

Constellation Schools: Old Brooklyn Community Middle  
Board Meeting Minutes  
Thursday, November 17, 2022  
Constellation Schools – Administrative Offices, Parma, Ohio

**I. Roll Call**

Chad Carr called the meeting to order at 6:00 p.m. with the following members present: James Tortelli, Greg Kozarik, Laurene Perkins, and Joseph Sgro. Absent Deborah Callen.

School Staff present: None

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Kate Craft, Julia Howerton, Laura Lukich, Garrick Lukich, and Brian Preseren

Sponsor representative: Joe Calinger

Financial Services: None

Christine Garten, Curriculum, and Instruction Program Coordinator gave a presentation on Class DoJo.

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – October 20, 2022**

**OBCM-2022-11-01**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving the minutes of October 20, 2022, as presented.

All board members concurred

Motion Carried

**IV. Principal Report**

Enrollment for school year 2022/2023 is 254.

**V. Committee Reports**

The LPDC November 15, 2022, Agenda/Minutes were made available to the board members.

**VI. Education Services**

**Education Program Coordinator**

No report.

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

Special Education Numbers were made available to the board members.

**School Nurse Program Coordinator**

The Nursing Services Report was made available to the board members.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O'Bryan requested board approval to ratify Personnel Actions for the 2022-2023 School Year. Board approval was requested for the Enrollment Incentive Bonus. Resignation and Separations were made available to the board members as information only.

**Ratify Personnel Actions for the 2022/2023 School Year**

**OBCM-2022-11-02**

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving Ratifying the Personnel Actions for the 2022/2023 school year, as presented (see attached).

All board members concurred

Motion Carried

**Enrollment Incentive Bonus**

**OBCM-2022-11-03**

A motion was made by Laurene Perkins, and was seconded by Greg Kozarik, approving the Enrollment Incentive Bonus, as presented (see attached).

All board members concurred

Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Sarah O’Bryan requested board approval for the October 2022 Financial Report.

**October 2022 Financial Report**

**OBCM-2022-11-04**

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving the October 2022 Financial Report, as presented (see attached).

All board members concurred

Motion Carried

**XIV. Superintendent Report**

Sarah O’Bryan requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report. Board approval was requested to readopt Policy 2.2120 Career Advising and Student Success Plans. Board approval was requested for the Revised 2022/2023 School Calendar. Board approval was requested for the 2022/2023 Parent/Student Handbook. Board approval was requested to ratify the ADP Data Bridge Agreement. Board approval was requested to ratify Fiscal 2022 and 2023 Technology Support Service Agreement. Sarah reminded board members that there is no December board meeting

**Acknowledgment of Superintendent Residency Verification Report**

James Tortelli, Greg Kozarik, Laurene Perkins, and Joseph Sgro acknowledged they reviewed the Superintendent Residency Verification Report.

**Readopt Policy 2.2120 Career Advising and Student Success Plans**

**OBCM-2022-11-05**

A motion was made by Joseph Sgro, and was seconded by Greg Kozarik, readopting Policy 2.2120 Career Advising and Student Success Plans, as presented (see attached).

All board members concurred

Motion Carried

**Revised 2022/2023 School Calendar**

**OBCM-2022-11-06**

A motion was made by Laurene Perkins, and was seconded by Greg Kozarik, approving the Revised 2022/2023 School Calendar. as presented (see attached).

All board members concurred

Motion Carried

**2022/2023 Parent/Student Handbook**

**OBCM-2022-11-07**

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving the 2022/2023 Parent/Student Handbook, as presented (see attached).  
All board members concurred  
Motion Carried

**Ratify Approval for the ADP Data Bridge Agreement**

**OBCM-2022-11-08**

A motion was made by Laurene Perkins, and was seconded by Greg Kozarik, to ratify approving the ADP Data Bridge Agreement, as presented (see attached).  
All board members concurred  
Motion Carried

**Ratify Fiscal 2022 Technology Support Service Agreement**

**OBCM-2022-11-09**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, to ratify approving Fiscal 2022 Technology Support Service Agreement, as presented (see attached).  
All board members concurred  
Motion Carried

**Ratify Fiscal 2023 Technology Support Service Agreement**

**OBCM-2022-11-10**

A motion was made by Rodney Spencer, and was seconded by Thomas Bonner, to ratify approving the Fiscal 2023 Technology Support Service Agreement, as presented (see attached).  
All board members concurred  
Motion Carried

**XV. Sponsor Update**

Board members received the monthly board report from Joe Calinger.

**XVI. Public Comment**

No report.

**New Business**

No report.

**Adjourn**

A motion was made by Greg Kozarik and was seconded by Laurene Perkins, to adjourn.  
All board members concurred  
Motion Carried 6:16 p.m.

  
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President

  
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Secretary