

Constellation Schools: Eastside Arts Academy  
Board Meeting Minutes  
Thursday, October 20, 2022  
Constellation Schools – Administrative Offices, Parma, Ohio

**I. Roll Call**

Chad Carr called the meeting to order at 6:00 p.m. with the following members present: James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins, and Joseph Sgro.

School Staff present: Kate Rybak

ACCEL Schools LLC present: Chad Carr, Mary Beth Oko, Debbie Piazza, Christine Garten, Julia Howerton, Laura Lukich, and Garrick Lukich.

Sponsor representative: Joe Calinger

Financial Services: Dave Massa, Massa Financial Solutions LLC

Kate Rybak shared a presentation with board members highlighting Achievement, Staff and Student Culture, Customer Service, Enrollment and Events at their School.

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – September 15, 2022**

**EAA-2022-10-01**

A motion was made by Laurene Perkins, and was seconded by Greg Kozarik, approving the minutes of September 15, 2022, as presented.

All board members concurred

Motion Carried

**IV. Principal Report**

Enrollment for school year 2022/2023 is 111.

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

Debbie Piazza requested board approval for Supplemental Requests.

**Supplemental Requests**

**EAA-2022-10-02**

A motion was made by Joseph Sgro, and was seconded by Greg Kozarik, approving the Supplemental Requests, as presented (see attached).

All board members concurred

Motion Carried

**Curriculum & Instruction Program Coordinator**

Christine Garten requested board approval for the Reading Improvement Plan.

**Reading Improvement Plan**

**EAA-2022-10-03**

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving the Reading Improvement Plan as presented (see attached).

All board members concurred

Motion Carried

**VII. Student Services**

**Special Education Program Coordinator**

Special Education Numbers were made available to the board members.

**School Nurse Program Coordinator**

Nursing Services Report was made available to the board members.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Chad Carr requested board approval to ratify Personnel Actions for the 2022-2023 School Year. Resignation and Separations were presented as information only. Board approval was requested for Retention Bonuses.

**Ratify Personnel Actions for the 2022/2023 School Year**

**EAA-2022-10-04**

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving to Ratify the Personnel Actions for the 2022/2023 school year, as presented (see attached).

All board members concurred

Motion Carried

**Retention Bonuses**

**EAA-2022-10-05**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the Retention Bonuses for the 2022/2023 school year, as presented (see attached).

All board members concurred

Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

Chad Carr requested board approval for the 2021-2022 Annual Report. Chad Carr requested that the board members acknowledge they reviewed the Racial Balance Assessment

**Annual Reports for 2021-2022**

**EAA-2022-10-06**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving the Annual Reports for 2021-2022, as presented (see attached).

All board members concurred

Motion Carried

**Acknowledgment of Racial Balance Assessment**

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins, and Joseph Sgro acknowledged they reviewed the Racial Balance Assessment.

**XIII. Treasurer Report**

Dave Massa requested board approval for the September 2022 Financial Report. Board approval was requested for the FY 2023 Five Year Forecasts (Resolution) and the FY 2023 Annual Budgets and Revised FY 2023 ODE Formatted Budgets (Resolution)

**September 2022 Financial Report**

**EAA-2022-10-07**

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving the September 2022 Financial Report, as presented (see attached).

All board members concurred

Motion Carried

**Resolution Approving the FY2023 Five Year Forecast**

**EAA-2022-10-08**

A motion was made by James Tortelli, and was seconded by Greg Kozarik, approving the Resolution for the FY 2023 Five Year Forecast (see attached).

All board members concurred

Motion Carried

**Resolution – Revised 2023 Annual Budget and Revised 2023**

**Annual Budget in ODE Format**

**EAA-2022-10-09**

A motion was made by James Tortelli, and was seconded by Greg Kozarik, adopting the resolution approving the Revised 2023 Annual Budget and Revised 2023 Annual Budget in ODE Format, as presented (see attached).

All board members concurred

Motion Carried

**XIV. Superintendent Report**

Chad Carr requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report. Board approval was requested to ratify approval with BIRCH Agency for Agreements. Board approval was requested to ratify approval with Frontline Education for Exhibit A Frontline Customer Order Form. Board approval was requested to ratify the Educational Institution Staffing Agreement with Maxim Healthcare Staffing Services, Inc. Board approval was requested to ratify the SameGoal Pro Connect Quote. Board approval was requested to Ratify the Partnership Agreement with Kindred Spirit Behavioral Health. Board members were requested to acknowledge they discussed and reviewed the School Report Card for 2021-2022 Academic School Year. Buckeye Community Hope Foundation West will be holding a virtual board training on November 5, 2022, from 8:45 a.m. to 12:30 p.m.

**Acknowledgment of Superintendent Residency Verification Report**

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins, and Joseph Sgro acknowledged they reviewed the Superintendent Residency Verification Report.

**Ratify Approval with BIRCH Agency for Agreements**

**EAA-2022-10-10**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving to Ratify the agreements with BIRCH Agency, as presented (see attached).

All board members concurred

Motion Carried

**Ratify Approval with Frontline Education for Exhibit A Frontline Customer Order Form**

**EAA-2022-10-11**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving to Ratify the Exhibit A Frontline Customer Order Form with Frontline Education, as presented (see attached).

All board members concurred

Motion Carried

**Ratify the Educational Institution Staffing Agreement with Maxim Healthcare Staffing Services, Inc.**

**EAA-2022-10-12**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving to Ratify the Education Institution Staffing Agreement with Maxim Healthcare Staffing Services, Inc. as presented (see attached).

All board members concurred

Motion Carried

**Ratify the SameGoal Pro Connect Quote**

**EAA-2022-10-13**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving to Ratify the SameGoal Pro Connect Quote, as presented (see attached).

All board members concurred

Motion Carried

**Ratify Partnership Agreement with Kindred Spirit Behavioral Health**

**EAA-2022-10-14**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving to Ratify the Partnership Agreement with Kindred Spirit Behavioral Health (see attached).

All board members concurred

Motion Carried

**Acknowledgment of the School Report Card for 2021-2022 Academic School Year**

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins, and Joseph Sgro acknowledged they reviewed the School Report Card for the 2021-2022 Academic School Year.

**XV. Sponsor Update**

Board members received the monthly board report from Joe Calinger.

**XVI. Public Comment**

No report.

**New Business**

No report.

**Adjourn**

A motion was made by Greg Kozarik and was seconded by Joseph Sgro, to adjourn.

All board members concurred

Motion Carried 6:45 p.m.



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President

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Secretary