Constellation Schools: Westpark Community Middle
Board Meeting Minutes
Thursday, November 17, 2022
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Chad Carr called the meeting to order at 6:00 p.m. with the following members present: James Tortelli, Greg Kozarik, Laurene Perkins, and Joseph Sgro. Absent Deborah Callen.

School Staff present: None

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Kate Craft, Julia Howerton, Laura Lukich, Garrick Lukich, and Brian Preseren

Sponsor representative: Joe Calinger

Financial Services: None

Christine Garten, Curriculum, and Instruction Program Coordinator gave a presentation on Class DoJo.

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – October 20, 2022 **WCM-2022-11-01**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving the minutes of October 20, 2022, as presented.
All board members concurred
Motion Carried

IV. Principal Report

Enrollment for school year 2022/2023 is 146.

V. Committee Reports

The LPDC November 15, 2022, Agenda/Minutes were made available to the board members.

VI. Education Services

Education Program Coordinator

No report.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Special Education Numbers were made available to the board members.

School Nurse Program Coordinator

The Nursing Services Report was made available to the board members.

VIII. Technology Report

No report.

IX. Human Resources Report

No report.

X. Facilities Manager Report
No report.

XI. Business and Safety Manager Report
No report.

XII. Marketing Report
No report.

XIII. Treasurer Report
Sarah O'Bryan requested board approval for the October 2022 Financial Report.

October 2022 Financial Report **WCM-2022-11-02**
A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving the October 2022 Financial Report, as presented (see attached).
All board members concurred
Motion Carried

XIV. Superintendent Report
Sarah O'Bryan requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report. Board approval was requested to readopt Policy 2.2120 Career Advising and Student Success Plans. Board approval was requested for the Revised 2022/2023 School Calendar. Board approval was requested for the 2022/2023 Parent/Student Handbook. Board approval was requested to ratify the ADP Data Bridge Agreement. Board approval was requested to ratify Fiscal 2022 and 2023 Technology Support Service Agreement. Sarah reminded board members that there is no December board meeting

Acknowledgment of Superintendent Residency Verification Report
James Tortelli, Greg Kozarik, Laurene Perkins, and Joseph Sgro acknowledged they reviewed the Superintendent Residency Verification Report.

Readopt Policy 2.2120 Career Advising and Student Success Plans **WCM-2022-11-03**
A motion was made by Joseph Sgro, and was seconded by Greg Kozarik, readopting Policy 2.2120 Career Advising and Student Success Plans, as presented (see attached).
All board members concurred
Motion Carried

Revised 2022/2023 School Calendar **WCM-2022-11-04**
A motion was made by Laurene Perkins, and was seconded by Greg Kozarik, approving the Revised 2022/2023 School Calendar. as presented (see attached).
All board members concurred
Motion Carried

2022/2023 Parent/Student Handbook **WCM-2022-11-05**
A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving the 2022/2023 Parent/Student Handbook, as presented (see attached).
All board members concurred
Motion Carried

Ratify Approval for the ADP Data Bridge Agreement **WCM-2022-11-06**
A motion was made by Laurene Perkins, and was seconded by Greg Kozarik, to ratify approving the ADP Data Bridge Agreement, as presented (see attached).
All board members concurred
Motion Carried

Ratify Fiscal 2022 Technology Support Service Agreement **WCM-2022-11-07**
A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, to ratify approving Fiscal 2022 Technology Support Service Agreement, as presented (see attached).
All board members concurred
Motion Carried

Ratify Fiscal 2023 Technology Support Service Agreement **WCM-2022-11-08**
A motion was made by Rodney Spencer, and was seconded by Thomas Bonner, to ratify approving the Fiscal 2023 Technology Support Service Agreement, as presented (see attached).
All board members concurred
Motion Carried

XV. Sponsor Update
Board members received the monthly board report from Joe Calinger.

XVI. Public Comment
No report.

New Business
No report.

Adjourn
A motion was made by Greg Kozarik and was seconded by Laurene Perkins, to adjourn.
All board members concurred
Motion Carried 6:16 p.m.

President Secretary