

Constellation Schools: Westside Community School of the Arts
Board Meeting Minutes
Thursday, October 20, 2022
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Chad Carr called the meeting to order at 6:00 p.m. with the following members present: Jerry Hilinski, Gary Coupe, Jacqueline Grimm, Diane Longstreth and Sean Mendise.

School Staff present: Howard Waugaman and Anna Deitsch

ACCEL Schools LLC present: Chad Carr, Mary Beth Oko, Debbie Piazza, Christine Garten, Julia Howerton, Laura Lukich, and Garrick Lukich.

Sponsor representative: Joe Calinger

Financial Services: Dave Massa, Massa Financial Solutions LLC

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – September 15, 2022

WCSA-2022-10-01

A motion was made by Gary Coupe, and was seconded by Jacqueline Grimm, approving the minutes of September 15, 2022, as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2022/2023 is 195.

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested board approval for Supplemental Requests. Board approval was requested for the School Improvement Plan.

Supplemental Requests

WCSA-2022-10-02

A motion was made by Jacqueline Grimm, and was seconded by Sean Mendise, approving the Supplemental Requests, as presented (see attached).

All board members concurred

Motion Carried

School Improvement Plan

WCSA-2022-10-03

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving the School Improvement Plan, as presented (see attached).

All board members concurred

Motion Carried

Curriculum & Instruction Program Coordinator

Christine Garten requested board approval for the Reading Improvement Plan.

Reading Improvement Plan**WCSA-2022-10-04**

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving the Reading Improvement Plan as presented (see attached).

All board members concurred

Motion Carried

VII. Student Services**Special Education Program Coordinator**

Special Education Numbers were made available to the board members.

School Nurse Program Coordinator

Nursing Services Report was made available to the board members.

VIII. Technology Report

No report.

IX. Human Resources Report

Chad Carr requested board approval for a Transfer Bonus. Board approval was requested for a Sign-On Bonus. Board approval was requested for Retention Bonuses.

Transfer Bonus**WCSA-2022-10-05**

A motion was made by Jacqueline Grimm, and was seconded by Sean Mendise, approving the Transfer Bonus, as presented (see attached).

All board members concurred

Motion Carried

Sign-On Bonus**WCSA-2022-10-06**

A motion was made by Diane Longstreth, and was seconded by Gary Coupe, approving the Sign-On Bonus, as presented (see attached).

All board members concurred

Motion Carried

Retention Bonuses**WCSA-2022-10-07**

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving the Retention Bonuses for the 2022/2023 school year, as presented (see attached).

All board members concurred

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

Chad Carr requested board approval for the 2021-2022 Annual Report. Chad Carr requested that the board members acknowledge they reviewed the Racial Balance Assessment

Annual Reports for 2021-2022**WCSA-2022-10-08**

A motion was made by Jacqueline Grimm, and was seconded by Diane Longstreth, approving the Annual Reports for 2021-2022, as presented (see attached).

All board members concurred

Motion Carried

Acknowledgment of Racial Balance Assessment

Jerry Hilinski, Gary Coupe, Jacqueline Grimm, Diane Longstreth and Sean Mendise acknowledged they reviewed the Racial Balance Assessment.

XIII. Treasurer Report

Dave Massa requested board approval for the September 2022 Financial Report. Board approval was requested for the FY 2023 Five Year Forecasts (Resolution) and the FY 2023 Annual Budgets and Revised FY 2023 ODE Formatted Budgets (Resolution)

September 2022 Financial Report

WCSA-2022-10-09

A motion was made by Gary Coupe, and was seconded by Jacqueline Grimm, approving the September 2022 Financial Report, as presented (see attached).

All board members concurred

Motion Carried

Resolution Approving the FY2023 Five Year Forecast

WCSA-2022-10-10

A motion was made by Diane Longstreth, and was seconded by Sean Mendise, approving the Resolution for the FY 2023 Five Year Forecast (see attached).

All board members concurred

Motion Carried

Resolution – Revised 2023 Annual Budget and Revised 2023

Annual Budget in ODE Format

WCSA-2022-10-11

A motion was made by Sean Mendise, and was seconded by Jerry Hilinski, adopting the resolution approving the Revised 2023 Annual Budget and Revised 2023 Annual Budget in ODE Format, as presented (see attached).

