

Constellation Schools: Lorain Community Elementary
Board Meeting Minutes
Thursday, September 15, 2022
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Sarah O’Bryan called the meeting to order at 6:00 p.m. with the following members present: John Noga, Jerry Bednar, Michele Norman, and Leo Tischer. Absent: Bert Butts.

School Staff present: Zack Kantouros and Sarah Marsden

ACCEL Schools LLC present: Chad Carr, Sarah O’Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Julia Howerton, Brian Preseren and Lisa Vinarcik.

Sponsor representative: Joyce Lewis

Financial Services: Dave Massa

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – July 21, 2022.

LCE-2022-09-01

A motion was made by John Noga, and was seconded by Leo Tischer, approving the minutes of July 21, 2022, as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2022/2023 is 150.

Acceptance of Donation

LCE-2022-09-02

A motion was made by Leo Tischer, and was seconded by Jerry Bednar, approving the acceptance of a donation, as presented (see attached).

All board members concurred

Motion Carried

V. Committee Reports

Resident Educator Year 1, 2, 3, and 4 August 19, 2022, Agenda/Minutes were made available to board members.

LPDC September 14, 2022, Agenda/Minutes were made available to board members.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested board approval for AmeriCorps Tutoring Services for 2022/2023 School Year.

AmeriCorps Tutoring Services for 2022-2023

LCE-2022-09-03

A motion was made by John Noga, and was seconded by Jerry Bednar, approving The AmeriCorps Tutoring Services for 2022-2023 School Year, as presented (see attached).

All board members concurred

Motion Carried

Curriculum & Instruction Program Coordinator

Christine Garten requested board approval for Baldwin Wallace University School of Education Memorandum of Understanding for School Partnership for Clinical and Field Experience Placement.

Baldwin Wallace University School of Education Memorandum of Understanding for School Partnership for Clinical and Field Experience Placement.

LCE-2022-09-04

A motion was made by Michele Norman, and was seconded by Jerry Bednar, approving Baldwin Wallace University School of Education Memorandum of Understanding for School Partnership for Clinical and Field Experience Placement as presented (see attached).

All board members concurred
Motion Carried

VII. Student Services

Special Education Program Coordinator

No report.

Support Services Program Coordinator

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval for Personnel Actions for the 2022-2023 School Year. Resignations and Separations were presented for information only.

Personnel Actions for the 2022/2023 School Year

LCE-2022-09-05

A motion was made by Jerry Bednar, and was seconded by Leo Tischer, approving the Personnel Actions for the 2022/2023 school year, as presented (see attached).

All board members concurred
Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

Brian Preseren requested that board members acknowledge they reviewed the board policies on School Health & Safety.

- Policy 5.1140 Head Lice Infestation Procedure
- Policy 5.1240 Automated External Defibrillators
- Policy 5.1240.1 AED and CPR Training
- Policy 5.2320 Student Suicide
- Policy 5.2070 Weapons on School Property, In School Vehicle or at a School Sponsored Event
- Policy 5.3300 Prevention of Lead Poisoning
- Policy 5.4040 Peanut or Other Food Allergies

Acknowledgment of Board Policies on School Health & Safety

John Noga, Jerry Bednar, Michele Norman, and Leo Tischer acknowledged they reviewed the Board Policies on School Health & Safety.

XII. Marketing Report

Lisa Vinarcik requested board approval for a Supplement Request for 2022/2023 Summer Marketing Event.

Supplemental Request for Summer Marketing Event for SY 2022/2023

LCE-2022-09-06

A motion was made by Jerry Bednar, and was seconded by Leo Tischer, approving the Supplemental Request for the Summer Marketing Event for School Year 2022/2023, as presented (see attached).

All board members concurred
Motion Carried

XIII. Treasurer Report

Dave Massa requested board approval for the July 2022 and August 2022 Financial Reports.

July 2022 Financial Report

LCE-2022-09-07

A motion was made by John Noga, and was seconded by Michele Norman, approving the July 2022 Financial Report, as presented (see attached).

All board members concurred
Motion Carried

August 2022 Financial Report

LCE-2022-09-08

A motion was made by John Noga, and was seconded by Michele Norman, approving the August 2022 Financial Report, as presented (see attached).

All board members concurred
Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report for August and September. Board approval was requested for Revised Policy 2.1090.1 Title IX Grievance Procedure. Board approval was requested to rescind Policy 5.1010.1 COVID-19 Modifications. Board approval was requested for Revised Policy 5.1070.1 Use of Face Masks/Coverings. Board approval was requested for EMIS Staffing for Fiscal Year 2023.

Acknowledgment of Superintendent Residency Verification Report for August 2022 and September 2022

John Noga, Jerry Bednar, Michele Norman, and Leo Tischer acknowledged they reviewed the Superintendent Residency Verification Report for August 2022 and September 2022.

Revised Policy 2.1090.1 Title IX Grievance Procedure

LCE-2022-09-09

A motion was made by Leo Tischer, and was seconded by Jerry Bednar, approving Revised Policy 2.1090.1 Title IX Grievance Procedure, as presented (see attached).

All board members concurred
Motion Carried

Rescind Policy 5.1010.1 COVID-19 Modifications

LCE-2022-09-10

A motion was made by John Noga, and was seconded by Michele Norman, approving to Rescind Policy 5.1010.1 COVID-19 Modifications, as presented (see attached).

All board members concurred
Motion Carried

Revised Policy 5.1070.1 Use of Face Masks/Coverings

LCE-2022-09-11

A motion was made by Jerry Bednar and was seconded by Leo Tischer, approving Revised Policy 5.1070.1 Use of Face Masks/Coverings, as presented (see attached).

All board members concurred
Motion Carried

EMIS Staffing for Fiscal Year 2023

LCE-2022-09-12

A motion was made by Jerry Bednar and was seconded by John Noga, approving the EMIS Staffing for Fiscal Year 2023, as presented (see attached).

All board members concurred
Motion Carried

XV. Sponsor Update

Joyce Lewis, Educational Service Center of Lake Erie West Regional Technical Assistance Educators provided the following updates per the Governing Authority Report:

Month: September 2022
General Updates:

Julie Kadri, Operations Team Leader, sent information on the book study that ESCLEW is offering for governing authority members. Please reach out to her if you have any questions.

In the [live binder](#) on the ESCLEW website there is information on School Safety Compliance Requirements. Access Key: safety

Formal site visits begin this month. The following items are the items that are being reviewed: Building Walk – Through, Emergency Drill Log, Fall Assessments, Master Instructional Calendar, PBIS Reading Improvement Plans, Staff Training for State Assessments, TBT Meeting Schedule / Members, Testing Calendar Review, Threat Assessment Team Members.

Our Financial consultant Linda Moye holds a monthly phone meeting with the school’s treasurer, a completed report of this meeting is emailed to all board members. At this time, there were no red flags discussed. If you have any questions regarding your school’s financials, we encourage you to reach out to your treasurer.

New goals will be set in the fall of the 22-23 school year.

XVI. Public Comment

No report.

New Business

No report.

Adjourn

A motion was made by Jerry Bednar and was seconded by Leo Tischer, to adjourn.

All board members concurred

Motion Carried 6:13 p.m.



President



Secretary