

Constellation Schools: Puritas Community Elementary
Board Meeting Minutes
Thursday, August 18, 2022
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:05 p.m. with the following members present: Charles Ledger, Bogusia Chmielewski, Rodney Spencer and Thomas Bonner. Absent Donna Stelter.

School Staff present: Victoria Marshall

ACCEL Schools LLC present: Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Brittney Lester, Julia Howerton, Laura Lukich, Brian Preseren, and Garrick Lukich.

Sponsor representative: Joyce Lewis

Financial Services: Dave Massa

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – July 21, 2022

PTCE-2022-08-01

A motion was made by Rodney Spencer, and was seconded by Thomas Bonner, approving the minutes of July 21 2022 as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2022/2023 is 150.

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested board approval for AmeriCorps Tutoring Services for 2022/2023 School Year.

AmeriCorps Tutoring Services for 2022-2023

PTCE-2022-08-02

A motion was made by Rodney Spencer, and was seconded by Thomas Bonner, approving The AmeriCorps Tutoring Services for 2022-2023 School Year, as presented (see attached).

All board members concurred

Motion Carried

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Brittney Lester requested board approval to ratify the agreement with Suburban School Transportation.

Ratify Agreement with Suburban School Transportation

PTCE-2022-08-03

A motion was made by Thomas Bonner, and was seconded by Rodney Spencer, approving to ratify the Agreement with Suburban School Transportation, as presented (see attached).

All board members concurred

Motion Carried

Support Services Program Coordinator

No report.

School Nurse Program Coordinator

The nursing report was made available to the Board Members.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval for Personnel Actions for the 2022-2023 School Year. Board approval was requested to ratify Personnel Actions for the 2021-2022 School Year. Resignations and Separations were presented as information only.

Personnel Actions for the 2022/2023 School Year

PTCE-2022-08-04

A motion was made by Rodney Spencer, and was seconded by Thomas Bonner, approving the Personnel Actions for the 2022/2023 school year, as presented (see attached).

All board members concurred

Motion Carried

Ratify Personnel Actions for the 2021/2022 School Year

PTCE-2022-08-05

A motion was made by Rodney Spencer, and was seconded by Thomas Bonner, approving Ratifying the Personnel Actions for the 2021/2022 school year, as presented (see attached).

All board members concurred

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Dave Massa requested board approval for the July 2022 Financial Reports.

July 2022 Financial Reports

PTCE-2022-08-06

A motion was made by Rodney Spencer, and was seconded by Thomas Bonner, approving the July 2022 Financial Reports, as presented (see attached).

All board members concurred

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report. Board approval was requested to rescind Policy 5.1010.1 COVID-19 Modifications. Board approval was requested for Revised Policy 5.1070.1 Use of Face Masks/Coverings. Board approval was requested for EMIS Staffing for Fiscal Year 2023.

Acknowledgment of Superintendent Residency Verification Report

Charles Ledger, Bogusia Chmielewski, Rodney Spencer and Thomas Bonner acknowledged they reviewed the Superintendent Residency Verification Report.

Rescind Policy 5.1010.1 COVID-19 Modifications

PTCE-2022-08-07

A motion was made by Thomas Bonner, and was seconded by Rodney Spencer, approving to Rescind Policy 5.1010.1 COVID-19 Modifications, as presented (see attached).

All board members concurred

Motion Carried

Revised Policy 5.1070.1 Use of Face Masks/Coverings

PTCE-2022-08-08

A motion was made by Rodney Spencer and was seconded by Thomas Bonner, approving Revised Policy 5.1070.1 Use of Face Masks/Coverings, as presented (see attached).

All board members concurred

Motion Carried

EMIS Staffing for Fiscal Year 2023

PTCE-2022-08-09

A motion was made by Rodney Spencer and was seconded by Thomas Bonner, approving the EMIS Staffing for Fiscal Year 2023, as presented (see attached).

All board members concurred

Motion Carried

XV. Sponsor Update

Joyce Lewis, Educational Service Center of Lake Erie West Regional Technical Assistance Educators provided the following updates per the Governing Authority Report:

Month: August 2022

General Updates:

The ESCLEW Governing Authority Book Club will be piloted with the focus of community school board roles and responsibilities. The ESCLEW monthly newsletter will have discussion questions as well as opportunities to meet virtually to discuss the book. This voluntary opportunity will count towards professional development hours. Please keep an eye on your email for the book announcement and more information on how to participate.

There are no formal school site visits scheduled for August. Formal site visits will begin in September. The 22-23 Master Site Visit and Epicenter Rubric will be posted online and a copy will be shared with building leaders at the first site visit of the school year.

2022-2023 11.6 guidance workshops will be offered to building leadership teams in the next few weeks. The ESCLEW will be providing regional and on-site professional development on the development of 11.6 goals.

There are no formal site visits scheduled for August. Formal site visits will begin in September.

Our Financial consultant Linda Moye holds a monthly phone meeting with the school's treasurer, a completed report of this meeting is emailed to all board members. At this time, there were no red flags discussed. If you have any questions regarding your school's financials, we encourage you to reach out to your treasurer.

New goals will be set in the fall of the 22-23 school year.

XVI. Public Comment

No report.

New Business

No report.

Adjourn

A motion was made by Rodney Spencer, and was seconded by Thomas Bonner, to adjourn.

All board members concurred

Motion Carried 6:24 p.m.

Charles E. Reg

President

Donna Stetter

Secretary