All board members concurred

Motion Carried

XIV. Superintendent Report

Chad Carr requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report. Board approval was requested to ratify the Intervention Specialist Independent Contractor Agreement. Board approval was requested to ratify approval with BIRCH Agency for Agreements. Board approval was requested to ratify approval with Frontline Education for Exhibit A Frontline Customer Order Form. Board approval was requested to ratify approval with Inlet Dance Company for a Partnership Proposal. Board approval was requested to ratify the Educational Institution Staffing Agreement with Maxim Healthcare Staffing Services, Inc. Board approval was requested to ratify approval with ProCare Therapy Addendum A Client Assignment Confirmation. Board Approval was requested to ratify approval with ProCare Therapy Client Service Agreement. Board Approval was requested with ProCare Therapy Client Information Request. Board approval was requested to ratify the SameGoal Pro Connect Quote. Board members were requested to acknowledge they discussed and reviewed the School Report Card for 2021-2022 Academic School Year. Buckeye Community Hope Foundation West will be holding a virtual board training on November 5, 2022, from 8:45 a.m. to 12:30 p.m.

Acknowledgment of Superintendent Residency Verification Report

Jerry Hilinski, Gary Coupe, Jacqueline Grimm, Diane Longstreth and Sean Mendise acknowledged they reviewed the Superintendent Residency Verification Report.

Ratify the Intervention Specialist Independent Contractor Agreement

WCSA-2022-10-12

A motion was made by Sean Mendise, and was seconded by Diane Longstreth, approving to Ratify the Intervention Specialist Independent Contractor Agreement, as presented (see attached).

All board members concurred

Motion Carried

Ratify Approval with BIRCH Agency for Agreements

WCSA-2022-10-13

A motion was made by Sean Mendise, and was seconded by Gary Coupe, approving to Ratify the agreements with BIRCH Agency, as presented (see attached).

All board members concurred

Motion Carried

Ratify Approval with Frontline Education for Exhibit A Frontline Customer Order Form

WCSA-2022-10-14

A motion was made by Diane Longstreth, and was seconded by Jacqueline Grimm, approving to Ratify the Exhibit A Frontline Customer Order Form with Frontline Education, as presented (see attached).
All board members concurred
Motion Carried

Inlet Dance Company Partnership Agreement

WCSA-2022-10-15

A motion was made by Jerry Hilinski, and was seconded by Diane Longstreth, approving to Ratify the Inlet Dance Company Partnership Agreement, as presented (see attached).
All board members concurred
Motion Carried

Ratify the Educational Institution Staffing Agreement with Maxim Healthcare Staffing Services, Inc.

WCSA-2022-10-16

A motion was made by Sean Mendise, and was seconded by Diane Longstreth, approving to Ratify the Education Institution Staffing Agreement with Maxim Healthcare Staffing Services, Inc. as presented (see attached).
All board members concurred
Motion Carried

Ratify Approval with ProCare Therapy Addendum A Client Assignment Confirmation

WCSA-2022-10-17

A motion was made by Gary Coupe, and was seconded by Jacqueline Grimm, approving to Ratify the ProCare Therapy Addendum A Client Assignment as presented (see attached).
All board members concurred
Motion Carried

Ratify Approval with ProCare Therapy Client Service Agreement

WCSA-2022-10-18

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving to Ratify the ProCare Therapy Client Service Agreement as presented (see attached).
All board members concurred
Motion Carried

Ratify Approval with ProCare Therapy Client Information Request

WCSA-2022-10-19

A motion was made by Sean Mendise, and was seconded by Gary Coupe, approving to Ratify the ProCare Therapy Client Service Agreement as presented (see attached).
All board members concurred
Motion Carried

Ratify the SameGoal Pro Connect Quote

WCSA-2022-10-20

A motion was made by Diane Longstreth, and was seconded by Gary Coupe, approving to Ratify the SameGoal Pro Connect Quote, as presented (see attached).
All board members concurred
Motion Carried

Acknowledgment of the School Report Card for 2021-2022 Academic School Year

Jerry Hilinski, Gary Coupe, Jacqueline Grimm, Diane Longstreth, and Sean Mendise acknowledged they reviewed the School Report Card for the 2021-2022 Academic School Year.

XV. Sponsor Update

Board members received the monthly board report from Joe Calinger.

XVI. Public Comment

No report.

New Business

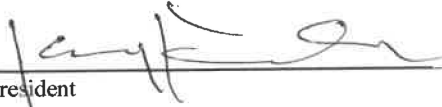
No report.

Adjourn

A motion was made by Gary Coupe and was seconded by Sean Mendise, to adjourn.

All board members concurred

Motion Carried 6:45 p.m.



President

Secretary