

Constellation Schools: Stockyard Community Elementary  
Board Meeting Minutes  
Thursday, September 15, 2022  
Constellation Schools – Administrative Offices, Parma, Ohio

**I. Roll Call**

Sarah O’Bryan called the meeting to order at 6:00 p.m. with the following members present: Charles Ledger, Bogusia Chmielewski, Donna Stelter, Rodney Spencer, and Thomas Bonner.

School Staff present: Stephanie Eafford & Thamani Draft

ACCEL Schools LLC present: Chad Carr, Sarah O’Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Julia Howerton, Brian Preseren and Lisa Vinarcik.

Sponsor representative: Joyce Lewis

Financial Services: Dave Massa

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – August 18, 2022.**

**SCE-2022-09-01**

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, approving the minutes of August 18, 2022, as presented.

All board members concurred

Motion Carried

**IV. Principal Report**

Enrollment for school year 2022/2023 is 164.

**V. Committee Reports**

Resident Educator Year 1, 2, 3, and 4 August 19, 2022, Agenda/Minutes were made available to board members.

LPDC September 14, 2022, Agenda/Minutes were made available to board members.

**VI. Education Services**

**Education Program Coordinator**

No report.

**Curriculum & Instruction Program Coordinator**

Christine Garten requested board approval for Baldwin Wallace University School of Education Memorandum of Understanding for School Partnership for Clinical and Field Experience Placement.

**Baldwin Wallace University School of Education Memorandum of Understanding  
for School Partnership for Clinical and Field Experience Placement.**

**SCE-2022-09-02**

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving Baldwin Wallace University School of Education Memorandum of Understanding for School Partnership for Clinical and Field Experience Placement as presented (see attached).

All board members concurred

Motion Carried

**VII. Student Services**

**Special Education Program Coordinator**

No report.

**Support Services Program Coordinator**

No report.

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O'Bryan requested board approval for Personnel Actions for 2022-2023 School Year. Resignations and Separations were for information only.

**Personnel Actions for the 2022/2023 School Year**

**SCE-2022-09-03**

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, approving the Personnel Actions for the 2022/2023 school year, as presented (see attached).

All board members concurred

Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

Brian Preseren requested that board members acknowledge they reviewed the board policies on School Health & Safety.

Policy 5.1140 Head Lice Infestation Procedure

Policy 5.1240 Automated External Defibrillators

Policy 5.1240.1 AED and CPR Training

Policy 5.2320 Student Suicide

Policy 5.2070 Weapons on School Property, In School Vehicle or at a School Sponsored Event

Policy 5.3300 Prevention of Lead Poisoning

Policy 5.4040 Peanut or Other Food Allergies

**Acknowledgment of Board Policies on School Health & Safety**

Charles Ledger, Bogusia Chmielewski, Donna Stelter, Rodney Spencer, and Thomas Bonner acknowledged they reviewed the Board Policies on School Health & Safety.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Dave Massa requested board approval for the August 2022 Financial Reports.

**August 2022 Financial Report**

**SCE-2022-09-04**

A motion was made by Rodney Spencer, and was seconded by Bogusia Chmielewski, approving the August 2022 Financial Report, as presented (see attached).

All board members concurred

Motion Carried

**XIV. Superintendent Report**

Sarah O'Bryan requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report. Board approval was requested for Revised Policy 2.1090.1 Title IX Grievance Procedure

**Acknowledgment of Superintendent Residency Verification Report**

Charles Ledger, Bogusia Chmielewski, Donna Stelter, Rodney Spencer, and Thomas Bonner acknowledged they reviewed the Superintendent Residency Verification Report.

**Revised Policy 2.1090.1 Title IX Grievance Procedure**

**SCE-2022-09-05**

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving Revised Policy 2.1090.1 Title IX Grievance Procedure, as presented (see attached).

All board members concurred

Motion Carried

**XV. Sponsor Update**

Joyce Lewis, Educational Service Center of Lake Erie West Regional Technical Assistance Educators provided the following updates per the Governing Authority Report:

Month: September 2022

General Updates:

Julie Kadri, Operations Team Leader, sent information on the book study that ESCLEW is offering for governing authority members. Please reach out to her if you have any questions.

In the live binder on the ESCLEW website there is information on School Safety Compliance Requirements. Access Key: safety

Formal site visits begin this month. The following items are the items that are being reviewed: Building Walk – Through, Emergency Drill Log, Fall Assessments, Master Instructional Calendar, PBIS Reading Improvement Plans, Staff Training for State Assessments, TBT Meeting Schedule / Members, Testing Calendar Review, Threat Assessment Team Members.

Our Financial consultant Linda Moyer holds a monthly phone meeting with the school’s treasurer, a completed report of this meeting is emailed to all board members. At this time, there were no red flags discussed. If you have any questions regarding your school’s financials, we encourage you to reach out to your treasurer.

New goals will be set in the fall of the 22-23 school year.

**XVI. Public Comment**

No report.

**New Business**

No report.

**Adjourn**

A motion was made by Thomas Bonner and was seconded by Rodney Spencer, to adjourn.

All board members concurred

Motion Carried 6:13 p.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary