red flags discussed. If you have any questions regarding your school's financials, we encourage you to reach out to your treasurer.

Elyria: -MET

1. Achieve a quorum at 11 of 12 (91%) regularly-scheduled Board meetings.
2. Members of the Board will collectively participate in at least 2 of the following activities:

- a. • Visit the school or observe a series of virtual lessons while classes are in session;
- b. • Attend a school event or participate in a virtual school event (i.e. field trip, professional development, graduation, promotion, opening convocation, motivational speaker);
- c. • Attend in person, virtually, or conference call a sponsor visit to the school;
- d. • Serve on a committee related to the school (I.e. professional development, L Attend in person or virtually a regional, state, or national conference related to school choice or charter schools (I.e. National Charter School conference)
- e. • Participate in an in-person or virtual professional development focusing on supporting the needs of a charter school.
- f. PDC, finance, scholarship, golf event, holiday committee);

XVI. Public Comment

Sarah O’Bryan provided an introduction to the Public Hearing for IDEA Part B and IDEA ARP Public Funds Use Hearing.

The purpose of this hearing is to give the public an opportunity to provide comment on the School’s use of IDEA Part B funding and IDEA ARP Public Funds Use Hearing.

There was a request for public comment. No public comment was offered.

New Business

Sarah O’Bryan requested the Election of Board Members and the Election of Officers.

Appointment of Board Members

EC-2022-06-11

A motion was made by John Noga, and was seconded by Bert Butts, electing John Noga, Jerry Bednar, Bert Butts, Michele Norman, and Leo Tischer to serve as board members for Constellation Schools: Elyria Community.

All board members concurred

Motion Carried

Appointment of Board President – John Noga

EC-2022-06-12

A motion was made by Jerry Bednar, and was seconded by Bert Butts, electing John Noga as Board President for Constellation Schools: Elyria Community.

All board members concurred

Motion Carried

Appointment of Board Vice President – Jerry Bednar

EC-2022-06-13

A motion was made by Bert Butts, and was seconded by John Noga, electing Jerry Bednar as Board Vice President for Constellation Schools: Elyria Community.

All board members concurred

Motion Carried

Appointment of Board Secretary – Michele Norman

EC-2022-06-14

A motion was made by John Noga, and was seconded by Bert Butts, electing Michele Norman as Board Secretary for Constellation Schools: Elyria Community.

All board members concurred

Motion Carried

Adjourn

A motion was made by Bert Butts, and was seconded by John Noga, to adjourn.

All board members concurred

Motion Carried: 6:20 p.m.

John Nogo

President

Jerry Redman

Secretary