

Constellation Schools: Westpark Community Middle  
Board Meeting Minutes  
Thursday, August 18, 2022  
Constellation Schools – Administrative Offices, Parma, Ohio

**I. Roll Call**

Sarah O'Bryan called the meeting to order at 6:05 p.m. with the following members present: James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins, and Joseph Sgro.

School Staff present: Debbie Rotolo

ACCEL Schools LLC present: Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Brittney Lester, Julia Howerton, Laura Lukich, Brian Preseren, and Garrick Lukich.

Sponsor representative: None

Financial Services: Dave Massa

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – July 21, 2022.**

**WCM-2022-08-01**

A motion was made by Deborah Callen, and was seconded by Laurene Perkins, approving the minutes of July 21, 2022, as presented.

All board members concurred

Motion Carried

**IV. Principal Report**

Enrollment for school year 2022/2023 is 151.

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

No report.

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

No report.

**Support Services Program Coordinator**

No report.

**School Nurse Program Coordinator**

The nursing report was made available to the Board Members.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

No report.

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Dave Massa requested board approval for the July 2022 Financial Reports.

**July 2022 Financial Reports**

**WCM-2022-08-02**

A motion was made by James Tortelli, and was seconded by Greg Kozarik, approving the July 2022 Financial Reports, as presented (see attached).

All board members concurred

Motion Carried

**XIV. Superintendent Report**

Sarah O'Bryan requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report. Board approval was requested to rescind Policy 5.1010.1 COVID-19 Modifications. Board approval was requested for Revised Policy 5.1070.1 Use of Face Masks/Coverings. Board approval was requested for EMIS Staffing for Fiscal Year 2023.

**Acknowledgment of Superintendent Residency Verification Report**

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins and Joseph Sgro acknowledged they reviewed the Superintendent Residency Verification Report.

**Rescind Policy 5.1010.1 COVID-19 Modifications**

**WCM-2022-08-03**

A motion was made by Joseph Sgro, and was seconded by Greg Kozarik, approving to Rescind Policy 5.1010.1 COVID-19 Modifications, as presented (see attached).

All board members concurred

Motion Carried

**Revised Policy 5.1070.1 Use of Face Masks/Coverings**

**WCM-2022-08-04**

A motion was made by Joseph Sgro, and was seconded by Greg Kozarik, approving Revised Policy 5.1070.1 Use of Face Masks/Coverings, as presented (see attached).

All board members concurred

Motion Carried

**EMIS Staffing for Fiscal Year 2023**

**WCM-2022-08-05**

A motion was made by Greg Kozarik and was seconded by Joseph Sgro, approving the EMIS Staffing for Fiscal Year 2023, as presented (see attached).

All board members concurred

Motion Carried

**XV. Sponsor Update**

Board members received the monthly board report from Joe Calinger.

**XVI. Public Comment**

No report.

**New Business**


No report.

**Adjourn**

A motion was made by Greg Kozarik, and was seconded by Deborah Callen, to adjourn.

All board members concurred

Motion Carried 6:24 p.m.

  
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President

  
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Secretary