

Constellation Schools: Westside Community School of the Arts  
Annual Board Meeting Minutes  
Thursday, June 16, 2022  
Constellation Schools – Administrative Offices, Parma, Ohio

**I. Roll Call**

Chad Carr called the meeting to order at 6:02 p.m. with the following members present: Jerry Hilinski, Gary Coupe and Sean Mendise. Absent: Theresa Smith and Jacqueline Grimm.

School Staff present: None

ACCEL Schools LLC present: Chad Carr, Sarah O’Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Jillian Lukich, Laura Lukich, Lisa Vinarcik, Brian Preseren, and Garrick Lukich.

Sponsor representative: Joe Calinger

Financial Services: None

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – May 19, 2022**

**WCSA-2022-06-01**

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving the minutes of May 19, 2022 as presented.

All board members concurred

Motion Carried

**IV. Principal Report**

Enrollment for school year 2021/2022 is 183. Re-enrollment for 2022/2023 is 133.

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

Debbie Piazza requested board approval for a Supplemental Request for SY 2021-2022. Debbie Piazza requested that the board members acknowledge they reviewed the Harassment-Intimidation Report for the 2021-2022 Reported and Confirmed Second Semester.

**Supplemental Request for SY 2021-2022**

**WCSA-2022-06-02**

A motion was made by Sean Mendise, and was seconded by Gary Coupe, approving the Supplemental Request for SY 2021-2022, as presented (see attached).

All board members concurred

Motion Carried

**Acknowledgment of the Harassment-Intimidation Report for the 2021-2022 Reported and Confirmed Second Semester**

Jerry Hilinski, Gary Coupe and Sean Mendise acknowledged they reviewed the Harassment-Intimidation Report for the 2021-2022 Reported and Confirmed Second Semester.

**Curriculum & Instruction Program Coordinator**

Christine Garten requested board approval for the Title I School-Wide Handbook Revised June, 2022.

**Title I School-Wide Handbook Revised June, 2022**

**WCSA-2022-06-03**

A motion was made by Gary Coupe, and was seconded by Sean Mendise, approving the Title I School-Wide Handbook Revised June, 2022, as presented (see attached).

All board members concurred

Motion Carried

**VII. Student Services**

**Special Education Program Coordinator**

Special Education numbers were made available to the board members. Board approval was requested for the Crisis Prevention Institute Quote.

**Crisis Prevention Institute Quote**

**WCSA-2022-06-04**

A motion was made by Gary Coupe, and was seconded by Sean Mendise, approving the Crisis Prevention Institute Quote, as presented (see attached).

All board members concurred

Motion Carried

**Support Services Program Coordinator**

No report.

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

Laura Lukich requested board approval for the Purchase of Student Devices – Chromebooks.

**Purchase of Student Devices - Chromebooks**

**WCSA-2022-06-05**

A motion was made by Sean Mendise, and was seconded by Jerry Hilinski, approving the Purchase of Student Devices – Chromebooks, as presented (see attached).

All board members concurred

Motion Carried

**IX. Human Resources Report**

Resignations and Separations were for information only.

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Sarah O'Bryan requested board approval for the May, 2022 Financial Reports. The 2022-2023 Finance Committee Meeting Schedule was made available to the board members.

**May, 2022 Financial Reports**

**WCSA-2022-06-06**

A motion was made by Gary Coupe, and was seconded by Sean Mendise, approving the May, 2022 Financial Reports, as presented (see attached).

All board members concurred

Motion Carried

**XIV. Superintendent Report**

Sarah O’Bryan requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report. Board approval was requested for 2022-2023 Schedule of Board Meeting Dates. Board Approval was requested for Revised Policy 3.3060 Sick Leave. Sarah O’Bryan requested that the board members acknowledge they reviewed 5.4020 Wellness Policy.

**Acknowledgment of Superintendent Residency Verification Report**

Jerry Hilinski, Gary Coupe and Sean Mendise acknowledged they reviewed the Superintendent Residency Verification Report.

**2022/2023 Schedule of Board Meeting Dates**

**WCSA-2022-06-07**

A motion was made by Jerry Hilinski, and was seconded by Sean Mendise, approving the 2022/2023 Schedule of Board Meeting Dates, as presented (see attached).

All board members concurred

Motion Carried

**Revised Policy 3.3060 Sick Leave**

**WCSA-2022-06-08**

A motion was made by Sean Mendise and was seconded by Jerry Hilinski, approving Revised Policy 3.3060 Sick Leave, as presented (see attached).

All board members concurred

Motion Carried

**Acknowledgment of 5.4020 Wellness Policy**

Jerry Hilinski, Gary Coupe and Sean Mendise acknowledged they reviewed the 5.4020 Wellness Policy.

**XV. Sponsor Update**

Board members received the monthly board report from Joe Calinger.

**XVI. Public Comment**

Sarah O’Bryan provided an introduction to the Public Hearing for IDEA Part B and IDEA ARP Public Funds Use Hearing.

The purpose of this hearing is to give the public an opportunity to provide comment on the School’s use of IDEA Part B funding and IDEA ARP Public Funds Use Hearing.

There was a request for public comment. No public comment was offered.

**New Business**

Sarah O’Bryan requested the Resignation of Board Member, Election of Board Members and the Election of Officers.

**Resignation of Board Member – Theresa Smith**

**WCSA-2022-06-09**

A motion was made by Jerry Hilinski, and was seconded by Gary Coupe, accepting the Resignation of Board Member Theresa Smith.

All board members concurred

Motion Carried

**Appointment of Board Members**

**WCSA-2022-06-10**

A motion was made by Jerry Hilinski, and was seconded by Gary Coupe, electing Jerry Hilinski, Gary Coupe, Sean Mendise and Jacqueline Grimm to serve as board members for Constellation Schools: Westside Community School of the Arts

All board members concurred

Motion Carried

**Appointment of Board President – Jerry Hilinski**

**WCSA-2022-06-11**

A motion was made by Gary Coupe, and was seconded by Sean Mendise, electing Jerry Hilinski as Board President for Constellation Schools: Westside Community School of the Arts  
All board members concurred  
Motion Carried

**Appointment of Board Vice President – Gary Coupe**

**WCSA-2022-06-12**

A motion was made by Jerry Hilinski, and was seconded by Gary Coupe, electing Gary Coupe as Board Vice President for Constellation Schools: Westside Community School of the Arts  
All board members concurred  
Motion Carried

**Appointment of Board Secretary – Sean Mendise**

**WCSA-2022-06-13**

A motion was made by Jerry Hilinski, and was seconded by Gary Coupe, electing Sean Mendise as Board Secretary for Constellation Schools: Westside Community School of the Arts  
All board members concurred  
Motion Carried

**Adjourn**

A motion was made by Gary Coupe, and was seconded by Sean Mendise, to adjourn.  
All board members concurred  
Motion Carried: 6:20 p.m.

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President

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Secretary