

Constellation Schools: Old Brooklyn Community Middle  
Annual Board Meeting Minutes  
Thursday, June 16, 2022  
Constellation Schools – Administrative Offices, Parma, Ohio

**I. Roll Call**

Chad Carr called the meeting to order at 6:02 p.m. with the following members present: James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins and Joseph Sgro.

School Staff present: None

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Jillian Lukich, Laura Lukich, Lisa Vinarcik, Brian Preseren, and Garrick Lukich.

Sponsor representative: Joe Calinger

Financial Services: None

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – May 19, 2022**

**OBCM-2022-06-01**

A motion was made by Joseph Sgro, and was seconded by James Tortelli, approving the minutes of May 19, 2022 as presented.

All board members concurred

Motion Carried

**IV. Principal Report**

Enrollment for school year 2021/2022 is 233. Re-enrollment for 2022/2023 is 232.

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

Debbie Piazza requested that the board members acknowledge they reviewed the Harassment-Intimidation Report for the 2021-2022 Reported and Confirmed Second Semester.

**Acknowledgment of the Harassment-Intimidation Report for the 2021-2022 Reported and Confirmed Second Semester**

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins and Joseph Sgro acknowledged they reviewed the Harassment-Intimidation Report for the 2021-2022 Reported and Confirmed Second Semester.

**Curriculum & Instruction Program Coordinator**

Christine Garten requested board approval for the Title I School-Wide Handbook Revised June, 2022.

**Title I School-Wide Handbook Revised June, 2022**

**OBCM-2022-06-02**

A motion was made by Deborah Callen, and was seconded by Laurene Perkins, approving the Title I School-Wide Handbook Revised June, 2022, as presented (see attached).

All board members concurred

Motion Carried

**VII. Student Services**

**Special Education Program Coordinator**

Special Education numbers were made available to the board members. Board approval was requested for the Crisis Prevention Institute Quote.

**Crisis Prevention Institute Quote**

**OBCM-2022-06-03**

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving the Crisis Prevention Institute Quote, as presented (see attached).  
All board members concurred  
Motion Carried

**Support Services Program Coordinator**

No report.

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

Laura Lukich requested board approval for the Purchase of Student Devices – Chromebooks.

**Purchase of Student Devices - Chromebooks**

**OBCM-2022-06-04**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving the Purchase of Student Devices – Chromebooks, as presented (see attached).  
All board members concurred  
Motion Carried

**IX. Human Resources Report**

Sarah O’Bryan requested board approval for Personnel Actions. Resignations and Separations were for information only.

**Personnel Actions**

**OBCM-2022-06-05**

A motion was made by Greg Kozarik, and was seconded by Deborah Callen, approving the Personnel Actions, as presented (see attached).  
All board members concurred  
Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Sarah O’Bryan requested board approval for the May, 2022 Financial Reports. The 2022-2023 Finance Committee Meeting Schedule was made available to the board members.

**May, 2022 Financial Reports**

**OBCM-2022-06-06**

A motion was made by James Tortelli, and was seconded by Greg Kozarik, approving the May, 2022 Financial Reports, as presented (see attached).  
All board members concurred  
Motion Carried

**XIV. Superintendent Report**

Sarah O’Bryan requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report. Board approval was requested for 2022-2023 Schedule of Board Meeting Dates. Board Approval was requested for Revised Policy 3.3060 Sick Leave. Sarah O’Bryan requested that the board members acknowledge they reviewed 5.4020 Wellness Policy.

**Acknowledgment of Superintendent Residency Verification Report**

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins and Joseph Sgro acknowledged they reviewed the Superintendent Residency Verification Report.

**2022/2023 Schedule of Board Meeting Dates**

**OBCM-2022-06-07**

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving the 2022/2023 Schedule of Board Meeting Dates, as presented (see attached).

All board members concurred

Motion Carried

**Revised Policy 3.3060 Sick Leave**

**OBCM-2022-06-08**

A motion was made by Deborah Callen and was seconded by Greg Kozarik, approving Revised Policy 3.3060 Sick Leave, as presented (see attached).

All board members concurred

Motion Carried

**Acknowledgment of 5.4020 Wellness Policy**

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins and Joseph Sgro acknowledged they reviewed the 5.4020 Wellness Policy.

**XV. Sponsor Update**

Board members received the monthly board report from Joe Calinger.

**XVI. Public Comment**

Sarah O’Bryan provided an introduction to the Public Hearing for IDEA Part B and IDEA ARP Public Funds Use Hearing.

The purpose of this hearing is to give the public an opportunity to provide comment on the School’s use of IDEA Part B funding and IDEA ARP Public Funds Use Hearing.

There was a request for public comment. No public comment was offered.

**New Business**

Sarah O’Bryan requested the Election of Board Members and the Election of Officers.

**Appointment of Board Members**

**OBCM-2022-06-09**

A motion was made by Greg Kozarik, and was seconded by Deborah Callen, electing James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins and Joseph Sgro to serve as board members for Constellation Schools: Old Brooklyn Community Middle.

All board members concurred

Motion Carried

**Appointment of Board President – James Tortelli**

**OBCM-2022-06-10**

A motion was made by Greg Kozarik, and was seconded by Deborah Callen, electing James Tortelli as Board President for Constellation Schools: Old Brooklyn Community Middle.

All board members concurred

Motion Carried

**Appointment of Board Vice President – Greg Kozarik**

**OBCM-2022-06-11**

A motion was made by James Tortelli, and was seconded by Joseph Sgro, electing Greg Kozarik as Board Vice President for Constellation Schools: Old Brooklyn Community Middle.

All board members concurred

Motion Carried

**Appointment of Board Secretary – Deborah Callen**

**OBCM-2022-06-12**

A motion was made by Greg Kozarik, and was seconded by James Tortelli, electing Deborah Callen as Board Secretary for Constellation Schools: Old Brooklyn Community Middle.

All board members concurred

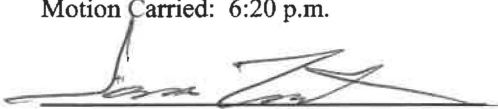
Motion Carried

**Adjourn**

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, to adjourn.

All board members concurred

Motion Carried: 6:20 p.m.



President



Secretary