

Constellation Schools: Old Brooklyn Community Middle  
Board Meeting Minutes  
Thursday, January 19, 2023  
Constellation Schools – Administrative Offices, Parma, Ohio

**I. Roll Call**

Chad Carr called the meeting to order at 6:00 p.m. with the following members present: James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins, and Joseph Sgro.

School Staff present: Kristina Scott

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Kate Craft, Laura Lukich, Garrick Lukich, Brian Preseren and Lisa Vinarcik.

Sponsor representative: Nicole Brooks - Virtual

Financial Services: Dave Massa, Massa Financial Solutions LLC

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – November 17, 2022**

**OBCM-2023-01-01**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving the minutes of November 17, 2022, as presented.

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2022/2023 is 242.

**Approval of Field Trips**

**OBCM-2023-01-02**

A motion was made by Joseph Sgro, and was seconded by Greg Kozarik, approving the field trips, as presented.

All board members concurred.

Motion Carried

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

Debbie Piazza requested board approval for Supplemental Requests. Debbie requested the board members acknowledge they reviewed the Bullying, Harassment, and Intimidation Report.

**Supplemental Requests**

**OBCM-2023-01-03**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving the Supplemental Requests, as presented (see attached).

All board members concurred.

Motion Carried

**Acknowledgment of Bullying, Harassment, and Intimidation Report**

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins, and Joseph Sgro acknowledged they reviewed the Bullying, Harassment, and Intimidation Report.

**Curriculum & Instruction Program Coordinator**

No report.

## **VII. Student Services**

### **Special Education Program Coordinator**

Special Education Numbers were made available to the board members.

### **School Nurse Program Coordinator**

The Nursing Services Report was made available to the board members.

## **VIII. Technology Report**

No report.

## **IX. Human Resources Report**

Sarah O'Bryan requested board approval to ratify Personnel Actions for the 2022-2023 School Year. Resignations and Separations were for information only.

### **Ratify Personnel Actions for the 2022/2023 School Year**

**OBCM-2023-01-04**

A motion was made by Joseph Sgro, and was seconded by Greg Kozarik, approving Ratifying the Personnel Actions for the 2022/2023 school year, as presented (see attached).

All board members concurred.

Motion Carried

## **X. Facilities Manager Report**

No report.

## **XI. Business and Safety Manager Report**

Brian Preseren requested board approval for Coaching Supplement for Inter Constellation Sports

### **Coaching Supplement for Inter Constellation Sports**

**OBCM-2023-01-05**

A motion was made by Joseph Sgro, and was seconded by Greg Kozarik, approving the Coaching Supplement for Inter Constellation Sports, as presented (see attached).

All board members concurred.

Motion Carried

## **XII. Marketing Report**

No report.

## **XIII. Treasurer Report**

Dave Massa requested board approval for the November 2022 and December 2022 Financial Report.

### **November 2022 Financial Report**

**OBCM-2023-01-06**

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving the November 2022 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

### **December 2022 Financial Report**

**OBCM-2023-01-07**

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving the December 2022 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

## **XIV. Superintendent Report**

Sarah O'Bryan requested that the board members acknowledge they reviewed the December, 2022 and January 2023, Superintendent Residency Verification Report. Board approval was requested for Revised Policy 2.2080 Academic Acceleration, Early Entrance to Kindergarten and Early High School Graduation. Board approval was requested to Rescind Policy 4.1010 Application Policy – Refer to Policy 4.1030 Admission and Lottery Standards. Board approval was requested for Revised Policy 4.1030 Admission and Lottery Standards. Board approval was requested for Revised Policy 4.1030 Admission and Lottery Standards. Board approval was requested for New Policy 4.3050 Enrollees

Suspended or Expelled Elsewhere. Board approval was requested to ratify approval for 2023 mileage at 65.5 cents effective January 1, 2023. Board approval was requested for the ADP Statement of Work. Board approval was requested for the BIRCH Agency Contracts. Board approval was requested for Vector Solutions (SafeSchools) Renewal Agreement. Sarah reminded everyone that there is no February 2023 board meeting.

**Acknowledgment of Superintendent Residency Verification Report for December, 2022 and January, 2023**  
James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins, and Joseph Sgro acknowledged they reviewed the Superintendent Residency Verification Reports.

**Revised Policy 2.2080 Academic Acceleration, Early Entrance to Kindergarten and Early High School Graduation** **OBCM-2023-01-08**  
A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, for Revised Policy 2.2080 Academic Acceleration, Early Entrance to Kindergarten and Early High School Graduation, as presented (see attached).  
All board members concurred.  
Motion Carried

**Rescind Policy 4.1010 Application Policy – Refer to Policy 4.1030 Admission and Lottery Standards.** **OBCM-2023-01-09**  
A motion was made by Greg Kozarik, and was seconded by Deborah Callen, approving Rescinding Policy 4.1010 Application Policy – Refer to Policy 4.1030 Admission and Lottery Standards, as presented (see attached).  
All board members concurred.  
Motion Carried

**Revised Policy 4.1030 Admission and Lottery Standards** **OBCM-2023-01-10**  
A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving Revised Policy 4.1030 Admission and Lottery Standards, as presented (see attached).  
All board members concurred.  
Motion Carried

**New Policy 4.3050 Enrollees Suspended or Expelled Elsewhere** **OBCM-2023-01-11**  
A motion was made by Greg Kozarik was seconded by Joseph Sgro, approving New Policy 4.3050 Enrollees Suspended or Expelled Elsewhere, as presented (see attached).  
All board members concurred.  
Motion Carried

**Ratify 2023 Mileage – 65.5 Cents Effective January 1, 2023** **OBCM-2023-01-12**  
A motion was made by Deborah Callen, and was seconded by Joseph Sgro, approving to ratify 2023 Mileage – 65.5 Cents Effective January 1, 2023, as presented.  
All board members concurred.  
Motion Carried

**ADP Statement of Work** **OBCM-2023-01-13**  
A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving the ADP Statement of Work, as presented (see attached).  
All board members concurred.  
Motion Carried

**BIRCH Agency Agreements** **OBCM-2023-01-14**  
A motion was made by Deborah Callen, and was seconded by Greg Kozarik, approving the BIRCH Agency Agreements, as presented (see attached).  
All board members concurred.  
Motion Carried

**Victor Solutions (SafeSchools) Renewal Agreement**

**OBCM-2023-01-15**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving the Victor Solutions (SafeSchools) Renewal Agreement, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

Board members received the monthly board report.

**XVI. Public Comment**

No report.

**New Business**

No report.

**Adjourn**

A motion was made by Greg Kozarik and was seconded by Joseph Sgro, to adjourn.

All board members concurred.

Motion Carried 6:53 p.m.



President



Secretary