

Constellation Schools: Puritas Community Middle
Board Meeting Minutes
Thursday, January 19, 2023
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Chad Carr called the meeting to order at 6:00 p.m. with the following members present: Jerry Hilinski, Gary Coupe, Jacqueline Grimm, and Diane Longstreth. Absent: Sean Mendise.

School Staff present: Victoria Marshall

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Kate Craft, Laura Lukich, Garrick Lukich, Brian Preseren and Lisa Vinarcik.

Sponsor representative: Nicole Brooks - Virtual

Financial Services: Dave Massa, Massa Financial Solutions LLC

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – December 1, 2022

PTCM-2023-01-01

A motion was made by Jacqueline Grimm, and was seconded by Diane Longstreth, approving the minutes of December 1, 2022, as presented.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2022/2023 is 122.

Field Trip

PTCM-2023-01-02

A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving the field trip, as presented.

All board members concurred.

Motion Carried

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested board approval for Supplemental Requests. Debbie requested the board members acknowledge they reviewed the Bullying, Harassment, and Intimidation Report.

Supplemental Requests

PTCM-2023-01-03

A motion was made by Diane Longstreth, and was seconded by Jacqueline Grimm, approving the Supplemental Requests, as presented (see attached).

All board members concurred.

Motion Carried

Acknowledgment of Bullying, Harassment, and Intimidation Report

Jerry Hilinski, Gary Coupe, Jacqueline Grimm, and Diane Longstreth acknowledged they reviewed the Bullying, Harassment, and Intimidation Report.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Special Education Numbers were made available to the board members.

School Nurse Program Coordinator

The Nursing Services Report was made available to the board members.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval to ratify Personnel Actions for the 2022-2023 School Year.

Ratify Personnel Actions for the 2022/2023 School Year

PTCM-2023-01-04

A motion was made by Gary Coupe, and was seconded by Jacqueline Grimm, approving Ratifying the Personnel Actions for the 2022/2023 school year, as presented (see attached).

All board members concurred.

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

Brian Preseren requested board approval for Coaching Supplement for Inter Constellation Sports. Brian Preseren informed board members that the School received the Ohio Facilities Construction Commission (OFCC) Safety Grant.

Coaching Supplement for Inter Constellation Sports

PTCM-2023-01-05

A motion was made by Diane Longstreth, and was seconded by Jacqueline Grimm, approving the Coaching Supplement for Inter Constellation Sports, as presented (see attached).

All board members concurred.

Motion Carried

XII. Marketing Report

No report.

XIII. Treasurer Report

Dave Massa requested board approval for the November 2022 and December 2022 Financial Report.

November 2022 Financial Report

PTCM-2023-01-06

A motion was made by Gary Coupe, and was seconded by Jacqueline Grimm, approving the November 2022 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

December 2022 Financial Report

PTCM-2023-01-07

A motion was made by Gary Coupe, and was seconded by Jacqueline Grimm, approving the December 2022 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested that the board members acknowledge they reviewed the December, 2022 and January 2023, Superintendent Residency Verification Report. Board approval was requested for Revised Policy 2.2080 Academic Acceleration, Early Entrance to Kindergarten and Early High School Graduation. Board approval was requested to Rescind Policy 4.1010 Application Policy – Refer to Policy 4.1030 Admission and Lottery Standards. Board approval was requested for Revised Policy 4.1030 Admission and Lottery Standards. Board approval was requested for Revised Policy 4.1030 Admission and Lottery Standards. Board approval was requested for New Policy 4.3050 Enrollees

Suspended or Expelled Elsewhere. Board approval was requested to ratify approval for 2023 mileage at 65.5 cents effective January 1, 2023. Board approval was requested for the ADP Statement of Work. Board approval was requested to ratify the BIRCH Contract. Board approval was requested to Ratify the Memorandum of Understanding – The Centers for Families and Children. Board approval was requested to Ratify the Delta Group – New Organizational Profile Set-Up. Board approval was requested for the Pitney Bowes Amendment Agreement Board approval was requested for Vector Solutions (SafeSchools) Renewal Agreement. Sarah reminded everyone that there is no February 2023 board meeting.

