

Constellation Schools: Old Brooklyn Community Middle
Board Meeting Minutes
Thursday, October 19, 2023
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:01 p.m. with the following members present: James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins, and Joseph Sgro.

School staff present: Cherie Kaiser and Jade Woodson

ACCEL Schools LLC present: Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Kate Craft, Lisa Vinarcik, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joe Calinger

Financial Services: Dave Massa, Massa Financial Solutions LLC

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – September 19, 2023

OBCM-2023-10-01

A motion was made by Greg Kozarik, and was seconded by Laurene Perkins, approving the minutes of September 19, 2023, as presented.

All board members concurred.

Motion Carried

Jade Woodson shared a presentation with board members highlighting Achievement, Staff and Student Culture, Customer Service, Enrollment and Events at their School.

IV. Principal Report

Enrollment for school year 2023/2024 is 236.

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested board adoption of the resolution for the Plan for Completion of Make-Up Days Via Web Access.

Resolution – Plan for Completion of Make-Up Days Via Web Access

OBCM-2023-10-02

A motion was made by Deborah Callen, and was seconded by Joseph Sgro, adopting the resolution for the Plan for Completion of Make-Up Days Via Web Access, as presented (see attached).

All board members concurred.

Motion Carried

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Special Education Numbers for October 2023 were made available to board members.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

No report.

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

Lisa Vinarcik requested board approval for the 2022-2023 Annual Report. Board members were requested to review and acknowledge the Racial Balance Assessment.

2022-2023 Annual Report

OBCM-2023-10-03

A motion was made by Deborah Callen, and was seconded by Greg Kozarik, approving the 2022-2023 Annual Report, as presented (see attached).

All board members concurred.

Motion Carried

Acknowledgment of Racial Balance Assessment

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins, and Joseph Sgro acknowledged they reviewed the Racial Balance Assessment.

XIII. Treasurer Report

Dave Mass requested board approval for the September 2023 Financial Report. Board approval was requested for the FY 2024 Five Year Forecasts (Resolution) and the FY 2024 Annual Budgets and Revised FY 2024 ODE Formatted Budgets (Resolution)

September 2023 Financial Report

OBCM-2023-10-04

A motion was made by James Tortelli, and was seconded by Greg Kozarik, approving the September 2023 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

Resolution - FY2024 Five Year Forecast

OBCM-2023-10-05

A motion was made by James Tortelli, and was seconded by Greg Kozarik, adopting the Resolution approving the FY 2024 Five Year Forecast (see attached).

All board members concurred.

Motion Carried

Resolution – Revised 2024 Annual Budget and Revised 2024

Annual Budget in ODE Format

OBCM-2023-10-06

A motion was made by James Tortelli, and was seconded by Greg Kozarik, adopting the resolution approving the Revised 2024 Annual Budget and Revised 2024 Annual Budget in ODE Format, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O’Bryan requested that the board members acknowledge they reviewed the October 2023, Superintendent Residency Verification Report. Board approval was requested to ratify the ProCare Addendum A Terms of Teleservices Assignment.

Acknowledgment of Superintendent Residency Verification Report for October 2023

James Tortelli, Greg Kozarik, Deborah Callen, Laurene Perkins, and Joseph Sgro acknowledged they reviewed the October 2023 Superintendent Residency Verification Report.

Ratify ProCare Addendum A Terms of Teleservices Assignment

OBCM-2023-10-07

A motion was made by Deborah Callen, and was seconded by Greg Kozarik, approving ratifying the ProCare Addendum A Terms of Teleservices Assignment, as presented (see attached).

All board members concurred.

Motion Carried

XV. Sponsor Update

Board members received the monthly board report. Joe Calinger discussed the completion of his school site visit. Buckeye Community Hope will be holding a virtual board training on November 4, 2023. Joe discussed the End of Year report for the school commenting on the exceptional compliance and financial percentages.

XVI. New Business

Sarah O'Bryan will be putting a small presentation together on the components of the School State Report Card to share with board members.

Adjourn

A motion was made by Greg Kozarik, and was seconded by Joseph Sgro, to adjourn.

All board members concurred.

Motion Carried 6:55 p.m.



President



Secretary