

Constellation Schools Puritas Community Middle
Special Board Meeting Minutes
Thursday, December 1, 2022
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:00 p.m. with the following members present: Jerry Hilinski, Gary Coupe, Jacqueline Grimm, and Diane Longstreth. Absent Sean Mendise.

School Staff present: None

ACCEL Schools LLC present: Sarah O'Bryan

Sponsor representative: None

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – October 20, 2022

PTCM-2022-12-01

A motion was made by Jacqueline Grimm, and was seconded by Diane Longstreth, approving the minutes of October 20, 2022, as presented.

All board members concurred

Motion Carried

IV. Principal Report

Enrollment for school year 2022/2023 is 123.

V. Committee Reports

The LPDC November 15, 2022, Agenda/Minutes were made available to the board members.

VI. Education Services

Education Program Coordinator

No report

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Special Education Numbers were made available to the board members.

School Nurse Program Coordinator

The Nursing Services Report was made available to the board members.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval to ratify Personnel Actions for the 2022-2023 School Year. Resignation and Separations were made available to the board members as information only.

Ratify Personnel Actions for the 2022/2023 School Year

PTCM-2022-12-02

A motion was made by Gary Coupe, and was seconded by Jacqueline Grimm, approving Ratifying the Personnel Actions for the 2022/2023 school year, as presented (see attached).

All board members concurred

Motion Carried

X. Facilities Manager Report

No report

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Sarah O'Bryan requested board approval for the October 2022 Financial Report.

October 2022 Financial Report

PTCM-2022-12-03

A motion was made by Diane Longstreth, and was seconded by Gary Coupe, approving the October 2022 Financial Report, as presented (see attached).

All board members concurred

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested that the board members acknowledge they reviewed the Superintendent Residency Verification Report. Board approval was requested to readopt Policy 2.2120 Career Advising and Student Success Plans. Board approval was requested for the Revised 2022/2023 School Calendar. Board approval was requested for the 2022/2023 Parent/Student Handbook. Board approval was requested to ratify the ADP Data Bridge Agreement. Board approval was requested to ratify the agreement with Procure. Board approval was requested to ratify Fiscal 2022 and 2023 Technology Support Service Agreement. Sarah reminded board members that there is no December board meeting

Acknowledgment of Superintendent Residency Verification Report

Jerry Hilinski, Gary Coupe, Jacqueline Grimm, and Diane Longstreth acknowledged they reviewed the Superintendent Residency Verification Report.

Readopt Policy 2.2120 Career Advising and Student Success Plans

PTCM-2022-12-04

A motion was made by Gary Coupe, and was seconded by Jacqueline Grimm, readopting Policy 2.2120 Career Advising and Student Success Plans, as presented (see attached).

All board members concurred

Motion Carried

Revised 2022/2023 School Calendar

PTCM-2022-12-05

A motion was made by Diane Longstreth and was seconded by Jacqueline Grimm, approving the Revised 2022/2023 School Calendar. as presented (see attached).

All board members concurred

Motion Carried

2022/2023 Parent/Student Handbook

PTCM-2022-12-06

A motion was made by Jacqueline Grimm, and was seconded by Diane Longstreth, approving the 2022/2023 Parent/Student Handbook, as presented (see attached).

All board members concurred

Motion Carried

Ratify Approval for the ADP Data Bridge Agreement

PTCM-2022-12-07

A motion was made by Gary Coupe, and was seconded by Diane Longstreth, to ratify approving the ADP Data Bridge Agreement, as presented (see attached).

All board members concurred

Motion Carried

Ratify Approval for Agreement with Procare

PTCM-2022-12-08

A motion was made by Jacqueline Grimm, and was seconded by Gary Coupe, to ratify approving the Agreement with ProCare, as presented (see attached).

All board members concurred

Motion Carried

Ratify Fiscal 2022 Technology Support Service Agreement

PTCM-2022-12-09

A motion was made by Jacqueline Grimm, and was seconded by Jerry Hilinski, to ratify approving Fiscal 2022 Technology Support Service Agreement, as presented (see attached).

All board members concurred

Motion Carried

Ratify Fiscal 2023 Technology Support Service Agreement

PTCM-2022-12-10

A motion was made by Gary Coupe, and was seconded by Diane Longstreth, to ratify approving the Fiscal 2023 Technology Support Service Agreement, as presented (see attached).

All board members concurred

Motion Carried

XV. Sponsor Update

Board members received the monthly board report from Joe Calinger.

XVI. Public Comment

No report.

New Business

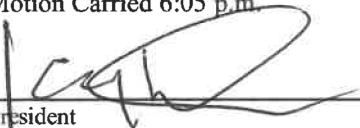
No report.

Adjourn

A motion was made by Diane Longstreth and was seconded by Gary Coupe, to adjourn.

All board members concurred

Motion Carried 6:05 p.m.



President



Secretary