

Constellation Schools: Old Brooklyn Community Middle  
Board Meeting Minutes  
Thursday, September 21, 2023  
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

**I. Roll Call**

Chad Carr called the meeting to order at 6:00 p.m. with the following members present: James Tortelli, Greg Kozarik, Deborah Callen and Laurene Perkins. Absent: Joseph Sgro.

School staff present: None

ACCEL Schools LLC present: Chad Carr, Sarah O’Bryan, Debbie Piazza, Kate Craft, Lisa Vinarcik, Garrick Lukich, and Brian Preseren.

Sponsor representative: Maureen Barbessi and Emily Puterbaugh

Financial Services: Dave Massa, Massa Financial Solutions LLC

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – August 17, 2023**

**OBCM-2023-09-01**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving the minutes of August 17, 2023, as presented.

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2023/2024 is 242.

**V. Committee Reports**

LPDC September 13, 2023, agenda/minutes were made available to board members.

**VI. Education Services**

**Education Program Coordinator**

No report.

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

Special Education Numbers for September 2023 were made available to board members.

**School Nurse Program Coordinator**

The Nursing Services Report was made available to board members.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O’Bryan requested board approval to ratify Personnel Actions for 2023-2024. Resignation and Separations were made available to board members as information only.

**Ratify Personnel Action for 2023-2024**

**OBCM-2023-09-02**

A motion was made by Laurene Perkins, and was seconded by Greg Kozarik, approving ratifying the Personnel Actions for the 2023-2024 school year, as presented (see attached).  
All board members concurred.  
Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

Brian Preseren requested that the board members acknowledge that they reviewed the board policies on School Health and Safety.

**Acknowledgment of Board Policies on School Health and Safety**

James Tortelli, Greg Kozarik, Deborah Callen, and Laurene Perkins acknowledged they reviewed the Board Policies on School Health and Safety.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Dave Mass requested board approval for the August 2023 Financial Report.

**August 2023 Financial Report**

**OBCM-2023-09-03**

A motion was made by James Tortelli, and was seconded by Greg Kozarik, approving the August 2023 Financial Report, as presented (see attached).  
All board members concurred.  
Motion Carried

**XIV. Superintendent Report**

Sarah O’Bryan requested that the board members acknowledge they reviewed the September 2023, Superintendent Residency Verification Report. Board approval was requested to ratify the Maxim Healthcare Services Staffing Agreements. Board approval was requested ratifying the ProCare Therapy Addendum A Terms of Teleservices Assignment. Board approval was requested for the Total Education Solutions Agreement.

**Acknowledgment of Superintendent Residency Verification Report for September 2023**

James Tortelli, Greg Kozarik, Deborah Callen, and Laurene Perkins reviewed the September 2023 Superintendent Residency Verification Reports.

**Maxim Healthcare Services Staffing Agreement**

**OBCM-2023-09-04**

A motion was made by Deborah Callen, and was seconded by Laurene Perkins, approving ratifying the Maxim Healthcare Services Staffing Agreement, as presented (see attached).  
All board members concurred.  
Motion Carried

**ProCare Therapy Addendum A Terms of Teleservices Assignment**

**OBCM-2023-09-05**

A motion was made by Deborah Callen, and was seconded by Greg Kozarik, approving ratifying the ProCare Therapy Addendum A Terms of Teleservices Assignment, as presented (see attached).  
All board members concurred.  
Motion Carried

**Total Education Solutions Agreement**

**OBCM-2023-09-06**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving the Total Education Solutions Agreement, as presented (see attached).  
All board members concurred.  
Motion Carried

**XV. Sponsor Update**

Board members received the monthly board report.

**XVI. Public Comment**

No report.

**New Business**

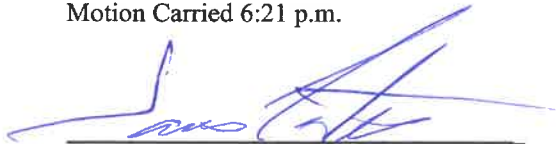
Maureen Barbessi informed board members that Buckeye Community Hope Foundation will be holding their annual board training in November.

**Adjourn**

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, to adjourn.

All board members concurred.

Motion Carried 6:21 p.m.



President



Secretary