

Constellation Schools: Westside Community School of the Arts  
Board Meeting Minutes  
Thursday, August 18, 2022  
Constellation Schools – Administrative Offices, Parma, Ohio

**I. Roll Call**

Sarah O'Bryan called the meeting to order at 6:05 p.m. with the following members present: Jerry Hilinski, Gary Coupe, Jacqueline Grimm, and Sean Mendise. Absent: Diane Longstreth.

School Staff present: Howard Waugaman and Anna Deitsch

ACCEL Schools LLC present: Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Brittney Lester, Julia Howerton, Laura Lukich, Brian Preseren, and Garrick Lukich.

Sponsor representative: None

Financial Services: Dave Massa

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – July 21, 2022.**

**WCSA-2022-08-01**

A motion was made by Gary Coupe, and was seconded by Jacqueline Grimm, approving the minutes of July 21, 2022, as presented.

All board members concurred

Motion Carried

**IV. Principal Report**

Enrollment for school year 2022/2023 is 171.

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

Debbie Piazza requested board approval for AmeriCorps Mentors for Success

**AmeriCorps Mentors for Success**

**WCSA-2022-08-02**

A motion was made by Gary Coupe, and was seconded by Jacqueline Grimm, approving the AmeriCorps Mentors for Success, as presented (see attached).

All board members concurred

Motion Carried

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

No report.

**Support Services Program Coordinator**

No report.

**School Nurse Program Coordinator**

The nursing report was made available to the Board Members.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O'Bryan requested board approval to ratify Personnel Actions for SY 2021-2022. Resignations and Separations were presented as information only.

**Ratify Personnel Actions for the 2021/2022 School Year**

**WCSA-2022-08-03**

A motion was made by Jerry Hilinski, and was seconded by Gary Coupe, approving to Ratify the Personnel Actions for the 2021/2022 school year, as presented (see attached).

All board members concurred

Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Dave Massa requested board approval for the July 2022 Financial Reports.

**July 2022 Financial Reports**

**WCSA-2022-08-04**

A motion was made by Jacqueline Grimm, and was seconded by Gary Coupe, approving the July 2022 Financial Reports, as presented (see attached).

All board members concurred

Motion Carried

**XIV. Superintendent Report**

Sarah O'Bryan requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report. Board approval was requested to rescind Policy 5.1010.1 COVID-19 Modifications. Board approval was requested for Revised Policy 5.1070.1 Use of Face Masks/Coverings. Board approval was requested for EMIS Staffing for Fiscal Year 2023.

**Acknowledgment of Superintendent Residency Verification Report**

Jerry Hilinski, Gary Coupe, Jacqueline Grimm, and Sean Mendise acknowledged they reviewed the Superintendent Residency Verification Report.

**Rescind Policy 5.1010.1 COVID-19 Modifications**

**WCSA-2022-08-05**

A motion was made by Jerry Hilinski, and was seconded by Jacqueline Grimm, approving to Rescind Policy 5.1010.1 COVID-19 Modifications, as presented (see attached).

All board members concurred

Motion Carried

**Revised Policy 5.1070.1 Use of Face Masks/Coverings**

**WCSA-2022-08-06**

A motion was made by Gary Coupe, and was seconded by Jacqueline Grimm, approving Revised Policy 5.1070.1 Use of Face Masks/Coverings, as presented (see attached).

All board members concurred

Motion Carried

**EMIS Staffing for Fiscal Year 2023**

**WCSA-2022-08-07**

A motion was made by Gary Coupe and was seconded by Jacqueline Grimm, approving the EMIS Staffing for Fiscal Year 2023, as presented (see attached).

All board members concurred

Motion Carried

**XV. Sponsor Update**

Board members received the monthly board report from Joe Calinger.

**XVI. Public Comment**

No report.

**New Business**

No report.

**Adjourn**

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, to adjourn.

All board members concurred

Motion Carried 6:24 p.m.

*Vice*  
  
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President

  
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Secretary