

Constellation Schools: Puritas Community Elementary
Board Meeting Minutes
Thursday, July 21, 2022
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Chad Carr called the meeting to order at 6:00 p.m. with the following members present: Charles Ledger, Bogusia Chmielewski, Donna Stelter, Rodney Spencer and Thomas Bonner.

School Staff present: Victoria Marshall

ACCEL Schools LLC present: Chad Carr, Sarah O’Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Brittney Lester, Jillian Lukich, Julia Howerton, Laura Lukich, Brian Preseren, and Garrick Lukich.

Sponsor representative: Joyce Lewis

Financial Services: Dave Massa

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – June 16, 2022

PTCE-2022-07-01

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving the minutes of June 16, 2022 as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2022/2023 is 143.

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested board approval to Ratify a Supplemental Request for 2021-2022.

Ratify Supplemental Request for 2021-2022 School Year

PTCE-2022-07-02

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, approving to Ratify the Supplemental Request for the 2021-2022 School Year, as presented (see attached).

All board members concurred

Motion Carried

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Brittney Lester requested the board members acknowledge they reviewed the ODE Special Education Model Policies and Procedures for 2022-2023 School Year. Board approval was requested an agreement with the Educational Service Center of Northeast Ohio, Positive Education Program.

Acknowledgment of ODE Special Education Model Policies and Procedures for 2022-2023 School Year

Charles Ledger, Bogusia Chmielewski, Donna Stelter, Rodney Spencer and Thomas Bonner acknowledged they reviewed the ODE Special Education Model Policies and Procedures for 2022-2023 School Year.

Educational Service Center of Northeast Ohio, Positive Education Program Agreement · **PTCE-2022-07-03**
A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the Educational Service Center of Northeast Ohio, Positive Education Program Agreement, as presented (see attached).
All board members concurred
Motion Carried

Support Services Program Coordinator

No report.

School Nurse Program Coordinator

Julia Howerton requested board approval for New Board Policy 5.1171 Procurement and Administration of Naloxone. Appendices were presented as information only.

New Board Policy 5.1171 Procurement and Administration of Naloxone **PTCE-2022-07-04**

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving New Board Policy 5.1171 Procurement and Administration of Naloxone, as presented (see attached).
All board members concurred
Motion Carried

VIII. Technology Report

Laura Lukich requested board approval for Asset Disposal – Disposal of Equipment.

Asset Disposal – Disposal of Equipment **PTCE-2022-07-05**

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner approving the Asset Disposal – Disposal of Equipment, as presented (see attached).
All board members concurred
Motion Carried

IX. Human Resources Report

Sarah O'Bryan requested board approval for Personnel Actions for 2022-2023 School Year.

Personnel Actions for the 2022/2023 School Year **PTCE-2022-07-06**

A motion was made by Rodney Spencer, and was seconded by Thomas Bonner, approving the Personnel Actions for the 2022/2023 school year, as presented (see attached).
All board members concurred
Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Dave Massa requested board approval for the June, 2022 Financial Reports.

June, 2022 Financial Reports **PTCE-2022-07-07**

A motion was made by Bogusia Chmielewski, and was seconded by Rodney Spencer, approving the June, 2022 Financial Reports, as presented (see attached).
All board members concurred
Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report. Board approval was requested to ratify approval of Crisis Stipends for School Year 2021-2022. Board approval was requested for Revised Policy 3.2550 Non-Bachelor's Substitute Teachers for 2021-2022, 2022-2023, and 2023-2024 School Years Only. Board approval was requested for Revised Policy 1.3040 Compensation/Reimbursement.

Acknowledgment of Superintendent Residency Verification Report

Charles Ledger, Bogusia Chmielewski, Donna Stelter, Rodney Spencer and Thomas Bonner acknowledged they reviewed the Superintendent Residency Verification Report.

Ratify Approval for Crisis Stipends for School Year 2021-2022

PTCE-2022-07-08

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, approving Ratifying the Crisis Stipends for School Year 2021-2022 (see attached).

All board members concurred

Motion Carried

Revised Policy 3.2550 Non-Bachelor's Substitute Teachers for 2021-2022, 2022-2023 and 2023-2024 School Years Only

PTCE-2022-07-09

A motion was made by Rodney Spencer and was seconded by Bogusia Chmielewski, approving Revised Policy 3.2550 Non-Bachelor's Substitute Teachers for 2021-2022, 2022-2023 and 2023-2024 School Years Only (see attached).

All board members concurred

Motion Carried

Revised Policy 1.3040 Compensation/Reimbursement

PTCE-2022-07-10

A motion was made by Rodney Spencer and was seconded by Thomas Bonner, approving Revised Policy 1.3040 Compensation/Reimbursement (see attached).

All board members concurred

Motion Carried

XV. Sponsor Update

Joyce Lewis, Educational Service Center of Lake Erie West Regional Technical Assistance Educators provided the following updates per the Governing Authority Report:

Month: July, 2022

General Updates:

The ESCLEW Community Schools Center is working on finalizing all compliance monitoring updates for next year so we can provide the you with the Epicenter calendar as well as the site visit calendar in the beginning of August.

As a reminder the statewide meeting is scheduled for August 4.

We will continue to keep you posted on any legislation or legal updates that are

Regularly scheduled site visits will resume in September.

Our Financial consultant Linda Moye holds a monthly phone meeting with the school's treasurer, a completed report of this meeting is emailed to all board members. At this time, there were no red flags discussed. If you have any questions regarding your school's financials, we encourage you to reach out to your treasurer.

New goals will be set in the fall of the 22-23 school year.

XVI. Public Comment

No report.

New Business


No report.

Adjourn

A motion was made by Rodney Spencer, and was seconded by Thomas Bonner, to adjourn.

All board members concurred

Motion Carried: 6:15 p.m.



President



Secretary