

Constellation Schools: Lorain Community Middle
Annual Board Meeting Minutes
Thursday, May 18, 2023
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Chad Carr called the meeting to order at 6:03 p.m. with the following members present: James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins, and Joseph Sgro.

School staff present: Sarah Marsden

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Kate Craft, Julia Howerton, Lisa Vinarcik, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joe Calinger

Financial Services: Dave Massa, Massa Financial Solutions LLC

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – April 20, 2023

LCM-2023-05-01

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the minutes of April 20, 2023, as presented.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2022/2023 is 91.

Re-Enrollment for school year 2023-2024 is 40.

Total Re-Enrollment and New for school year 2023/2024 is 54.

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

No report.

Curriculum & Instruction Program Coordinator

Debbie Piazza requested board members acknowledge the Bullying, Harassment, and Intimidation Reporting.

Acknowledgment of Bullying, Harassment, and Intimidation Reporting

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins, and Joseph Sgro acknowledged they reviewed the Bullying, Harassment, and Intimidation Reporting.

VII. Student Services

Special Education Program Coordinator

Special Education Numbers were made available to the board members.

School Nurse Program Coordinator

The Nurse Services Report was made available to the board members.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval for Personnel Actions for SY 2023-2024. Board approval was requested for the HRIS System Conversion – UKG- Resolution authorizing the Board President to execute Transition Documents.

Personnel Actions for the 2023/2024 School Year

LCM-2023-05-02

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the Personnel Actions for the 2023/2024 school year, as presented (see attached).

All board members concurred.

Motion Carried

HRIS System Conversion – UKG – Resolution Authorizing the Board President To Execute Transition Documents

LCM-2023-05-03

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, adopting the Resolution Authorizing the HRIS System Conversion – UKG - Board President to Execute Transition Documents, as presented (see attached).

All board members concurred.

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Dave Massa requested board approval for the April 2023 Financial Report. Board approval was requested for the updated 2023 Five Year Forecast which includes FY24 Projection. Board approval was requested for the 2024 Facility Leases.

April 2023 Financial Report

LCM-2023-05-04

A motion was made by James Tortelli, and was seconded by Greg Kozarik, approving the April 2023 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

Updated 2023 Five Year Forecast (Includes FY24 Projection)

LCM-2023-05-05

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving the Updated 2023 Five Year Forecast (Includes FY24 Projection), as presented (see attached).

All board members concurred.

Motion Carried

Facility Lease - Eleventh Addendum to Original Lease

LCM-2023-05-06

A motion was made by Joseph Sgro, and was seconded by Greg Kozarik, approving the Facility Lease for the Eleventh Addendum to the Original Lease whereas Constellation Schools: Lorain Community Middle is to pay a monthly rental amount of \$8,333.33 to Constellation Schools: Lorain Community Elementary effective July 1, 2023, through June 30, 2024, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested that the board members acknowledge they reviewed the May 2023, Superintendent Residency Verification Report. Board approval was requested for the 2023-2024 Schedule of Board Meeting Dates.

Acknowledgment of Superintendent Residency Verification Report for May 2023

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins, and Joseph Sgro acknowledged they reviewed the May 2023 Superintendent Residency Verification Reports.

2023-2024 Board Meeting Dates

LCM-2023-05-07

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving the 2023-2024 Board Meeting Dates, as presented (see attached).

All board members concurred.

Motion Carried

XV. Sponsor Update

Board members received the monthly board report.

XVI. Public Comment

Sarah O'Bryan introduced the Public Hearing for IDEA Part B and IDEA ARP Public Funds Use Hearing.

The purpose of this hearing is to give the public an opportunity to provide comments on the School's use of IDEA Part B funding and IDEA ARP Public Funds Use Hearing.

There was a request for public comment. No public comment was offered.

New Business

Sarah O'Bryan requested the Election of Board Members and the Election of Officers.

Appointment of Board Members

LCM-2023-05-08

A motion was made Greg Kozarik, and was seconded by Deborah Callen electing James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins, and Joseph Sgro to serve as board members for Constellation Schools: Lorain Community Middle

All board members concurred.

Motion Carried

Appointment of Board President – James Tortelli

LCM-2023-05-09

A motion was made by Greg Kozarik, and was seconded by Deborah Callen, electing James Tortelli as Board President for Constellation Schools: Lorain Community Middle.

All board members concurred.

Motion Carried

Appointment of Board Vice President – Greg Kozarik

LCM-2023-05-10

A motion was made by James Tortelli, and was seconded by Deborah Callen, electing Greg Kozarik as Board Vice President for Constellation Schools: Lorain Community Middle.

All board members concurred.

Motion Carried

Appointment of Board Secretary – Deborah Callen

LCM-2023-05-11

A motion was made by James Tortelli, and was seconded by Joseph Sgro, electing Deborah Callen as Board Secretary for Constellation Schools: Lorain Community Middle.

All board members concurred.

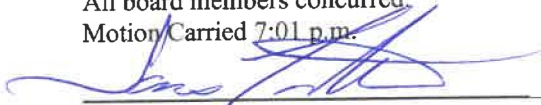
Motion Carried

Adjourn

A motion was made by Joseph Sgro, and was seconded by Greg Kozarik, to adjourn.

All board members concurred.

Motion Carried 7:01 p.m.



President



Secretary