

Constellation Schools: Westpark Community Middle
Board Meeting Minutes
Thursday, July 20, 2023
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Chad Carr called the meeting to order at 6:00 p.m. with the following members present: James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins, and Joseph Sgro.

School staff present: Deborah Rotolo

ACCEL Schools LLC present: Chad Carr, Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Lisa Vinarcik, and Brian Preseren.

Sponsor representative: Joe Calinger

Financial Services: Dave Massa, Massa Financial Solutions LLC

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – May 18, 2023

WCM-2023-07-01

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving the minutes of May 18, 2023, as presented.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2023/2024 is 136.

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

No report.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Christine Garten requested board members review and acknowledge the ODE Special Education Model Policies and Procedures.

Acknowledgment of the ODE Special Education Model Policies and Procedures

James Tortelli, Greg Kozarik, Deborah Callen, and Joseph Sgro acknowledged they reviewed the ODE Special Education Model Policies and Procedures.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval to ratify Personnel Actions for SY2022-2023. Resignation and Separations were for information only.

Ratify Personnel Actions for the 2022/2023 School Year

WCM-2023-07-02

A motion was made by Deborah Callen, and was seconded by Greg Kozarik, approving to ratify the Personnel Actions for the 2022/2023 school year, as presented (see attached).

All board members concurred.

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Dave Massa requested board approval for the May 2023 and June 2023 Financial Reports.

May and June 2023 Financial Reports

WCM-2023-07-03

A motion was made by James Tortelli, and was seconded by Greg Kozarik, approving the May and June 2023 Financial Reports, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested that the board members acknowledge they reviewed the June and July 2023 Superintendent Residency Verification Report. Board approval was requested for Revised Policy 3.2140 Ohio Resident Education Program. Board approval was requested for Revised Policy 2.2040.5 Curriculum Associates i-Ready. Board approval was requested for Revised Policy 2.2040.6 i-Ready. Board approval was requested for Revised Policy 4.1140 Calamity Day Make Up. Board approval was requested for the 2023-2024 Parent/Student Handbook. Board approval was requested to ratify the agreement with Connect for ITC Services for FY23-FY26. Board approval was requested for the Amendment to the Fiscal Officer Agreement.

Acknowledgment of Superintendent Residency Verification Report for June and July 2023

James Tortelli, Greg Kozarik, Deborah Callen, and Joseph Sgro acknowledged they reviewed the June and July 2023 Superintendent Residency Verification Reports.

Revised Policy 3.2140 Ohio Resident Education Program

WCM-2023-07-04

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving Revised Policy 3.2140 Ohio Resident Education Program, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 2.2040.5 Curriculum Associates i-Ready

WCM-2023-07-05

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving Revised Policy 2.2040.5 Curriculum Associates i-Ready, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 2.2040.6 i-Ready**WCM-2023-07-06**

A motion was made by Greg Kozarik and was seconded by Joseph Sgro, approving Revised Policy 2.2040.6 i-Ready, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 4.1140 Calamity Day Make Up**WCM-2023-07-07**

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving Revised Policy 4.1140 Calamity Day Make Up, as presented (see attached).

All board members concurred.

Motion Carried

2023-2024 Parent/Student Handbook**WCM-2023-07-08**

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving the 2023-2024 Parent/Student Handbook, as presented (see attached).

All board members concurred.

Motion Carried

Ratify Agreement with Connect for ITC Services for FY 23-FY26**WCM-2023-07-09**

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, approving ratifying the Agreement with Connect for ITC Services for FY23-FY26, as presented (see attached).

All board members concurred.

Motion Carried

Ratify Amendment to the Fiscal Officer Agreement**WCM-2023-07-10**

A motion was made by Greg Kozarik and was seconded by Joseph Sgro, approving ratifying the Amendment to the Fiscal Officer Agreement, as presented (see attached).

All board members concurred.

Motion Carried

Board Member Laurene Perkins joined the board meeting at 6:10 p.m.

XV. Sponsor Update

Board members received the monthly board report.

XVI. Public Comment

No report.

New Business

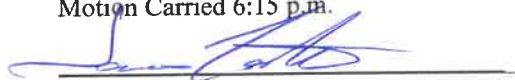
No report.

Adjourn

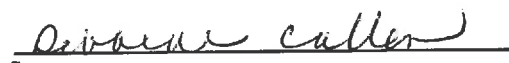
A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, to adjourn.

All board members concurred.

Motion Carried 6:15 p.m.



President



Secretary