

Constellation Schools: Westpark Community Elementary
Annual Board Meeting Minutes
Thursday, June 16, 2022
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Chad Carr called the meeting to order at 6:02 p.m. with the following members present: Charles Ledger, Bogusia Chmielewski, Donna Stelter and Thomas Bonner. Absent: Rodney Spencer.

School Staff present: None

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Jillian Lukich, Laura Lukich, Lisa Vinarcik, Brian Preseren, and Garrick Lukich.

Sponsor representative: Joyce Lewis

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – May 19, 2022

WCE-2022-06-01

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving the minutes of May 19, 2022 as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2021/2022 is 218. Re-enrollment for 2022/2023 is 171.

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested that the board members acknowledge they reviewed the Harassment-Intimidation Report for the 2021-2022 Reported and Confirmed Second Semester.

Acknowledgment of the Harassment-Intimidation Report for the 2021-2022 Reported and Confirmed Second Semester

Charles Ledger, Bogusia Chmielewski, Donna Stelter and Thomas Bonner acknowledged they reviewed the Harassment-Intimidation Report for the 2021-2022 Reported and Confirmed Second Semester.

Curriculum & Instruction Program Coordinator

Christine Garten requested board approval for the Title I School-Wide Handbook Revised June, 2022.

Title I School-Wide Handbook Revised June, 2022

WCE-2022-06-02

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving the Title I School-Wide Handbook Revised June, 2022, as presented (see attached).

All board members concurred

Motion Carried

VII. Student Services

Special Education Program Coordinator

Special Education numbers were made available to the board members. Board approval was requested for the Crisis Prevention Institute Quote.

Crisis Prevention Institute Quote

WCE-2022-06-03

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving the Crisis Prevention Institute Quote, as presented (see attached).
All board members concurred
Motion Carried

Support Services Program Coordinator

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

Laura Lukich requested board approval for the Purchase of Student Devices – Chromebooks.

Purchase of Student Devices - Chromebooks

WCE-2022-06-04

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving the Purchase of Student Devices – Chromebooks, as presented (see attached).
All board members concurred
Motion Carried

IX. Human Resources Report

Sarah O’Bryan requested board approval to Ratify Personnel Actions for Employee Contracts for 2022/2023 School Year. Board approval was requested for Personnel Actions. Resignations and Separations were for information only.

Ratify Personnel Actions for Employee Contracts for the 2022/2023 School Year

WCE-2022-06-05

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving to Ratify the Personnel Actions for Employee Contracts for the 2022/2023 school year, as presented (see attached).
All board members concurred
Motion Carried

Personnel Actions

WCE-2022-06-06

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving the Personnel Actions, as presented (see attached).
All board members concurred
Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Sarah O’Bryan requested board approval for the May, 2022 Financial Reports. The 2022-2023 Finance Committee Meeting Schedule was made available to the board members.

May, 2022 Financial Reports

WCE-2022-06-07

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving the May, 2022 Financial Reports, as presented (see attached).
All board members concurred
Motion Carried

XIV. Superintendent Report

Sarah O’Bryan requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report. Board approval was requested for 2022-2023 Schedule of Board Meeting Dates. Board Approval was requested for Revised Policy 3.3060 Sick Leave. Sarah O’Bryan requested that the board members acknowledge they reviewed 5.4020 Wellness Policy.

Acknowledgment of Superintendent Residency Verification Report

Charles Ledger, Bogusia Chmielewski, Donna Stelter and Thomas Bonner acknowledged they reviewed the Superintendent Residency Verification Report.

2022/2023 Schedule of Board Meeting Dates

WCE-2022-06-08

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving the 2022/2023 Schedule of Board Meeting Dates, as presented (see attached).

All board members concurred

Motion Carried

Revised Policy 3.3060 Sick Leave

WCE-2022-06-09

A motion was made by Thomas Bonner and was seconded by Bogusia Chmielewski, approving Revised Policy 3.3060 Sick Leave, as presented (see attached).

All board members concurred

Motion Carried

Acknowledgment of 5.4020 Wellness Policy

Charles Ledger, Bogusia Chmielewski, Donna Stelter and Thomas Bonner acknowledged they reviewed the 5.4020 Wellness Policy.

XV. Sponsor Update

Joyce Lewis, Educational Service Center of Lake Erie West Regional Technical Assistance Educators provided the following updates per the Governing Authority Report:

Month: June, 2022

General Updates:

The ESC of Lake Erie West will be offering governing authority professional development through a book club forum in the near future. This opportunity is free to community school board members and can count towards professional development goals. Please keep a look out for sign-up information.

In June there is no formal site visit but we will meet virtually to review evidence on the school’s 11.6 goals towards their Annual Performance Report.

Our Financial consultant Linda Moye holds a monthly phone meeting with the school’s treasurer, a completed report of this meeting is emailed to all board members. At this time, there were no red flags discussed. If you have any questions regarding your school’s financials, we encourage you to reach out to your treasurer.

Westpark Community Elementary: NOT MET

1. All board members will visit Westpark Community Elementary at least one time during the 2021-2022 school year.

XVI. Public Comment

Sarah O’Bryan provided an introduction to the Public Hearing for IDEA Part B and IDEA ARP Public Funds Use Hearing.

The purpose of this hearing is to give the public an opportunity to provide comment on the School’s use of IDEA Part B funding and IDEA ARP Public Funds Use Hearing.

There was a request for public comment. No public comment was offered.

New Business

Sarah O'Bryan requested the Election of Board Members and the Election of Officers.

Appointment of Board Members

WCE-2022-06-10

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, electing Charles Ledger, Bogusia Chmielewski, Donna Stelter, Thomas Bonner and Rodney Spencer to serve as board members for Constellation Schools: Westpark Community Elementary.

All board members concurred

Motion Carried

Appointment of Board President – Charles Ledger

WCE-2022-06-11

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, electing Charles Ledger as Board President for Constellation Schools: Westpark Community Elementary.

All board members concurred

Motion Carried

Appointment of Board Vice President – Bogusia Chmielewski

WCE-2022-06-12

A motion was made by Charles Ledger, and was seconded by Thomas Bonner, electing Bogusia Chmielewski as Board Vice President for Constellation Schools: Westpark Community Elementary.

All board members concurred

Motion Carried

Appointment of Board Secretary – Donna Stelter

WCE-2022-06-13

A motion was made by Charles Ledger, and was seconded by Thomas Bonner, electing Donna Stelter as Board Secretary for Constellation Schools: Westpark Community Elementary.

All board members concurred

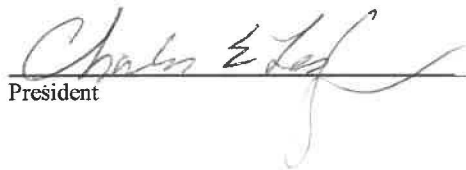
Motion Carried

Adjourn

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, to adjourn.

All board members concurred

Motion Carried: 6:20 p.m.



President



Secretary