

Constellation Schools: Stockyard Community Middle  
Board Meeting Minutes  
Thursday, October 19, 2023  
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

**I. Roll Call**

Sarah O'Bryan called the meeting to order at 6:01 p.m. with the following members present: Diane Longstreth, Gary Coupe, Beverly Nissel, Robert Dollinger.

School staff present: Stephanie Eafford and Thamani Draft

ACCEL Schools LLC present: Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Kate Craft, Lisa Vinarcik, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joe Calinger

Financial Services: Dave Massa, Massa Financial Solutions LLC

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – September 19, 2023**

**SCM-2023-10-01**

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, approving the minutes of September 19, 2023, as presented.

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2023/2024 is 40.

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

Debbie Piazza requested board adoption of the resolution for the Plan for Completion of Make-Up Days Via Web Access.

**Resolution – Plan for Completion of Make-Up Days Via Web Access**

**SCM-2023-10-02**

A motion was made by Gary Coupe, and was seconded by Robert Dollinger, adopting the resolution for the Plan for Completion of Make-Up Days Via Web Access, as presented (see attached).

All board members concurred.

Motion Carried

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

Special Education Numbers for October 2023 were made available to board members.

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

No report.

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

Lisa Vinarcik requested board approval for the 2022-2023 Annual Report. Board members were requested to review and acknowledge the Racial Balance Assessment.

**2022-2023 Annual Report**

**SCM-2023-10-03**

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, approving the 2022-2023 Annual Report, as presented (see attached).

All board members concurred.

Motion Carried

**Acknowledgment of Racial Balance Assessment**

Diane Longstreth, Gary Coupe, Beverly Nissel, and Robert Dollinger acknowledged they reviewed the Racial Balance Assessment.

**XIII. Treasurer Report**

Dave Mass requested board approval for the September 2023 Financial Report. Board approval was requested for the FY 2024 Five Year Forecasts (Resolution) and the FY 2024 Annual Budgets and Revised FY 2024 ODE Formatted Budgets (Resolution)

**September 2023 Financial Report**

**SCM-2023-10-04**

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, approving the September 2023 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

**Resolution - FY2024 Five Year Forecast**

**SCM-2023-10-05**

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, adopting the Resolution approving the FY 2024 Five Year Forecast (see attached).

All board members concurred.

Motion Carried

**Resolution – Revised 2024 Annual Budget and Revised 2024**

**Annual Budget in ODE Format**

**SCM-2023-10-06**

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, adopting the resolution approving the Revised 2024 Annual Budget and Revised 2024 Annual Budget in ODE Format, as presented (see attached).

All board members concurred.

Motion Carried

**XIV. Superintendent Report**

Sarah O’Bryan requested that the board members acknowledge they reviewed the October 2023, Superintendent Residency Verification Report. Board approval was requested to ratify the ProCare Addendum A Terms of Teleservices Assignment. Ratify Birch Agency Addendum A Client Service Agreement. Board Approval was requested to ratify the Kaleidoscope Letter of Agreement.

**Acknowledgment of Superintendent Residency Verification Report for October 2023**

Diane Longstreth, Gary Coupe, Beverly Nissel, and Robert Dollinger acknowledged they reviewed the October 2023 Superintendent Residency Verification Report.

**Ratify ProCare Addendum A Terms of Teleservices Assignment**

**SCM-2023-10-07**

A motion was made by Gary Coupe, and was seconded by Diane Longstreth, approving ratifying the ProCare Addendum A Terms of Teleservices Assignment, as presented (see attached).

All board members concurred.

Motion Carried

**Ratify Birch Agency Addendum A Client Service Agreement**

**SCM-2023-10-08**

A motion was made by Gary Coupe, and was seconded by Diane Longstreth, approving ratifying the Birch Agency Addendum A Client Service Agreement, as presented (see attached).

All board members concurred.

Motion Carried

**Ratify Kaleidoscope Letter of Agreement**

**SCM-2023-10-09**

A motion was made by Robert Dollinger, and was seconded by Gary Coupe, approving ratifying the Kaleidoscope Letter of Agreement, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

Board members received the monthly board report. Joe Calinger discussed the completion of his school site visit. Buckeye Community Hope will be holding a virtual board training on November 4, 2023. Joe discussed the End of Year report for the school commenting on the exceptional compliance and financial percentages.

**XVI. New Business**

Sarah O'Bryan will be putting a small presentation together on the components of the School State Report Card to share with board members.

**Adjourn**

A motion was made by Gary Coupe, and was seconded by Robert Dollinger, to adjourn.

All board members concurred.

Motion Carried 6:55 p.m.

  
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President

  
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Secretary