

Constellation Schools: Westpark Community Middle  
Board Meeting Minutes  
Thursday, April 20, 2023  
Constellation Schools – Administrative Offices, Parma, Ohio

**I. Roll Call**

Chad Carr called the meeting to order at 6:03 p.m. with the following members present: James Tortelli, Greg Kozarik, Deborah Callen, and Laurene Perkins. Absent: Joseph Sgro

School staff present: None

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Julia Howerton, Laura Lukich, Lisa Vinarcik, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joyce Lewis

Financial Services: None

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – March 16, 2023**

**WCM-2023-04-01**

A motion was made by Deborah Callen, and was seconded by Greg Kozarik, approving the minutes of March 16, 2023, as presented.

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2022/2023 is 142.

Re-Enrollment for school year 2023-2024 is 68.

Total Re-Enrollment and New for school year 2023/2024 is 94.

**V. Committee Reports**

The LPDC April 12, 2023 Agenda/Minutes was made available to the board members.

**VI. Education Services**

**Education Program Coordinator**

Debbie Piazza requested board approval for Supplemental Requests.

**Supplemental Requests**

**WCM-2023-04-02**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving the Supplemental Requests as presented (see attached).

All board members concurred.

Motion Carried

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

Special Education Numbers were made available to the board members.

**School Nurse Program Coordinator**

The Nurse Services Report was made available to the board members.

#### **VIII. Technology Report**

No report.

#### **IX. Human Resources Report**

Sarah O'Bryan requested board approval to Ratify Personnel Actions for the 2022-2023 School Year. Board approval was requested for Personnel Actions for SY 2023-2024. Board approval was requested for the Revised Employment Contracts for School Year 2023/2024.

##### **Ratify Personnel Actions for the 2022/2023 School Year**

**WCM-2023-04-03**

A motion was made by Laurene Perkins, and was seconded by Greg Kozarik, approving to Ratify the Personnel Actions for the 2022/2023 school year, as presented (see attached).

All board members concurred.

Motion Carried

##### **Personnel Actions for the 2023/2024 School Year**

**WCM-2023-04-04**

A motion was made by Laurene Perkins, and was seconded by Greg Kozarik, approving the Personnel Actions for the 2023/2024 school year, as presented (see attached).

All board members concurred.

Motion Carried

##### **Revised Employment Contracts for SY 2023/2024**

**WCM-2023-04-05**

A motion was made by Deborah Callen, and was seconded by Greg Kozarik, approving the Revised Employment Contracts for SY 2023/2024, as presented (see attached).

All board members concurred.

Motion Carried

#### **X. Facilities Manager Report**

No report.

#### **XI. Business and Safety Manager Report**

No report.

#### **XII. Marketing Report**

No report.

#### **XIII. Treasurer Report**

Sarah O'Bryan requested board approval for the March, 2023 Financial Reports.

##### **March, 2023 Financial Report**

**WCM-2023-04-06**

A motion was made by James Tortelli, and was seconded by Deborah Callen, approving the March, 2023 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

#### **XIV. Superintendent Report**

Sarah O'Bryan requested that the board members acknowledge they reviewed the April, 2023 Superintendent Residency Verification Report. Board approval was requested to ratify the FIT Technologies Agreement for E-Rate Services. Board approval was requested to ratify the Connect, ITC Agreement. Board approval was requested to ratify the Resolution for Transportation Services for SY 2023-2024.

##### **Acknowledgment of Superintendent Residency Verification Report for April, 2023**

James Tortelli, Greg Kozarik, Deborah Callen, and Laurene Perkins acknowledged they reviewed the April, 2023 Superintendent Residency Verification Reports.

**Ratify FIT Technologies Agreement for E-Rate Services**

**WCM-2023-04-07**

A motion was made by Deborah Callen, and was seconded by Laurene Perkins, approving to ratify the FIT Technologies Agreement for E-Rate Services, as presented (see attached).

All board members concurred.

Motion Carried

**Ratify Connect, ITC Agreement**

**WCM-2023-04-08**

A motion was made by Laurene Perkins, and was seconded by Greg Kozarik, approving to ratify the Connect, ITC Agreement, as presented (see attached).

All board members concurred.

Motion Carried

**Ratify Resolution for Transportation Services for SY 2023-2024**

**WCM-2023-04-09**

A motion was made by Laurene Perkins, and was seconded by Greg Kozarik, approving to ratify the Resolution for Transportation Services for SY 2023-2024, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

Board members received the monthly board report.

**XVI. Public Comment**

No report.

**New Business**

No report.

**Adjourn**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, to adjourn.

All board members concurred.

Motion Carried 6:14 p.m.

  
President

  
Secretary