

Constellation Schools: Eastside Arts Academy  
Board Meeting Minutes  
Thursday, August 17, 2023  
Constellation Schools – Administrative Offices, Parma, Ohio

**I. Roll Call**

Sarah O'Bryan called the meeting to order at 6:02 p.m. with the following members present: James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins, and Joseph Sgro.

School staff present: None

ACCEL Schools LLC present: Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Kate Craft, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joe Calinger

Financial Services: None

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – July 20, 2023**

**EAA-2023-08-01**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving the minutes of July 20, 2023, as presented.

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2023/2024 is 126.

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

Debbie Piazza requested board approval for AmeriCorps Mentors for Success. Board approval was requested for AmeriCorps Tutoring Services for 2023-2024.

**AmeriCorps Mentoring for Success**

**EAA-2023-08-02**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the AmeriCorps Mentoring for Success, as presented (see attached).

All board members concurred.

Motion Carried

**AmeriCorps Tutoring Services for 2023-2024**

**EAA-2023-08-03**

A motion was made by Deborah Callen, and was seconded by Greg Kozarik, approving the AmeriCorps Tutoring Services for 2023-2024, as presented (see attached).

All board members concurred.

Motion Carried

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

No report.

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O'Bryan requested board approval to ratify Personnel Actions for 2023-2024.

**Ratify Personnel Actions for 2023-2024**

**EAA-2023-08-04**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving ratifying the Personnel Actions for 2023-2024, as presented (see attached).

All board members concurred.

Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Sarah O'Bryan requested board approval for the July 2023 Financial Report.

**July 2023 Financial Report**

**EAA-2023-08-05**

A motion was made by James Tortelli, and was seconded by Greg Kozarik, approving the July 2023 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

**XIV. Superintendent Report**

Sarah O'Bryan requested that the board members acknowledge they reviewed the August 2023, Superintendent Residency Verification Report. Board approval was requested for Revised Policy 2.2070 Promotion and Retention. Board approval was requested for Revised Policy 3.2080 Time Records. Board approval was requested for Revised Policy 4.1130 R.C.§3314.041 Notice. Board approval was requested for EMIS Staffing for 2023-2024. Board approval was requested to ratify the Maxim Healthcare Services Assignment Agreement. Board approval was requested to ratify the Birch Agreements. Board approval was requested to ratify the TES Agreement.

**Acknowledgment of Superintendent Residency Verification Report for August 2023**

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins, and Joseph Sgro acknowledged they reviewed the August 2023 Superintendent Residency Verification Reports.

**Revised Policy 2.2070 Promotion and Retention**

**EAA-2023-08-06**

A motion was made by Greg Kozarik, and was seconded by Deborah Callen, approving Revised Policy 2.2070 Promotion and Retention, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 3.2080 Time Records**

**EAA-2023-08-07**

A motion was made by Greg Kozarik, and was seconded by Deborah Callen, approving Revised Policy 3.2080 Time Records, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 4.1130 R.C. §3314.041 Notice**

**EAA-2023-08-08**

A motion was made by Greg Kozarik, and was seconded by Deborah Callen, approving Revised Policy 4.1130 R.C. §3314.041 Notice, as presented (see attached).

All board members concurred.

Motion Carried

**EMIS Staffing for 2023-2024**

**EAA-2023-08-09**

A motion was made by Greg Kozarik, and was seconded by Deborah Callen, approving the EMIS Staffing for 2023-2024, as presented (see attached).

All board members concurred.

Motion Carried

**Ratify Maxim Healthcare Services Assignment Agreement**

**EAA-2023-08-10**

A motion was made by Greg Kozarik, and was seconded by Deborah Callen, approving ratifying the Maxim Healthcare Services Assignment Agreement, as presented (see attached).

All board members concurred.

Motion Carried

**Ratify Birch Agreements**

**EAA-2023-08-11**

A motion was made by Greg Kozarik, and was seconded by Deborah Callen, approving ratifying the Birch Agreement for Direct Placement, as presented (see attached).

All board members concurred.

Motion Carried

**Ratify TES Agreement**

**EAA-2023-08-12**

A motion was made by Greg Kozarik, and was seconded by Deborah Callen, approving ratifying the TES Agreement, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

Board members received the monthly board report.

**XVI. Public Comment**

No report.

**New Business**

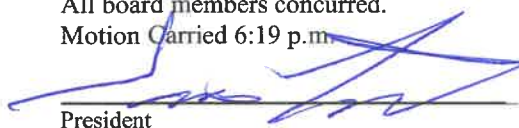
Sarah O'Bryan reminded Board Members that the board meeting will be moved to Parma Community Middle/High School starting with the September Board Meeting.

**Adjourn**

A motion was made by Greg Kozarik, and was seconded by Deborah Callen, to adjourn.

All board members concurred.

Motion Carried 6:19 p.m.

  
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President

  
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Secretary