

Constellation Schools: Old Brooklyn Community Middle  
Board Meeting Minutes  
Thursday, July 21, 2022  
Constellation Schools – Administrative Offices, Parma, Ohio

**I. Roll Call**

Chad Carr called the meeting to order at 6:00 p.m. with the following members present: James Tortelli, Greg Kozarik and Joseph Sgro. Absent: Deborah Callen and Laurene Perkins.

School Staff present: Kristina Scott

ACCEL Schools LLC present: Chad Carr, Sarah O’Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Brittney Lester, Jillian Lukich, Julia Howerton, Laura Lukich, Brian Preseren, and Garrick Lukich.

Sponsor representative: Joe Calinger

Financial Services: Dave Massa

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – June 16, 2022**

**OBCM-2022-07-01**

A motion was made by Joseph Sgro, and was seconded by Greg Kozarik, approving the minutes of June 16, 2022 as presented.

All board members concurred

Motion Carried

**IV. Principal Report**

Enrollment for school year 2022/2023 is 233.

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

No report.

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

Brittney Lester requested the board members acknowledge they reviewed the ODE Special Education Model Policies and Procedures for 2022-2023 School Year.

**Acknowledgment of ODE Special Education Model Policies and Procedures for 2022-2023 School Year**

James Tortelli, Greg Kozarik and Joseph Sgro acknowledged they reviewed the ODE Special Education Model Policies and Procedures for 2022-2023 School Year.

**Support Services Program Coordinator**

No report.

**School Nurse Program Coordinator**

Julia Howerton requested board approval for New Board Policy 5.1171 Procurement and Administration of Naloxone. Appendices were presented as information only.

**New Board Policy 5.1171 Procurement and Administration of Naloxone**

**OBCM-2022-07-02**

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving New Board Policy 5.1171 Procurement and Administration of Naloxone, as presented (see attached).

All board members concurred

Motion Carried

**VIII. Technology Report**

Laura Lukich requested board approval for Asset Disposal – Disposal of Equipment.

**Asset Disposal – Disposal of Equipment**

**OBCM-2022-07-03**

A motion was made by Joseph Sgro, and was seconded by Greg Kozarik approving the Asset Disposal – Disposal of Equipment, as presented (see attached).

All board members concurred

Motion Carried

**IX. Human Resources Report**

Resignations and Separations were for information only.

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Dave Massa requested board approval for the June, 2022 Financial Reports.

**June, 2022 Financial Reports**

**OBCM-2022-07-04**

A motion was made by James Tortelli, and was seconded by Greg Kozarik, approving the June, 2022 Financial Reports, as presented (see attached).

All board members concurred

Motion Carried

**XIV. Superintendent Report**

Sarah O'Bryan requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report. Board approval was requested for Revised Policy 3.2550 Non-Bachelor's Substitute Teachers for 2021-2022, 2022-2023, and 2023-2024 School Years Only. Board approval was requested for Revised Policy 1.3040 Compensation/Reimbursement.

**Acknowledgment of Superintendent Residency Verification Report**

James Tortelli, Greg Kozarik and Joseph Sgro acknowledged they reviewed the Superintendent Residency Verification Report.

**Revised Policy 3.2550 Non-Bachelor's Substitute Teachers for 2021-2022, 2022-2023 and 2023-2024 School Years Only**

**OBCM-2022-07-05**

A motion was made by Greg Kozarik and was seconded by Joseph Sgro, approving Revised Policy 3.2550 Non-Bachelor's Substitute Teachers for 2021-2022, 2022-2023 and 2023-2024 School Years Only (see attached).

All board members concurred

Motion Carried

**Revised Policy 1.3040 Compensation/Reimbursement**

**OBCM-2022-07-06**

A motion was made by Joseph Sgro and was seconded by Greg Kozarik, approving Revised Policy 1.3040 Compensation/Reimbursement (see attached).

All board members concurred

Motion Carried

**XV. Sponsor Update**

Board members received the monthly board report from Joe Calinger.

**XVI. Public Comment**

No report.

**New Business**

No report.

**Adjourn**

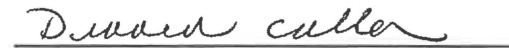
A motion was made by Joseph Sgro, and was seconded by Greg Kozarik, to adjourn.

All board members concurred

Motion Carried: 6:15 p.m.



President



Secretary