

Constellation Schools: Puritas Community Middle
Board Meeting Minutes
Thursday, July 21, 2022
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Chad Carr called the meeting to order at 6:00 p.m. with the following members present: Jerry Hilinski, Gary Coupe, Jacqueline Grimm and Diane Longstreth. Absent: Sean Mendise.

School Staff present: Victoria Marshall

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Brittney Lester, Jillian Lukich, Julia Howerton, Laura Lukich, Brian Preseren, and Garrick Lukich.

Sponsor representative: Joe Calinger

Financial Services: Dave Massa

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – June 16, 2022

PTCM-2022-07-01

A motion was made by Jerry Hilinski, and was seconded by Jacqueline Grimm, approving the minutes of June 16, 2022 as presented.

All board members concurred

Motion Carried

Election of Board Member – Diane Longstreth

Appointment of Board Member

PTCM-2022-07-02

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, electing Diane Longstreth to serve as a board member for Constellation Schools: Puritas Community Middle

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2022/2023 is 125.

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

No report.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Brittney Lester requested the board members acknowledge they reviewed the ODE Special Education Model Policies and Procedures for 2022-2023 School Year. Board approval was requested for a Supplemental Request for Nonviolent Crisis Intervention Training.

Acknowledgment of ODE Special Education Model Policies and Procedures for 2022-2023 School Year
Jerry Hilinski, Gary Coupe, Jacqueline Grimm and Diane Longstreth acknowledged they reviewed the ODE Special Education Model Policies and Procedures for 2022-2023 School Year.

Supplemental Request for Nonviolent Crisis Intervention Training **PTCM-2022-07-03**
A motion was made by Gary Coupe, and was seconded by Diane Longstreth, approving the Supplemental Request for Nonviolent Crisis Intervention Training, as presented (see attached).
All board members concurred
Motion Carried

Support Services Program Coordinator
No report.

School Nurse Program Coordinator
Julia Howerton requested board approval for New Board Policy 5.1171 Procurement and Administration of Naloxone. Appendices were presented as information only.

New Board Policy 5.1171 Procurement and Administration of Naloxone **PTCM-2022-07-04**
A motion was made by Gary Coupe, and was seconded by Diane Longstreth, approving New Board Policy 5.1171 Procurement and Administration of Naloxone, as presented (see attached).
All board members concurred
Motion Carried

VIII. Technology Report
Laura Lukich requested board approval for Asset Disposal – Disposal of Equipment.

Asset Disposal – Disposal of Equipment **PTCM-2022-07-05**
A motion was made by Diane Longstreth, and was seconded by Gary Coupe approving the Asset Disposal – Disposal of Equipment, as presented (see attached).
All board members concurred
Motion Carried

IX. Human Resources Report
Sarah O'Bryan requested board approval for Personnel Actions for 2022-2023 School Year.

Personnel Actions for the 2022/2023 School Year **PTCM-2022-07-06**
A motion was made by Jerry Hilinski, and was seconded by Diane Longstreth, approving the Personnel Actions for the 2022/2023 school year, as presented (see attached).
All board members concurred
Motion Carried
Resignation and Separations were for information only.

X. Facilities Manager Report
No report.

XI. Business and Safety Manager Report
No report.

XII. Marketing Report
No report.

XIII. Treasurer Report
Dave Massa requested board approval for the June, 2022 Financial Reports.

June, 2022 Financial Reports

PTCM-2022-07-07

A motion was made by Gary Coupe, and was seconded by Jacqueline Grimm, approving the June, 2022 Financial Reports, as presented (see attached).
All board members concurred
Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report. Board approval was requested to ratify approval of Crisis Stipends for School Year 2021-2022. Board approval was requested for Revised Policy 3.2550 Non-Bachelor's Substitute Teachers for 2021-2022, 2022-2023, and 2023-2024 School Years Only. Board approval was requested for Revised Policy 1.3040 Compensation/Reimbursement.

Acknowledgment of Superintendent Residency Verification Report

Jerry Hilinski, Gary Coupe, Jacqueline Grimm and Diane Longstreth acknowledged they reviewed the Superintendent Residency Verification Report.

Ratify Approval for Crisis Stipends for School Year 2021-2022

PTCM-2022-07-08

A motion was made by Jacqueline Grimm and was seconded by Diane Longstreth, approving Ratifying the Crisis Stipends for School year 2021-2022 (see attached).
All board members concurred
Motion Carried

Revised Policy 3.2550 Non-Bachelor's Substitute Teachers for 2021-2022, 2022-2023 and 2023-2024 School Years Only

PTCM-2022-07-09

A motion was made by Diane Longstreth and was seconded by Jacqueline Grimm, approving Revised Policy 3.2550 Non-Bachelor's Substitute Teachers for 2021-2022, 2022-2023 and 2023-2024 School Years Only (see attached).
All board members concurred
Motion Carried

Revised Policy 1.3040 Compensation/Reimbursement

PTCM-2022-07-10

A motion was made by Gary Coupe and was seconded by Jerry Hilinski, approving Revised Policy 1.3040 Compensation/Reimbursement (see attached).
All board members concurred
Motion Carried

XV. Sponsor Update

Board members received the monthly board report from Joe Calinger.

XVI. Public Comment

No report.

New Business

No report.

Adjourn

A motion was made by Gary Coupe, and was seconded by Jacqueline Grimm, to adjourn.
All board members concurred
Motion Carried: 6:15 p.m.

President

Secretary