

Constellation Schools: Old Brooklyn Community Elementary  
Board Meeting Minutes  
Thursday, August 17, 2023  
Constellation Schools – Administrative Offices, Parma, Ohio

**I. Roll Call**

Sarah O’Bryan called the meeting to order at 6:02 p.m. with the following members present: John Noga, Jerry Bednar, Bert Butts, Leo Tischer and Michele Norman.

School staff present: None

ACCEL Schools LLC present: Sarah O’Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Kate Craft, Garrick Lukich and Brian Preseren.

Sponsor representative: Joyce Lewis and Julie Kadri

Financial Services: None

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – July 20, 2023**

**OBCE-2023-08-01**

A motion was made by John Noga, and was seconded by Leo Tischer, approving the minutes of July 20, 2023, as presented.

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2023/2024 is 294.

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

Debbie Piazza requested board approval for AmeriCorps Tutoring Services for 2023-2024.

**AmeriCorps Tutoring Services for 2023-2024**

**OBCE-2023-08-02**

A motion was made by Michele Norman, and was seconded by Leo Tischer, approving the AmeriCorps Tutoring Services for 2023-2024, as presented (see attached).

All board members concurred.

Motion Carried

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

No report.

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O'Bryan requested board approval to ratify Personnel Actions for 2023-2024. Resignation and Separations were for information only.

**Ratify Personnel Actions for 2023-2024**

**OBCE-2023-08-03**

A motion was made by Leo Tischer, and was seconded by Jerry Bednar, approving to ratify the Personnel Actions for 2023-2024, as presented (see attached).

All board members concurred.

Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Sarah O'Bryan requested board approval for the July 2023 Financial Report.

**July 2023 Financial Report**

**OBCE-2023-08-04**

A motion was made by Jerry Bednar, and was seconded by John Noga, approving the July 2023 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

**XIV. Superintendent Report**

Sarah O'Bryan requested that the board members acknowledge they reviewed the August 2023, Superintendent Residency Verification Report. Board approval was requested for Revised Policy 2.2070 Promotion and Retention. Board approval was requested for Revised Policy 3.2080 Time Records. Board approval was requested for Revised Policy 4.1130 R.C.§3314.041 Notice. Board approval was requested for EMIS Staffing for 2023-2024. Board approval was requested to ratify the Schoolforce Solutions Agreement. Board approval was requested to ratify the Maxim Healthcare Services Assignment Agreement. Board approval was requested to ratify the Maxim Healthcare Services Amendment of the Facility Staffing Board approval was requested to ratify the Birch Agreements for Direct Placement. Board approval was requested to ratify the TES Agreement.

**Acknowledgment of Superintendent Residency Verification Report for August 2023**

John Noga, Jerry Bednar, Leo Tischer, Bert Butts, and Michele Norman acknowledged they reviewed the August 2023 Superintendent Residency Verification Reports.

**Revised Policy 2.2070 Promotion and Retention**

**OBCE-2023-08-05**

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving Revised Policy 2.2070 Promotion and Retention, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 3.2080 Time Records**

**OBCE-2023-08-06**

A motion was made by Leo Tischer, and was seconded by Jerry Bednar, approving Revised Policy 3.2080 Time Records, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 4.1130 R.C. §3314.041 Notice**

**OBCE-2023-08-07**

A motion was made by John Noga, and was seconded by Bert Butts, approving Revised Policy 4.1130 R.C. §3314.041 Notice, as presented (see attached).

All board members concurred.

Motion Carried

**EMIS Staffing for 2023-2024**

**OBCE-2023-08-08**

A motion was made by Jerry Bednar, and was seconded by Leo Tischer, approving the EMIS Staffing for 2023-2024, as presented (see attached).

All board members concurred.

Motion Carried

**Ratify Schoolforce Solutions Agreement**

**OBCE-2023-08-09**

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving ratifying the Schoolforce Solutions Agreement, as presented (see attached).

All board members concurred.

Motion Carried

**Ratify Maxim Healthcare Services Assignment Agreement**

**OBCE-2023-08-10**

A motion was made by Leo Tischer, and was seconded by John Noga, approving ratifying the Maxim Healthcare Services Assignment Agreement, as presented (see attached).

All board members concurred.

Motion Carried

**Ratify Maxim Healthcare Services Amendment of the Facility Staffing Agreement**

**OBCE-2023-08-11**

A motion was made by Jerry Bednar, and was seconded by Michele Norman, approving ratifying the Maxim Healthcare Services Amendment of the Facility Staffing Agreement, as presented (see attached).

All board members concurred.

Motion Carried

**Ratify Birch Agreement for Direct Placement**

**OBCE-2023-08-12**

A motion was made by John Noga, and was seconded by Leo Tischer, approving ratifying the Birch Agreement for Direct Placement, as presented (see attached).

All board members concurred.

Motion Carried

**Ratify TES Agreement**

**OBCE-2023-08-13**

A motion was made by John Noga, and was seconded by Jerry Bednar, approving ratifying the TES Agreement, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

The State Board voted to raise the promotion score for grade 3 English Language Arts to 690 or a reading sub score of a 48. In addition to the update of the promotion scores students who were in grade 3 during the 22-23 school year must be promoted to 4<sup>th</sup> grade regardless of their reading score unless a student's parent or guardian requests otherwise. Additionally, for the 23-24 school year, student's parent, or guardian, in consultation with the student's reading teacher and principal, may request that the student be promoted to fourth grade regardless of the student's score on the Ohio State Test for grade 3 English Language Arts. However, any student who is promoted to 4<sup>th</sup> grade through this exemption must continue to receive at least 90 minutes of reading instruction that includes intensive intervention until the student is reading at grade level.

Our office is excited to be facilitating a book club for sponsored schools during the 2023-2024 school year. This opportunity will offer board members, principals, management company representatives, and interested educators a chance to engage in professional reading, network with other community school stakeholders, and achieve professional development goals. More information can be found in the August Sponsor update found on our website.

Site visits will resume in September.

Our Financial consultant Linda Moye holds a monthly phone meeting with the school's treasurer, a completed report of this meeting is emailed to all board members. At this time, there were no red flags discussed. If you have any questions regarding your school's financials, we encourage you to reach out to your treasurer.

**XVI. Public Comment**

No report.

**New Business**

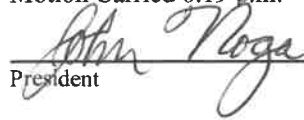
Sarah O'Bryan reminded Board Members that the board meetings will be moved to Parma Community Middle/High School starting with the September Board Meeting.

**Adjourn**

A motion was made by Leo Tischer, and was seconded by John Noga, to adjourn.

All board members concurred.

Motion Carried 6:19 p.m.

  
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President

  
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Secretary