

Constellation Schools: Madison Community Elementary
Board Meeting Minutes
Thursday, August 17, 2023
Constellation Schools – Administrative Offices, Parma, Ohio

I. Roll Call

Sarah O’Bryan called the meeting to order at 6:02 p.m. with the following members present: Charles Ledger, Bogusia Chmielewski, Donna Stelter and Thomas Bonner. Absent: Rodney Spencer.

School staff present: None

ACCEL Schools LLC present: Sarah O’Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Kate Craft, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joyce Lewis and Julie Kadri

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – July 20, 2023

MDCE-2023-08-01

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving the minutes of July 20, 2023, as presented.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2023/2024 is 214.

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested board approval for AmeriCorps Mentors for Success. Board approval was requested for AmeriCorps Tutoring Services for 2023-2024.

AmeriCorps Mentors for Success

MDCE-2023-08-02

A motion was made by Thomas Bonner, and was seconded by Bogusia Chmielewski, approving AmeriCorps Mentors for Success, as presented (see attached).

All board members concurred.

Motion Carried

AmeriCorps Tutoring Services for 2023-2024

MDCE-2023-08-03

A motion was made by Thomas Bonner, and was seconded by Bogusia Chmielewski, approving the AmeriCorps Tutoring Services for 2023-2024, as presented (see attached).

All board members concurred.

Motion Carried

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval to ratify Personnel Actions for 2023-2024.

Ratify Personnel Actions for 2023-2024

MDCE-2023-08-04

A motion was made by Thomas Bonner, and was seconded by Bogusia Chmielewski, approving ratifying the Personnel Actions for 2023-2024, as presented (see attached).

All board members concurred.

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Sarah O'Bryan requested board approval for the July 2023 Financial Report.

July 2023 Financial Report

MDCE-2023-08-05

A motion was made by Thomas Bonner, and was seconded by Bogusia Chmielewski, approving the July 2023 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested that the board members acknowledge they reviewed the August 2023, Superintendent Residency Verification Report. Board approval was requested for Revised Policy 2.2070 Promotion and Retention. Board approval was requested for Revised Policy 3.2080 Time Records. Board approval was requested for Revised Policy 4.1130 R.C.§3314.041 Notice. Board approval was requested for EMIS Staffing for 2023-2024. Board approval was requested to ratify the Maxim Healthcare Services Assignment Agreement. Board approval was requested to ratify ProCare Therapy Agreements. Board approval was requested to ratify the Birch Agreements.

Acknowledgment of Superintendent Residency Verification Report for August 2023

Charles Ledger, Bogusia Chmielewski, Donna Stelter and Thomas Bonner acknowledged they reviewed the August 2023 Superintendent Residency Verification Reports.

Revised Policy 2.2070 Promotion and Retention

MDCE-2023-08-06

A motion was made by Thomas Bonner, and was seconded by Bogusia Chmielewski, approving Revised Policy 2.2070 Promotion and Retention, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 3.2080 Time Records

MDCE-2023-08-07

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving Revised Policy 3.2080 Time Records, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 4.1130 R.C. §3314.041 Notice

MDCE-2023-08-08

A motion was made by Thomas Bonner, and was seconded by Bogusia Chmielewski, approving Revised Policy 4.1130 R.C. §3314.041 Notice, as presented (see attached).

All board members concurred.

Motion Carried

EMIS Staffing for 2023-2024

MDCE-2023-08-09

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving the EMIS Staffing for 2023-2024, as presented (see attached).

All board members concurred.

Motion Carried

Ratify Maxim Healthcare Services Assignment Agreement

MDCE-2023-08-10

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving ratifying the Maxim Healthcare Services Assignment Agreement, as presented (see attached).

All board members concurred.

Motion Carried

Ratify ProCare Therapy Agreements

MDCE-2023-08-11

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving ratifying the ProCare Therapy Agreements, as presented (see attached).

All board members concurred.

Motion Carried

Ratify Birch Agreements

MDCE-2023-08-12

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving ratifying the Birch Agreements, as presented (see attached).

All board members concurred.

Motion Carried

XV. Sponsor Update

The State Board voted to raise the promotion score for grade 3 English Language Arts to 690 or a reading sub score of a 48. In addition to the update of the promotion scores students who were in grade 3 during the 22-23 school year must be promoted to 4th grade regardless of their reading score unless a student’s parent or guardian requests otherwise. Additionally, for the 23-24 school year, student’s parent, or guardian, in consultation with the student’s reading teacher and principal, may request that the student be promoted to fourth grade regardless of the student’s score on the Ohio State Test for grade 3 English Language Arts. However, any student who is promoted to 4th grade through this exemption must continue to receive at least 90 minutes of reading instruction that includes intensive intervention until the student is reading at grade level.

Our office is excited to be facilitating a book club for sponsored schools during the 2023-2024 school year. This opportunity will offer board members, principals, management company representatives, and interested educators a chance to engage in professional reading, network with other community school stakeholders, and achieve professional development goals. More information can be found in the August Sponsor update found on our website.

Site visits will resume in September.

Our Financial consultant Linda Moye holds a monthly phone meeting with the school’s treasurer, a completed report of this meeting is emailed to all board members. At this time, there were no red flags discussed. If you have any questions regarding your school’s financials, we encourage you to reach out to your treasurer.

XVI. Public Comment

No report.

New Business

Sarah O’Bryan reminded Board Members that the remaining school board meetings will be held at the Parma Community Middle/High School.

Adjourn

A motion was made by Thomas Bonner, and was seconded by Bogusia Chmielewski, to adjourn.

All board members concurred.

Motion Carried 6:19 p.m.



President



Secretary