Acknowledgment of Superintendent Residency Verification Report for December, 2022 and January, 2023
Jerry Hilinski, Gary Coupe, Sean Mendise, Jacqueline Grimm, and Diane Longstreth acknowledged they reviewed the Superintendent Residency Verification Reports.

Revised Policy 2.2080 Academic Acceleration, Early Entrance to Kindergarten and Early High School Gradation **PTCM-2023-01-08**
A motion was made by Diane Longstreth, and was seconded by Jacqueline Grimm, for Revised Policy 2.2080 Academic Acceleration, Early Entrance to Kindergarten and Early High School Graduation, as presented (see attached).
All board members concurred.
Motion Carried

Rescind Policy 4.1010 Application Policy – Refer to Policy 4.1030 Admission and Lottery Standards. **PTCM-2023-01-09**
A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving Rescinding Policy 4.1010 Application Policy – Refer to Policy 4.1030 Admission and Lottery Standards, as presented (see attached).
All board members concurred.
Motion Carried

Revised Policy 4.1030 Admission and Lottery Standards **PTCM-2023-01-10**
A motion was made by Diane Longstreth, and was seconded by Jacqueline Grimm, approving Revised Policy 4.1030 Admission and Lottery Standards, as presented (see attached).
All board members concurred.
Motion Carried

New Policy 4.3050 Enrollees Suspended or Expelled Elsewhere **PTCM-2023-01-11**
A motion was made by Gary Coupe and was seconded by Jacqueline Grimm, approving New Policy 4.3050 Enrollees Suspended or Expelled Elsewhere, as presented (see attached).
All board members concurred.
Motion Carried

Ratify 2023 Mileage – 65.5 Cents Effective January 1, 2023 **PTCM-2023-01-12**
A motion was made by Jerry Hilinski, and was seconded by Jacqueline Grimm, approving to ratify 2023 Mileage – 65.5 Cents Effective January 1, 2023, as presented.
All board members concurred.
Motion Carried

ADP Statement of Work **PTCM-2023-01-13**
A motion was made by Gary Coupe, and was seconded by Diane Longstreth, approving the ADP Statement of Work, as presented (see attached).
All board members concurred.
Motion Carried

Ratify BIRCH Agreement **PTCM-2023-01-14**
A motion was made by Gary Coupe, and was seconded by Jacqueline Grimm, approving to Ratify the BIRCH Agreement, as presented (see attached).
All board members concurred.
Motion Carried

Ratify Memorandum of Understanding – The Centers for Families and Children **PTCM-2023-01-15**
A motion was made by Gary Coupe, and was seconded by Jerry Hilinski, approving to Ratify the Memorandum of Understanding – The Centers for Families and Children, as presented (see attached).
All board members concurred.
Motion Carried

Ratify Delta Group – New Organizational Profile Set-Up **PTCM-2023-01-16**
A motion was made by Jacqueline Grimm, and was seconded by Gary Coupe, approving to Ratify Delta Group – New Organizational Profile Set-Up, as presented (see attached).
All board members concurred.
Motion Carried

Pitney Bowes Amendment Agreement **PTCM-2023-01-17**
A motion was made by Gary Coupe, and was seconded by Diane Longstreth, approving to Pitney Bowes Amendment Agreement, as presented (see attached).
All board members concurred.
Motion Carried

Victor Solutions (SafeSchools) Renewal Agreement **PTCM-2023-01-18**
A motion was made by Jerry Hilinski, and was seconded by Diane Longstreth, approving the Victor Solutions (SafeSchools) Renewal Agreement, as presented (see attached).
All board members concurred.
Motion Carried

XV. Sponsor Update
Board members received the monthly board report.

XVI. Public Comment
No report.

New Business
No report.

Adjourn
A motion was made by Gary Coupe and was seconded by Diane Longstreth, to adjourn.
All board members concurred.
Motion Carried 6:53 p.m.



President



Secretary